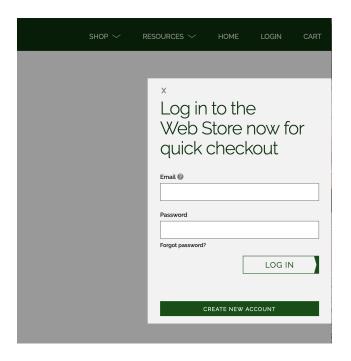
Summer School Registration Directions

Please use these directions to register your student for District 90's summer school programs. Registration opens **March 3rd at 3pm** and ends on **Friday, April 14th** at midnight.

- Click on the web link for Rev Track to register your child for enrichment, academic, and lab classes this summer (This link can be found on the <u>District 90 Summer School</u> page)
- 2. If you do not have a Rev Track account, you will need to click on the **Create New Account** button first

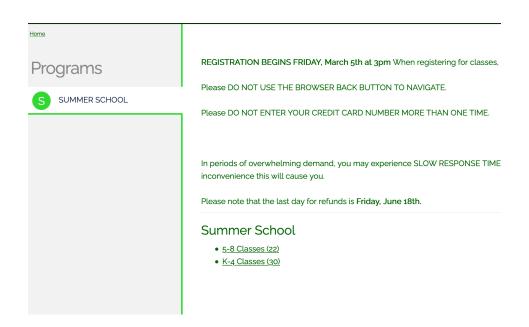


3. If you DO already have a Rev Track account, type the Email address and Password and click the **Log In** button

4. Click on "PROGRAMS"



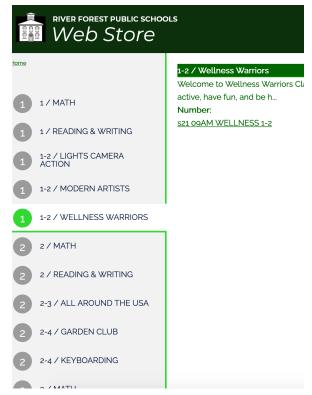
Choose which program you wish to register for:
 (5-8 Classes (##) Middle School students or K-4 Classes (##) for Elementary students)



6. Make sure you are enrolling your child per the "rising" grade they will be entering in fall of 2023.

For example, if they will be entering 2nd grade in Fall of 2023, please register them for classes listed as "2nd grade level" or 1-2 level classes

7. Select the class that you want from the list in the left navigation pane



8. Click on the link - CLICK HERE to Register for this Class



9. If you have previously enrolled your student in summer school, search for your account in the Search Bar provided and click the Search button.

If you have not enrolled a student before, please click the New Account button in the upper right corner

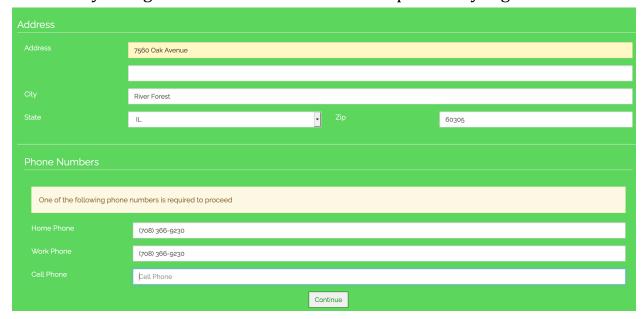
Last, First		П		Search
	 _			

10. Select the student from the list to register that student for the class you selected.

If the student is not listed, click the circle in front of A New Person



11. Fill out the required information for your student, or make any necessary changes for students who have been previously registered.

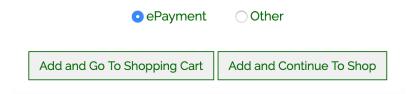


12. Click the **Continue** button

13. Fill out all questions listed on the form about the student you are registering, including at least one person we can contact in case of an emergency and their phone number.

Questions?
Please answer the following questions, then add the registration to your shopping cart.
* Student ID#
* Student Grade (Fall of 2021)
Choose One
'School (Fall of 2021)
Choose One
* Are you a River Forest resident?
Choose One
* Please list any Pertinent Medical Information (ie-Allergies/EpiPen/Inhaler):
*Who, besides you, may pick up your student from Summer School?
* Please list the First & Last Name of an Emergency Contact (besides a parent/guardian) who can be contacted in an Emergency.

- 14. When finished, click the **ePayment** option then either
 - a. if you are finished adding classes click the Add and Go To Shopping Cart button
 - b. If you want to add another class click the Add and Continue To Shop button



15. When finished, complete the payment process within the Shopping Cart

PLEASE NOTE: If an Enrichment class is already full, you may choose to be added to the waiting list. You will be contacted directly if a spot becomes available.

If you sign up for a waiting list for a LAB CLASS (one that requires a passcode to join), space WILL BE MADE available for your child.