

## Reminder of:

### Traffic Safety Procedures for Pick-Up After School

September 16, 2008

Dear Roosevelt Parents / Guardians:

This is a reminder of the pick-up procedures during dismissal at Roosevelt. These procedures were developed in collaboration with the Village of River Forest and the River Forest Police Department to address student safety, and traffic concerns during dismissal time. We need your cooperation in this matter to ensure student safety and order. Please read the description below and refer to the Street Map that is attached.

- Oak Street will be blocked off during dismissal time.
- Cones will be placed to cue traffic from Jackson onto Oak Street, making two lanes going South on Jackson, then West on Oak. The West-Side of Jackson and North-Side of Oak will be the **student waiting line** (See Map) for picking up your child curbside. The outside lane will be for through-traffic. Do not stop your vehicle in the “through-lane” to pick up your child. You may want to pick a spot to meet your child further up the block, and avoid the “heavier” traffic directly in front of the school.
- You can only enter the waiting line by going South down Jackson in the right lane. Being in the left lane means you must continue through or around the block.
- Once you have picked up your child please pull into the through lane and continue home.
- If there is space between cars in the waiting line please pull forward to create space for someone else entering that lane from behind.
- If you have babysitters or other family members who pick up your children, please notify them of the procedure.
- Violators will be subject to traffic tickets.

Please keep in mind that there is parking in the right lane of Jackson just South of Chicago for about 100 yards. We are working with the River Forest Police Department to have this changed, but in the mean time, look for cars parked there that seem like they are in line but are actually parked. Please know our focus is on child safety, not convenience. Thank you in advance for your commitment to the safety of our students.

Sincerely,

Larry Garstki  
Principal