

Roosevelt PTO
Cash/Check Deposit to Treasure

Date:

Event/Activity Information:

Committee or Activity that supports activity or event:

Date of Event (if applicable):

Person Submitting Deposit:

Telephone:

E-mail address:

Detail of Deposit:

Total Cash (bills): \$ _____

Total Cash (change): \$ _____

Total \$ of checks: \$ _____ #of check

Total Amount for Deposit:

\$ _____

Please attach all receipts, contracts or invoices!

Question? Contact Roma Steinke @ 366-2141 or e-mail:
rmsteinke@comcast.net