



**RIVER
FOREST
PUBLIC
SCHOOLS**

**Administration Building
7776 Lake Street
River Forest, Illinois
60305
708-771-8282
Fax 708-771-8291**

BOARD OF EDUCATION MEETING

Roosevelt Middle School Library Learning Center

October 21, 2013

Immediately following the Special Board Meeting

A G E N D A

- I. Call Meeting to Order/Roll Call**
- II. Recognize Visitors and Invite Comments from the Public¹**
- III. Approval of Agenda**
- IV. Communications**
- V. Student Presentations**
 - Tim, 4th Grade, Lincoln School
 - Castro, 7th Grade, Roosevelt Middle School
- VI. Consent Agenda**

The Consent Agenda includes Minutes (Budget Hearing and Board of Education Meeting, September 16, 2013; Committee of the Whole, October 1, 2013), Payrolls, Orders Relating to Payrolls, Bills and Treasurer's Report.

¹ Public comments on non-agenda items are subject to the following provisions: Each speaker should stand and provide his or her name and home address for the minutes. Each speaker will then be given three minutes to speak. The speaker will be notified when the time limit is reached. At this time, speakers should promptly finish the thought and be seated. Please note: The Board uses this time to listen to community questions and concerns, but will not respond immediately to individual requests and cannot take formal action on non-agenda items. Please include any specific request for action or response in the three minute talk and appropriate contact information for follow up, if applicable.

VII. District Calendar Review

VIII. Board Committees

- A. Education – Anne Gottlieb, Chair
- B. Personnel – James Weiss, Chair
- C. Policy – Liz Fischer, Chair
- D. Finance – Ralph Martire, Chair
- E. Facilities – Roman Ebert, Chair
- F. Communications/
Technology Liaison – David Latham, Chair

IX. Outside Meetings

Next Meeting

- | | |
|--|----------|
| A. Council of Governments – Patrick Meyer | 01-10-14 |
| B. OPRFHS Citizens' Council – Anne Gottlieb | 11-14-13 |
| C. Youth Network Council – Roman Ebert, Liz Fischer | 11-14-13 |
| D. Board Liaison District PTO Council – Liz Fischer | 11-15-13 |
| E. River Forest Service Club – David Latham, James Weiss | 11-21-13 |
| F. Citizen Corps Council – Roman Ebert | 11-14-13 |
| G. IASB Governing Board – Ralph Martire | TBD |
| H. ED-RED – Ralph Martire | 11-1-13 |

X. District Meetings Agendas

- A. Superintendent's Leadership Council (SLC)
- B. District PTO Council
- C. Green4Good
- D. Teacher's Leadership Council (TLC)

XI. Superintendent's Report

Action Item:

1. Permissive Transfer Request

Informational Items:

1. Window and Ventilation Field Survey
2. Proposed Roosevelt Exterior Project
3. Summer School Report 2013 – Financial Section
4. Policies – First Reading
5. 5Essentials School Climate Survey
6. Principal Appreciation Week, October 20-26, 2013

XII. Upcoming Meetings

- | | |
|---------------------------|---|
| A. Committee of the Whole | November 5, 2013 Roosevelt Library Learning Center 7:00 p.m. |
| B. Business Meeting | November 18, 2013 Roosevelt Library Learning Center 7:30 p.m. |

XIII. Personnel Report

1. Unpaid Leave of Absence Request, Classified Personnel
2. Independent Consultant Contract

XIV. Public Comments¹

XV. Adjournment

ACCOUNTS AND CLAIMS PAYABLE AUTHORIZATION
 For
 RIVER FOREST PUBLIC SCHOOLS – S.D. #90
 October 21, 2013

ACCOUNTS PAYABLE:

| DATE | FUND | AMOUNT |
|----------|------------------|-------------------|
| 10/21/13 | EDUCATION | 252,905.26 |
| 10/21/13 | BUILDING | 73,793.18 |
| 10/21/13 | DEBT SERVICE | 6,106.50 |
| 10/21/13 | TRANSPORTATION | <u>48,666.85</u> |
| | <u>SUB-TOTAL</u> | <u>381,471.79</u> |

PAYROLL:

| DATE | GROSS | DEDUCTS | NET |
|-------------------|-------------------|-------------------|-------------------|
| 09-13-13 | 129,853.55 | 38,800.26 | 91,053.29 |
| 09-30-13 | <u>563,657.16</u> | <u>191,909.11</u> | <u>371,748.05</u> |
| SUB-TOTAL: | <u>693,510.71</u> | <u>230,709.37</u> | <u>462,801.34</u> |

ORDERS RELATING TO PAYROLL:

| DATE | DESCRIPTION | AMOUNT |
|----------|------------------|---------------------|
| 09-13-13 | BOARD PAYMENTS | 19,435.84 |
| 09-30-13 | BOARD PAYMENTS | <u>224,935.53</u> |
| | <u>SUB-TOTAL</u> | <u>244,371.37</u> |
| | <u>TOTAL</u> | <u>1,088,644.50</u> |

The undersigned do hereby certify that the Accounts Payable listing and other claims presented above in the amount of \$1,088,644.50 approved for payment at the meeting of the Board of Education of School District #90, Cook County, Illinois, held on 10/21/13 and do hereby authorize the School Treasurer of Township 39, Range 12 to pay the same.

 President

 Secretary

| VENDOR # | VENDOR NAME & ADDRESS | F/P TYPE | ITEM NO | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|----------|------------------------------|----------|---------|------------------------|----------------|----------|
| 102411 | ABLE PRINTING SERVICE, INC. | B | 1 | PRINTING | 10 3510 3600 | 96.00 |
| CP | 33638 | B | 2 | PRINTING | 10 3510 3600 | 624.37 |
| CP | 33731 | | | SUB-TOTAL | | 720.37 |
| 102145 | ACCURINT-ACCOUNT # 1231844 | B | 1 | OTHER EXPENDITURES | 10 2360 3910 | 50.00 |
| CP | 1231844-2013 | | | SUB-TOTAL | | 50.00 |
| 100862 | ALLIED BENEFIT SYSTEMS, INC. | B | 1 | FLEXIBLE BENEFIT EXPEN | 10 2311 3130 | 188.50 |
| CP | 0000283883 | | | SUB-TOTAL | | 188.50 |
| 101865 | AMSTERDAM PRINTING & LITHO | F | B | SUPPLIES DISTRICT | 10 2320 4100 | 283.49 |
| CP | 6093 3687571 | | | SUB-TOTAL | | 283.49 |
| 100011 | APPLE COMPUTER, INC. | B | 1 | SUPPLIES | 10 2225 4100 | 506.95 |
| CP | 4252343130 | B | 2 | REPAIRS/MAINT | 10 2225 3230 | 49.00 |
| CP | 4254291989 | B | 3 | SUPPLIES | 10 2225 4100 | 58.00 |
| CP | 4254901022 | B | 4 | SUPPLIES | 10 2225 4100 | 78.00 |
| CP | 4254901021 | B | 5 | REPAIRS/MAINT | 10 2225 3230 | 49.00 |
| CP | 4254870234 | B | 6 | SUPPLIES | 10 2225 4100 | 38.00 |
| CP | 4255346143 | B | 7 | REPAIRS/MAINT | 10 2225 3230 | 49.00 |
| CP | 4255820164 | B | 8 | REPAIRS/MAINT | 10 2225 3230 | 49.00 |
| CP | 4255820167 | B | 9 | REPAIRS/MAINT | 10 2225 3230 | 249.00 |
| CP | 4255820168 | B | 10 | REPAIRS/MAINT | 10 2225 3230 | 249.00 |
| CP | 4255841566 | B | 11 | REPAIRS/MAINT | 10 2225 3230 | 49.00 |
| CP | 4252694996 | B | 12 | CAPITAL OUTLAY | 10 2225 5400 | 1,019.70 |
| | | | | SUB-TOTAL | | 2,443.65 |
| 100578 | ARROW LOCKSMITH SERVICE | B | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 194.00 |
| CP | 9356 | | | SUB-TOTAL | | 194.00 |
| 100233 | AT&T | B | 1 | TELEPHONES - DISTRICT | 20 2542 3420 | 1,487.04 |
| CP | 708Z99264609 | | | SUB-TOTAL | | 1,487.04 |
| 100245 | AT&T | B | 1 | TELEPHONES - DISTRICT | 20 2542 3420 | 63.55 |
| CP | 030351374100 | | | SUB-TOTAL | | 63.55 |
| 102823 | AT&T MOBILITY | B | 1 | TELEPHONES - DISTRICT | 20 2542 3420 | 690.39 |
| CP | 837520762X09 | | | SUB-TOTAL | | 690.39 |
| 103436 | KACIE BAIR | B | 1 | TRAVEL/PROF DEV | 10 1100 3320 | 101.70 |
| CP | REIMBURSE | | | SUB-TOTAL | | 101.70 |
| 101540 | BANNISTER DESIGNS | F | B | SUPPLIES ROOSEVELT | 10 1100 4100 | 39.25 |
| CP | 2932 15072 | | | SUB-TOTAL | | 39.25 |
| 101518 | BARAK | F | B | SUPPLIES ROOSEVELT | 10 1100 4100 | 231.80 |
| CP | 2917 62544 | | | SUB-TOTAL | | 231.80 |
| 103438 | BARRACUDA NETWORKS, INC. | B | 1 | CAPITAL OUTLAY | 10 2225 5400 | 3,449.00 |
| CP | 10-11-2013 | | | SUB-TOTAL | | 3,449.00 |

| VENDOR # P.O. # | VENDOR NAME & ADDRESS INVOICE # & INVOICE DATE | F/P TYPE | ITEM NO | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|--------------------|--|-------------|------------|----------------------------|----------------|----------|
| 102920 | KATHRYN BELL-LANSLOWNE 9/9-10/7/13 | B | 1 | PUPIL SERVICES | 10 2150 3130 | 4,725.00 |
| | | | | SUB-TOTAL | | 4,725.00 |
| 103433 | BERWYN NORTH SCHOOL DISTRICT 98 1003 | B | 1 | TRAVEL/PROF DEV | 10 1205 3320 | 53.45 |
| | | | | SUB-TOTAL | | 53.45 |
| 102965 | BIG TIMBER LANDSCAPE 22972 | B | 1 | GROUND MAINT SERV. DIST | 20 2542 3240 | 1,100.00 |
| | | | | SUB-TOTAL | | 1,100.00 |
| 103109 | BLUE RAVEN K24QR300 | B | 1 | SUPPLIES | 10 2225 4100 | 395.00 |
| | K24MV700 | B | 2 | SUPPLIES | 10 2225 4100 | 475.21 |
| | | | | SUB-TOTAL | | 870.21 |
| 103078 | BOB'S DAIRY SERVICE WILLARD-SEPT | B | 1 | MILK SUPPLY | 10 2560 4900 | 713.80 |
| | ROOS-SEPT | B | 2 | MILK SUPPLY | 10 2560 4900 | 1,694.10 |
| | LINC-SEPT | B | 3 | MILK SUPPLY | 10 2560 4900 | 1,160.00 |
| | | | | SUB-TOTAL | | 3,567.90 |
| 100362 | KAREN O. BOOZELL REIMBURSE | B | 1 | TRAVEL/PROF DEV | 10 1205 3320 | 154.62 |
| | | | | SUB-TOTAL | | 154.62 |
| 102974 | MERRYL BROWNLOW REIMBURSE | B | 1 | SUPPLIES | 10 1100 4100 | 54.00 |
| | | | | SUB-TOTAL | | 54.00 |
| 103115 | CALL ONE 101083970000 | B | 1 | TELEPHONES - DISTRICT | 20 2542 3420 | 1,556.21 |
| | 101083970000 | B | 2 | TELEPHONES - DISTRICT | 20 2542 3420 | 1,568.35 |
| | | | | SUB-TOTAL | | 3,124.56 |
| 101454 | CANON BUSINESS SOLUTIONS-CENTRAL, INC 122122058 | B | 1 | REPAIRS/MAINT | 10 1100 3230 | 196.54 |
| | | | | SUB-TOTAL | | 196.54 |
| 100029 | CAROLINA BIOLOGICAL SPL CO 2931 48528855 RI | P | 1 | SCIENCE SUPPLIES ROOSEVELT | 10 1100 4102 | 39.88 |
| | 2931 48530794 RI | F | 2 | SCIENCE SUPPLIES ROOSEVELT | 10 1100 4102 | 175.75 |
| | 48537508 RI | B | 3 | SUPPLIES | 10 1100 4100 | 151.71 |
| | 48545876 RI | B | 4 | SUPPLIES | 10 1100 4100 | 223.13 |
| | 48552824 RI | B | 5 | SUPPLIES | 10 1100 4100 | 146.10 |
| | | | | SUB-TOTAL | | 736.57 |
| 102650 | CARROT-TOP INDUSTRIES 4688 C11338986 | F | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 410.10 |
| | | | | SUB-TOTAL | | 410.10 |
| 103434 | VAL CAWLEY SEPT 2013 | B | 1 | TITLE II CONSULTANT | 10 2213 3110 | 350.00 |
| | | | | SUB-TOTAL | | 350.00 |
| 100832 | CDW GOVERNMENT INC. GD25803 | B | 1 | SUPPLIES | 10 2225 4100 | 67.47 |
| | GD73593 | B | 2 | SUPPLIES | 10 2225 4100 | 123.73 |
| | GL17984 | B | 3 | SUPPLIES | 10 2225 4100 | 299.67 |
| | GM40149 | B | 4 | SUPPLIES | 10 2225 4100 | 101.55 |
| | GF24854 | B | 5 | CAPITAL OUTLAY | 10 2225 5400 | 1,694.03 |
| | | | | SUB-TOTAL | | 2,286.45 |

| VENDOR # | VENDOR NAME & ADDRESS | F/P | ITEM | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|----------|---|------|------|-------------------------|----------------|----------|
| P.O. # | INVOICE # & INVOICE DATE | TYPE | NO | | | |
| 102913 | JPMORGAN CHASE BANK NA | B | 1 | SUPPLIES | 10 1100 4100 | 439.81 |
| P | 540501790007 | B | 2 | TRAV/PROF DEV | 10 2320 3320 | 160.00 |
| P | 540501790007 | B | 3 | SUPPLIES | 10 1500 4100 | 169.00 |
| P | 540501790007 | B | 4 | SUPPLIES | 10 1100 4100 2 | 1,186.19 |
| P | 540501790007 | B | 5 | SUPPLIES | 10 1500 4100 | 1,043.37 |
| P | 540501790007 | B | 6 | SUPPLIES | 10 2320 4100 | 375.63 |
| P | 540501790007 | B | 7 | SUPPLIES | 10 1205 4100 | 294.75 |
| P | 540501790007 | B | 8 | SUPPLIES | 10 2225 4100 | 413.77 |
| P | 540501790007 | B | 9 | DATA PROC SERVICES | 10 2225 3160 | 270.00 |
| P | 540501790007 | B | 10 | POSTAGE | 10 2320 3410 | 293.74 |
| P | 540501790007 | B | 11 | MANAGEMENT SERVICES | 10 2320 3190 | 307.62 |
| P | 540501790007 | B | 12 | BOARD SERV MNGMNT SERV | 10 2311 3190 | 307.62 |
| P | 540501790007 | B | 13 | DUES AND FEES | 10 2410 6400 | 103.00 |
| P | 540501790007 | B | 14 | SUPPLIES | 10 2410 4100 | 11.99 |
| | | | | SUB-TOTAL | | 5,376.49 |
| 103118 | CHICAGO SUBURBAN EXPRESS | B | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 45.54 |
| P | 2352801 | | | SUB-TOTAL | | 45.54 |
| 101159 | CHILD'S VOICE SCHOOL | B | 1 | PRVT FACILITY TUITION | 10 1912 6700 | 4,497.90 |
| P | 6031 | | | SUB-TOTAL | | 4,497.90 |
| 101738 | AMEREN ENERGY MARKETING | B | 1 | ELECTRICITY - DISTRICT | 20 2542 4660 | 7,960.42 |
| P | 35913091 | | | SUB-TOTAL | | 7,960.42 |
| 103439 | CLEANWRAP | B | 1 | OTHER EXPENDITURES | 10 2360 3910 | 6,400.00 |
| P | WILLARD-F | | | SUB-TOTAL | | 6,400.00 |
| 103119 | COMCAST CABLE | B | 1 | TELEPHONES - DISTRICT | 20 2542 3420 | 224.35 |
| P | 877120123012 | B | 2 | TELEPHONES - DISTRICT | 20 2542 3420 | 4.15- |
| P | 877120123000 | | | SUB-TOTAL | | 220.20 |
| 102438 | COMMITTEE FOR CHILDREN | F | 1 | SUPPLIES DISTRICT | 10 1100 4100 | 678.00 |
| P | 6198 249974 | | | SUB-TOTAL | | 678.00 |
| 103183 | EDWARD CONDON | B | 1 | TRAV/PROF DEV | 10 2320 3320 | 219.22 |
| P | REIMBURSE | | | SUB-TOTAL | | 219.22 |
| 103427 | CONFERENCE TECHNOLOGIES, INC. | B | 1 | REPAIRS/MAINT | 10 2225 3230 | 640.00 |
| P | 010394 | | | SUB-TOTAL | | 640.00 |
| 102918 | CONSTELLATION NEWENERGY-GAS DIVISION, LLC | B | 1 | NATURAL GAS - DISTRICT | 20 2542 4650 | 1,055.83 |
| P | 0011623852 | | | SUB-TOTAL | | 1,055.83 |
| 102874 | CPI QUALIFIED PLAN CONSULTANTS, INC. | B | 1 | TAX SHELTT ANNUITY SVCS | 10 2311 3120 | 27.00 |
| P | CRS105375230 | | | SUB-TOTAL | | 27.00 |
| 103224 | MELINDA CRIBARO | B | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 59.99 |
| P | REIMBURSE | | | SUB-TOTAL | | 59.99 |
| 103095 | CRYSTAL BROOK DIRECT | B | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 59.99 |
| P | | | | SUB-TOTAL | | 59.99 |

| VENDOR # | VENDOR NAME & ADDRESS | F/P | ITEM | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|----------|---------------------------------|------|------|-------------------------|----------------|-----------|
| P.O. # | INVOICE # & INVOICE DATE | TYPE | NO | | | |
| 100938 | JANET CUNNINGHAM | B | 1 | SUPPLIES | 10 1100 4100 2 | 164.24 |
| | REIMBURSE | | | | | 164.24 |
| | | | | SUB-TOTAL | | |
| 101911 | CUOMO CATERING COMPANY, INC | B | 1 | TRAV/PROF DEV | 10 2320 3320 | 41.81 |
| | E25585 | | | | | 41.81 |
| | | | | SUB-TOTAL | | |
| 100267 | SVEN DAHLQUIST ARCHITECTURE LLC | B | 1 | BOARD SERV MNGMNT SERV | 10 2311 3190 | 616.25 |
| | 2013-104 | | | | | 616.25 |
| | 2013-114 | | | | | |
| | 2013-115 | | | | | |
| | | | | SUB-TOTAL | | |
| 102463 | DEBBIE DAMIAN | B | 1 | SUPPLIES | 10 1214 4100 | 15.67 |
| | REIMBURSE | | | | | 15.67 |
| | | | | SUB-TOTAL | | |
| 102653 | DAVIDSMEYER BUS SERVICE, INC. | B | 1 | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 627.52 |
| | 50123 | | | TRANS-FIELD TRIPS | 40 2550 3330 | 1,640.88 |
| | 50175 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 675.75 |
| | 50172 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 313.76 |
| | 50173 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 627.52 |
| | 50174 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 313.76 |
| | 50187 | | | TRANS-FIELD TRIPS | 40 2550 3330 | 2,605.48 |
| | 50206 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 313.76 |
| | 50204 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 627.52 |
| | 50205 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 627.52 |
| | 50246 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 313.76 |
| | 50245 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 410.22 |
| | 50244 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 313.76 |
| | 50258 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 313.76 |
| | 50259 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 313.76 |
| | 50260 | | | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 627.52 |
| | 50261 | | | TRANS-FIELD TRIPS | 40 2550 3330 | 50.00 |
| | 18600 | | | | | 10,616.25 |
| | | | | SUB-TOTAL | | |
| 103428 | AARON M. DEJULE | B | 1 | TEXTBOOK RENTAL FEES | 10 1811 | 76.00 |
| | REFUND | | | | 0 | |
| | REFUND | | | | 0 | 11.00 |
| | REFUND | | | | 0 | 159.00 |
| | | | | SUB-TOTAL | | 246.00 |
| 100048 | DEMCO EDUCATIONAL CORP | B | 1 | SUPPLIES | 10 2222 4100 4 | 778.21 |
| | 5070609 | | | | 10 2222 4100 1 | 110.10 |
| | 5089928 | | | | | 888.31 |
| | | | | SUB-TOTAL | | |
| 103314 | ANTHONY DI IACOVA | B | 1 | OTHER EXPENDITURES | 10 2360 3910 | 412.50 |
| | 9/12-9/18/13 | | | | | 412.50 |
| | | | | SUB-TOTAL | | |
| 103435 | DIFFERENT ROADS TO LEARNING | F | B | SUPPLIES DISTRICT | 10 1214 4100 | 73.90 |
| | 1854 101927A | | | | | 73.90 |
| | | | | SUB-TOTAL | | |
| 103422 | ELWOOD SUPPLY COMPANY, INC. | | | | | |

| VENDOR # | VENDOR NAME & ADDRESS | F/P TYPE | ITEM NO | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|----------|-----------------------------------|----------|---------|---------------------------|----------------|----------|
| 101419 | EPS/SCHOOL SPECIALTY INTERVENTION | B | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 199.90 |
| XP | V1015862 | | | SUB-TOTAL | | 199.90 |
| 101419 | EPS/SCHOOL SPECIALTY INTERVENTION | F | 1 | TEXTBOOKS WILLARD | 10 1100 4200 4 | 132.55 |
| XP | 4660 10728675 | | | SUB-TOTAL | | 132.55 |
| 101713 | ERIC ARMIN INCORPORATED | F | 1 | SUPPLIES LINCOLN | 10 1100 4100 1 | 97.94 |
| XP | 1848 INV0634012 | | | SUB-TOTAL | | 97.94 |
| 103423 | WILLIAM HUNTER EVANS | B | 1 | CAPITAL OUTLAY | 20 2542 5400 | 2,062.58 |
| XP | ROOSEVELT | | | SUB-TOTAL | | 2,062.58 |
| 101254 | FEDEX | B | 1 | POSTAGE | 10 2320 3410 | 44.30 |
| XP | 2182-2552-7 | | | SUB-TOTAL | | 44.30 |
| 103163 | ELIZABETH FITZGERALD | B | 1 | TRAVEL/PROF DEV | 10 1100 3320 1 | 130.00 |
| XP | REIMBURSE | B | 2 | SUPPLIES | 10 2222 4100 1 | 105.72 |
| XP | REIMBURSE | | | SUB-TOTAL | | 235.72 |
| 100065 | FOLLETT LIBRARY RESOURCES | B | 1 | SUPPLIES | 10 2222 4100 2 | 75.77 |
| XP | 867419F-2 | B | 2 | SUPPLIES | 10 2222 4100 2 | 449.35 |
| XP | 874943F-1 | B | 3 | SUPPLIES | 10 1100 4100 1 | 48.48 |
| XP | 857654A-5 | B | 4 | SUPPLIES | 10 2222 4100 2 | 66.90 |
| XP | 886103F-1 | B | 5 | SUPPLIES | 10 2222 4100 2 | 442.54 |
| XP | 887182-3 | | | SUB-TOTAL | | 1,083.04 |
| 101728 | FOX VALLEY FIRE AND SAFETY | B | 1 | BLDG MAINT/REPAIR DIST. | 20 2542 3230 | 381.00 |
| XP | 784357 | | | SUB-TOTAL | | 381.00 |
| 100254 | FRANCZEK RADELET | B | 1 | LEGAL | 10 2317 3170 | 75.00 |
| XP | 148286 | | | SUB-TOTAL | | 75.00 |
| 103069 | FUN AND FUNCTION | F | 1 | SUPPLIES DISTRICT | 10 1205 4100 | 156.93 |
| XP | 4665 80052 | F | 2 | SUPPLIES DISTRICT | 10 1205 4100 | 206.68 |
| XP | 4664 80046 | | | SUB-TOTAL | | 363.61 |
| 101798 | DAVID GAUTHIER | B | 1 | PUPIL SERVICES | 10 1205 3130 | 7,755.00 |
| XP | 9/10-10/9/13 | | | SUB-TOTAL | | 7,755.00 |
| 101321 | GELLER EDUCATIONAL RESOURCES INC. | F | 1 | TRAVEL/PROF DEV ROOSEVELT | 10 2213 3320 | 250.00 |
| XP | 6190 714-LEITER-W | B | 2 | PART B CONF. STAFF | 10 2213 3320 | 2,400.00 |
| XP | 719 | | | SUB-TOTAL | | 2,650.00 |
| 100088 | GENERAL MECHANICAL | B | 1 | BLDG MAINT/REPAIR DIST. | 20 2542 3230 | 3,107.46 |
| XP | 339674 | B | 2 | BLDG MAINT/REPAIR DIST. | 20 2542 3230 | 3,625.00 |
| XP | 339675 | B | 3 | BLDG MAINT/REPAIR DIST. | 20 2542 3230 | 256.00 |
| XP | 339676 | B | 4 | BLDG MAINT/REPAIR DIST. | 20 2542 3230 | 384.00 |
| XP | 340295 | B | 5 | BLDG MAINT/REPAIR DIST. | 20 2542 3230 | 1,828.00 |
| XP | 340290 | | | SUB-TOTAL | | 9,200.46 |
| 101317 | GOT LAUNDRY CHICAGO? INC | B | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 70.00 |
| XP | 45145 | | | | | |

PAY DATE 10/21/2013

| VENDOR # | VENDOR NAME & ADDRESS | F/P TYPE | ITEM NO | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|----------|---------------------------|----------|---------|------------------------|----------------|-----------|
| 103273 | GUMDROP | B | 2 | CUSTODIAL SUPPLIES | 20 2542 4100 | 212.00 |
| 103273 | 38974 | B | 3 | CUSTODIAL SUPPLIES | 20 2542 4100 | 354.55 |
| | | | | SUB-TOTAL | | 636.55 |
| 102742 | HALDEMAN-HOMME, INC. | B | 1 | SUPPLIES | 10 2225 4100 | 1,366.45 |
| 102742 | 148250 | B | 1 | BLDG. PROJECTS - DIST. | 20 2542 5200 | 1,366.45 |
| | | | | SUB-TOTAL | | 8,460.00 |
| 101542 | HANDWRITING WITHOUT TEARS | F | 1 | TEXTBOOKS LINCOLN | 10 1100 4200 | 90.75 |
| 1839 | 783873-1 | B | 1 | SUPPLIES | 10 1214 4100 | 90.75 |
| | | | | SUB-TOTAL | | 68.51 |
| 103345 | HITCHCOCK DESIGN GROUP | B | 1 | ARCH FEES-GENERAL PROJ | 20 2542 3100 | 2,160.00 |
| 101132 | HOME DEPOT CREDIT SERVICE | B | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 2,160.00 |
| | 603532253517 | | | SUB-TOTAL | | 335.94 |
| 100080 | HOUGHTON MIFFLIN COMPANY | P | 1 | TEXTBOOKS WILLARD | 10 1100 4200 | 207.81 |
| 4609 | 949624654 | F | 2 | TEXTBOOKS WILLARD | 10 1100 4200 | 761.97 |
| 4608 | 910764313 | F | 3 | TEXTBOOKS WILLARD | 10 1100 4200 | 1,643.20 |
| 4607 | 949443344 | F | 4 | TEXTBOOKS WILLARD | 10 1100 4200 | 206.36 |
| 1745 | 949828836 | F | 5 | TEXTBOOKS LINCOLN | 10 1100 4200 | 1,962.65 |
| 6193 | 949843743 | P | 6 | SUPPLIES DISTRICT | 10 1100 4100 | 17,368.27 |
| 6193 | 949865553 | P | 7 | SUPPLIES DISTRICT | 10 1100 4100 | 926.85 |
| 4681 | 949870511 | F | 8 | TEXTBOOKS WILLARD | 10 1100 4200 | 199.92 |
| 4662 | 949542794 | F | 9 | TEXTBOOKS WILLARD | 10 1100 4200 | 154.70 |
| 6193 | 949901024 | P | 10 | SUPPLIES DISTRICT | 10 1100 4100 | 2,761.12 |
| 6193 | 949910931 | P | 11 | SUPPLIES DISTRICT | 10 1100 4100 | 2,761.12 |
| 6193 | 949909922 | F | 12 | SUPPLIES DISTRICT | 10 1100 4100 | 2,761.12 |
| 6192 | 949897547 | P | 13 | TITLE II CONSULTANT | 10 2213 3110 | 2,599.00 |
| 1845 | 949901025 | F | 14 | TEXTBOOKS LINCOLN | 10 1100 4200 | 346.35 |
| 6191 | 949803073 | F | 15 | TEXTBOOKS WILLARD | 10 1100 4200 | 90.51 |
| | | | | SUB-TOTAL | | 34,750.95 |
| 102318 | NICOLE HROMA | B | 1 | PUPIL SERVICES | 10 1214 3130 | 5,795.50 |
| | OCT 2013 | | | SUB-TOTAL | | 5,795.50 |
| 102251 | IAASE | B | 1 | TRAVEL/PROF DEV | 10 1100 3320 | 125.00 |
| | BAIR, K. | | | SUB-TOTAL | | 125.00 |
| 102049 | IASA WEST COOK | B | 1 | DUES AND FEES | 10 2320 6400 | 50.00 |
| | DUES-CONDON | | | SUB-TOTAL | | 50.00 |
| 102233 | IASB | B | 1 | EXEC ADMIN-STAFF DVLP | 10 2320 3110 | 390.00 |
| | CONDON, ED | | | SUB-TOTAL | | 390.00 |
| 100356 | ILLINOIS MEDI-CAR INC | | | | | |

| VENDOR # | VENDOR NAME & ADDRESS | F/P TYPE | ITEM NO | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|----------|--|----------|---------|-------------------------|----------------|-----------|
| 100374 | ILLINOIS INDUSTRIAL SALES CO. 117805 | B | 1 | TRANSP. - EXCEPT. CHILD | 40 2550 3310 | 459.00 |
| | | | | SUB-TOTAL | | 459.00 |
| 101775 | ILLINOIS PRINCIPALS ASSOC 22079-BROWN CONDON, ED | B | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 317.00 |
| | | | | SUB-TOTAL | | 317.00 |
| 100087 | DIST #90 IMPREST FUND | B | 1 | TRAVEL/PROF DEV | 10 2410 6400 | 335.00 |
| | | B | 2 | TRAV/PROF DEV | 10 2320 3320 | 250.00 |
| | | | | SUB-TOTAL | | 585.00 |
| 100089 | INDUSTRIAL APPRAISAL CO D3-1146 | B | 1 | APPRAISAL SERVICE FEE | 20 2549 3870 | 1,350.00 |
| | | | | SUB-TOTAL | | 1,350.00 |
| 100286 | INGRAM LIBRARY SERVICES 74091460 74146748 | B | 1 | SUPPLIES | 10 2222 4100 | 513.94 |
| | | B | 2 | SUPPLIES | 10 2222 4100 | 1,295.49 |
| | | | | SUB-TOTAL | | 1,809.43 |
| 100383 | ITR SYSTEMS 87284 | B | 1 | BLDG MAINT/REPAIR DIST. | 20 2542 3230 | 174.00 |
| | | | | SUB-TOTAL | | 174.00 |
| 103149 | JAMF SOFTWARE 6146 INV1168 | F | 1 | SUPPLIES DISTRICT | 10 2225 4100 | 3,592.00 |
| | | | | SUB-TOTAL | | 3,592.00 |
| 100092 | PURCHASE ADVANTAGE CARD 603037510002 | B | 1 | BOARD SERV MNGMNT SERV | 10 2311 3190 | 114.26 |
| | | | | SUB-TOTAL | | 114.26 |
| 100645 | CORY KADLEC REIMBURSE | B | 1 | SCIENCE SUPPLIES | 10 1100 4102 | 68.21 |
| | | | | SUB-TOTAL | | 68.21 |
| 101956 | ED KALETA 9/5-10/9 | B | 1 | PUPIL SERVICES | 10 2142 3130 | 3,348.00 |
| | | | | SUB-TOTAL | | 3,348.00 |
| 103312 | BRADY JOHN KOSTERMAN 1040 1070 | B | 1 | DATA PROC SERVICES | 10 2225 3160 | 6,440.00 |
| | | B | 2 | DATA PROC SERVICES | 10 2225 3160 | 2,912.00 |
| | | | | SUB-TOTAL | | 9,352.00 |
| 100236 | LAKE VIEW BUS COMPANY 13741 13815 13818 | B | 1 | TRANSP. - EXCEPT. CHILD | 40 2550 3310 | 265.00 |
| | | B | 2 | TRANSP. - EXCEPT. CHILD | 40 2550 3310 | 34,254.60 |
| | | B | 3 | TRANSP. - EXCEPT. CHILD | 40 2550 3310 | 315.00 |
| | | | | SUB-TOTAL | | 34,834.60 |
| 103178 | CAROL LANDOU 1314-2 1314-1 | B | 1 | PUPIL SERVICES | 10 2150 3130 | 422.50 |
| | | B | 2 | PUPIL SERVICES | 10 2150 3130 | 1,803.75 |
| | | | | SUB-TOTAL | | 2,226.25 |
| 101299 | JULIE LLOYD SEPT 2013 | B | 1 | PUPIL SERVICES | 10 1212 3130 | 3,380.00 |
| | | | | SUB-TOTAL | | 3,380.00 |

| VENDOR # | VENDOR NAME & ADDRESS | F/P TYPE | ITEM NO | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|----------|-----------------------------|----------|---------|-----------------------------|----------------|-----------|
| 100108 | LMC LOWERY | B | 2 | PUPIL SERVICES | 10 1212 3130 2 | 3,380.00 |
| 2927 | INV043656 | | | | | 6,760.00 |
| | INV043805 | F | 1 | NON-CAPITAL EQUIP ROOSEVELT | 10 1100 7000 2 | 392.46 |
| | INV043718 | B | 2 | CAPITAL OUTLAY | 20 2542 5400 | 235.00 |
| | INV043655 | B | 3 | CAPITAL OUTLAY | 20 2542 5400 | 8,931.90 |
| | INV043525 | B | 4 | CAPITAL OUTLAY | 20 2542 5400 | 3,507.00 |
| | | B | 5 | NON-CAPITAL EQUIP | 10 1100 7000 2 | 549.00 |
| | | | | SUB-TOTAL | | 13,615.36 |
| 101280 | M-F ATHLETIC COMPANY | B | 1 | SUPPLIES | 10 1500 4100 | 86.95 |
| | 1770972-00 | | | SUB-TOTAL | | 86.95 |
| 101651 | MACKE WATER SYSTEMS, INC | B | 1 | SUPPLIES | 10 1100 4100 | 215.70 |
| | 857279 | B | 2 | SUPPLIES | 10 1100 4100 4 | 215.70 |
| | 857310 | B | 3 | SUPPLIES | 10 1100 4100 2 | 215.70 |
| | | | | SUB-TOTAL | | 647.10 |
| 100712 | KEVIN MARTIN | B | 1 | DATA PROC SERVICES | 10 2225 3160 | 40.00 |
| | REIMBURSE | B | 2 | TELEPHONES - DISTRICT | 20 2542 3420 | 51.00 |
| | REIMBURSE | | | SUB-TOTAL | | 91.00 |
| 100648 | PAETEC | B | 1 | TELEPHONES - DISTRICT | 20 2542 3420 | 118.12 |
| | 5979724 | | | SUB-TOTAL | | 118.12 |
| 100112 | MCMaster CARR SUPPLY | P | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 916.28 |
| | 6168 60092695 | F | 2 | SUPPLIES ROOSEVELT | 10 1100 4100 2 | 154.40 |
| | 2929 60199248 | F | 3 | CUSTODIAL SUPPLIES | 20 2542 4100 | 15.80 |
| | 6168 61457236 | | | SUB-TOTAL | | 1,086.48 |
| 100410 | MENARDS | B | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 4.99 |
| | 40027 | B | 2 | CUSTODIAL SUPPLIES | 20 2542 4100 | 46.76 |
| | 40150 | B | 3 | CUSTODIAL SUPPLIES | 20 2542 4100 | 238.49 |
| | 40410 | B | 4 | CUSTODIAL SUPPLIES | 20 2542 4100 | 135.39 |
| | 40403 | B | 5 | CUSTODIAL SUPPLIES | 20 2542 4100 | 84.98 |
| | 41092 | B | 6 | CUSTODIAL SUPPLIES | 20 2542 4100 | 154.98 |
| | 41208 | B | 7 | CUSTODIAL SUPPLIES | 20 2542 4100 | 45.92 |
| | 41995 | B | 8 | CUSTODIAL SUPPLIES | 20 2542 4100 | 39.99 |
| | 45291 | B | 9 | CUSTODIAL SUPPLIES | 20 2542 4100 | 85.68 |
| | 42969 | B | 10 | CUSTODIAL SUPPLIES | 20 2542 4100 | 37.87 |
| | 43441 | B | 11 | CUSTODIAL SUPPLIES | 20 2542 4100 | 75.69 |
| | 43740 | | | SUB-TOTAL | | 950.74 |
| 100401 | METRO PROFESSIONAL PRODUCTS | B | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 544.77 |
| | 097900 | B | 2 | CUSTODIAL SUPPLIES | 20 2542 4100 | 1,097.11 |
| | 098389 | B | 3 | CUSTODIAL SUPPLIES | 20 2542 4100 | 56.92 |
| | 097900A | B | 4 | CAPITAL OUTLAY | 20 2542 5400 | 1,427.86 |
| | 098389A | P | 5 | CUSTODIAL SUPPLIES | 20 2542 4100 | 64.50 |
| | 4690 098162A | F | 6 | CUSTODIAL SUPPLIES | 20 2542 4100 | 152.70 |
| | 4690 098162 | F | 7 | CUSTODIAL SUPPLIES | 20 2542 4100 | 325.65 |
| | 4695 098580 | | | SUB-TOTAL | | 3,669.51 |

PAY DATE 10/21/2013

| VENDOR # | VENDOR NAME & ADDRESS | F/P TYPE | ITEM NO | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|----------|---------------------------------------|----------|---------|-------------------------|----------------|-----------|
| 102619 | MILLER COOPER & CO., LTD. | B | 1 | BOARD SERV-AUDIT SERV | 10 2311 3170 | 16,000.00 |
| CP | 115384 04559 | | | SUB-TOTAL | | 16,000.00 |
| 100116 | MUSIC IN MOTION | F | 1 | MUSIC SUPPLIES LINCOLN | 10 1100 4103 | 569.64 |
| CP | 1774 00446911 | | | | | 191.35 |
| CP | 4693 00457155 | | | MUSIC SUPPLIES WILLARD | 10 1100 4103 | 760.99 |
| 100117 | NASCO | P | 1 | SUPPLIES WILLARD | 10 1100 4100 | 46.31 |
| CP | 4689 566074 | | | | | 85.81 |
| CP | 1851 567870 | | | SUPPLIES LINCOLN | 10 1100 4100 | 47.76 |
| CP | 4689 573709 | | | SUPPLIES WILLARD | 10 1100 4100 | 107.30 |
| CP | 1856 573699 | | | SUPPLIES LINCOLN | 10 1100 4100 | 287.18 |
| 102558 | NATIONAL GEOGRAPHIC EXPLORER | F | 1 | SUPPLIES WILLARD | 10 1100 4100 | 281.16 |
| CP | 4629 1138924 | | | SUB-TOTAL | | 281.16 |
| 102419 | NCS PEARSON INC. | F | 1 | SUPPLIES DISTRICT | 10 2150 4100 | 628.95 |
| CP | 6161 4127685 | | | | | 871.24 |
| CP | 1846 4135229 | | | SUPPLIES DISTRICT | 10 2150 4100 | 1,500.19 |
| 103219 | N2Y | F | 1 | SUPPLIES DISTRICT | 10 1205 4100 | 149.00 |
| CP | 6640 S21907 | | | SUB-TOTAL | | 149.00 |
| 100424 | NICOLET NATURAL ARTESIAN WATER | B | 1 | BOARD SERV MNGMNT SERV | 10 2311 3190 | 323.20 |
| CP | 209037-SEPT | | | SUB-TOTAL | | 323.20 |
| 101102 | NATIONAL SCHOOL BOARDS ASSOCIATION | B | 1 | BOARD DUES AND FEES | 10 2311 6400 | 2,675.00 |
| CP | 156319 | | | SUB-TOTAL | | 2,675.00 |
| 103199 | NORTHERN SUBURBAN SPECIAL ED DISTRICT | B | 1 | TUITION | 10 4120 8000 | 38,844.49 |
| CP | 14141 | | | SUB-TOTAL | | 38,844.49 |
| 101458 | NU TOYS LEISURE PRODUCTS | F | 1 | CUSTODIAL SUPPLIES | 20 2542 4100 | 480.00 |
| CP | 4686 40550 | | | SUB-TOTAL | | 480.00 |
| 100384 | ORIENTAL TRADING | F | 1 | SUPPLIES DISTRICT | 10 1214 4100 | 74.49 |
| CP | 1836 659519169-01 | | | SUB-TOTAL | | 74.49 |
| 100604 | SANDRA PAINTER | B | 1 | MATH SUPPLIES | 10 1100 4101 | 22.48 |
| CP | REIMBURSE | | | | | 39.95 |
| CP | REIMBURSE | | | MATH SUPPLIES | 10 1100 4101 | 25.06 |
| CP | REIMBURSE | | | MATH SUPPLIES | 10 1100 4101 | 87.49 |
| 100732 | PATTERSON MEDICAL - SAMMONS PRESTON | F | 1 | SUPPLIES DISTRICT | 10 1205 4100 | 93.65 |
| CP | 4668 5651473216 | | | SUB-TOTAL | | 93.65 |
| 100526 | PEPPER AT CHICAGO | F | 1 | MUSIC SUPPLIES WILLARD | 10 1100 4103 | 177.19 |
| CP | 4680 11900086 | | | | | 177.20 |
| CP | 4680 11900086 | | | MUSIC SUPPLIES LINCOLN | 10 1100 4103 | 229.99 |
| CP | 2928 11900093 | | | BAND SUPPLIES ROOSEVELT | 10 1100 4108 | 229.99 |
| CP | 2935 11902117 | | | BAND SUPPLIES ROOSEVELT | 10 1100 4108 | 229.99 |

| VENDOR # P.O. # | VENDOR NAME & ADDRESS INVOICE # & INVOICE DATE | F/P TYPE | ITEM NO | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|--------------------|---|-------------|------------|-------------------------|----------------|----------|
| 2935 | 11908029 | P | 5 | BAND SUPPLIES ROOSEVELT | 10 1100 4108 2 | 100.00- |
| 2935 | 11908050 | F | 6 | BAND SUPPLIES ROOSEVELT | 10 1100 4108 2 | 115.00- |
| 2982 | 11906780 | F | 7 | BAND SUPPLIES ROOSEVELT | 10 1100 4108 2 | 105.99 |
| 2942 | 11907542 | F | 8 | BAND SUPPLIES ROOSEVELT | 10 1100 4108 2 | 38.99 |
| 2940 | 11906864 | F | 9 | BAND SUPPLIES ROOSEVELT | 10 1100 4108 2 | 97.99 |
| | | | | SUB-TOTAL | | 842.34 |
| 103383 | PERIPOLE, INC. | F | 1 | MUSIC SUPPLIES WILLARD | 10 1100 4103 4 | 495.27 |
| 4643 | 129415 | | | SUB-TOTAL | | 495.27 |
| 102161 | PITNEY BOWES INC | B | 1 | RENTALS | 10 1100 3250 1 | 105.00 |
| | 2814218-SP13 | B | 2 | RENTALS | 10 1100 3250 4 | 105.00 |
| | 2814218-SP13 | B | 3 | POSTAGE | 10 2320 3410 1 | 163.00 |
| | 2892214-SP13 | | | SUB-TOTAL | | 373.00 |
| 102030 | POCKET FULL OF THERAPY | F | 1 | SUPPLIES LINCOLN | 10 1212 4100 1 | 980.63 |
| 6180 | 3025644A | F | 2 | SUPPLIES LINCOLN | 10 1212 4100 1 | 486.45 |
| 6181 | 3025645A | | | SUB-TOTAL | | 1,467.08 |
| 101615 | PURCHASE POWER | B | 1 | POSTAGE | 10 1100 3410 1 | 127.15 |
| | 41852310 | B | 2 | POSTAGE | 10 2320 3410 1 | 1,000.00 |
| | 24223745 | B | 3 | POSTAGE | 10 1100 3410 1 | 960.00 |
| | 28674554 | | | SUB-TOTAL | | 2,087.15 |
| 100133 | PEARSON EDUCATION INC. | F | 1 | | 10 1100 4200 2 | 1,284.55 |
| 2936 | 4022789314 | | | SUB-TOTAL | | 1,284.55 |
| 102029 | NCS PEARSON, INC. | F | 1 | SUPPLIES DISTRICT | 10 2150 4100 1 | 433.54 |
| 6195 | 4138230 | | | SUB-TOTAL | | 433.54 |
| 101881 | PYRAMID EDUCATIONAL CONSULTANTS | F | 1 | SUPPLIES DISTRICT | 10 2150 4100 1 | 99.00 |
| 1844 | 00077564 | | | SUB-TOTAL | | 99.00 |
| 100575 | RAINBOWS | F | 1 | SUPPLIES DISTRICT | 10 2110 4100 1 | 475.90 |
| 1766 | INV786 | | | SUB-TOTAL | | 475.90 |
| 102075 | ALEXIS RASLEY | B | 1 | PUPIL SERVICES | 10 2150 3130 3 | 4,620.00 |
| | SEPT 2013 | | | SUB-TOTAL | | 4,620.00 |
| 100244 | REALLY GOOD STUFF, INC. | F | 1 | SUPPLIES WILLARD | 10 1212 4100 4 | 85.37 |
| 4641 | 4301106 | F | 2 | SUPPLIES WILLARD | 10 1100 4100 4 | 99.85 |
| 4631 | 4298965 | F | 3 | SUPPLIES LINCOLN | 10 1100 4100 1 | 273.19 |
| 1850 | 4535030 | | | SUB-TOTAL | | 458.41 |
| 102701 | RICOH USA, INC | B | 1 | SUPPLIES | 10 1100 4100 2 | 11.50 |
| | 1042270618 | B | 2 | SUPPLIES | 10 1100 4100 2 | 216.30 |
| | 1042319213 | | | SUB-TOTAL | | 227.80 |
| 102152 | RICOH CUSTOMER FINANCE CORP | B | 1 | CAPITAL LEASE | 30 5300 6000 4 | 608.33 |
| | 24017384 | B | 2 | CAPITAL LEASE | 30 5300 6000 4 | 608.32 |
| | 24017384 | B | 3 | CAPITAL LEASE | 30 5300 6000 2 | 1,056.68 |

| VENDOR # | VENDOR NAME & ADDRESS | F/P | ITEM | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|-----------------|-------------------------------|------|------|-----------------------------|-----------------|----------|
| P.O. # | INVOICE # & INVOICE DATE | TYPE | NO | | | |
| XP 4584 | 308101667437 | F | B | SUPPLIES WILLARD | 10 1100 4100 4 | 552.94 |
| XP 4583 | 308101638157 | F | B | SUPPLIES WILLARD | 10 1100 4100 4 | 340.43 |
| XP 1819 | 208110619994 | F | B | SUPPLIES DISTRICT | 10 1250 4100 4 | 35.18 |
| XP 4578 | 308101659781 | F | B | SUPPLIES WILLARD | 10 1100 4100 4 | 407.38 |
| XP 4576 | 208110579255 | P | B | SUPPLIES WILLARD | 10 1100 4100 4 | 43.14 |
| XP 4576 | 208110536578 | P | B | SUPPLIES WILLARD | 10 1100 4100 4 | 826.90 |
| XP 4576 | 208110810964 | F | B | SUPPLIES WILLARD | 10 1100 4100 4 | 22.16 |
| XP 4678 | 308101775291 | P | B | SUPPLIES WILLARD | 10 1100 4100 4 | 710.47 |
| XP 4579 | 308101632129 | P | B | SUPPLIES WILLARD | 10 1100 4100 4 | 229.19 |
| XP 4594 | 208110694654 | P | B | SUPPLIES WILLARD | 10 1100 4100 4 | 30.79 |
| XP 4594 | 208111064275 | P | B | SUPPLIES WILLARD | 10 1100 4100 4 | 10.54 |
| XP 4594 | 308101628099 | P | B | SUPPLIES WILLARD | 10 1100 4100 4 | 208.74 |
| XP 4594 | 208111413266 | F | B | SUPPLIES WILLARD | 10 1100 4100 4 | 19.34 |
| XP 1835 | 308101800572 | F | B | SUPPLIES LINCOLN | 10 1100 4100 1 | 452.90 |
| XP 208111507559 | | B | B | SUPPLIES | 10 1600 4100 10 | 52.79 |
| XP 4692 | 208111543530 | F | B | SUPPLIES WILLARD | 10 1100 4100 4 | 386.01 |
| XP 2938 | 308101812148 | F | B | SUPPLIES ROOSEVELT | 10 1100 4100 2 | 93.01 |
| XP 1855 | 208111567926 | F | B | SUPPLIES LINCOLN | 10 1100 4100 1 | 211.08 |
| XP 4696 | 208111572405 | F | B | NON-CAPITAL EQUIP WILLARD | 10 1100 7000 4 | 118.27 |
| | | | | SUB-TOTAL | | 4,871.78 |
| XP 103390 | SCHOOLSIN | F | B | NON-CAPITAL EQUIP ROOSEVELT | 10 1100 7000 2 | 338.95 |
| XP 2451 | W65061 | | | SUB-TOTAL | | 338.95 |
| XP 103418 | NANCY SCULLION | B | B | PUPIL SERVICES | 10 1214 3130 | 2,381.25 |
| | 9/16-10/10 | | | SUB-TOTAL | | 2,381.25 |
| XP 100412 | SHIFFLER EQUIP SALES INC. | F | B | CUSTODIAL SUPPLIES | 20 2542 4100 | 312.21 |
| XP 4685 | 1325514500 | F | B | SUPPLIES ROOSEVELT | 10 1100 4100 2 | 382.30 |
| XP 2983 | 1327604900 | | | SUB-TOTAL | | 694.51 |
| XP 103298 | SO WRITE COMMUNICATIONS, INC. | B | B | COMMUNICATION | 10 3510 3400 | 4,626.50 |
| XP 1147 | | B | B | TELEPHONES - DISTRICT | 20 2542 3420 | 39.99 |
| XP 1147 | | | | SUB-TOTAL | | 4,666.49 |
| XP 103288 | SOARING EAGLE ACADEMY, INC. | B | B | PRVT FACILITY TUITION | 10 1912 6700 | 8,174.10 |
| XP 14-109 | | | | SUB-TOTAL | | 8,174.10 |
| XP 101257 | SOUND, INC. | B | B | BLDG MAINT/REPAIR DIST. | 20 2542 3230 | 854.00 |
| XP D1282294 | | | | SUB-TOTAL | | 854.00 |
| XP 101359 | SRAGA HAUSER, LLC | B | B | LEGAL | 10 2317 3170 | 400.00 |
| XP 11051 TEE | | | | SUB-TOTAL | | 400.00 |
| XP 102466 | STAPLES ADVANTAGE | F | B | SUPPLIES ROOSEVELT | 10 1100 4100 2 | 67.12 |
| XP 2900 | 3209230650 | F | B | SUPPLIES LINCOLN | 10 1100 4100 1 | 188.73 |
| XP 1853 | 3210884070 | | | SUB-TOTAL | | 255.85 |
| XP 101501 | HOUGHTON MIFFLIN HARCOURT | F | B | TEXTBOOKS LINCOLN | 10 1100 4200 1 | 2,066.35 |
| XP 1808 | 949595207 | F | B | TEXTBOOKS LINCOLN | 10 1100 4200 1 | 1,969.11 |
| XP 1795 | | F | B | SUPPLIES LINCOLN | 10 1100 4100 1 | 95.40 |
| XP 1849 | 949925980 | | | SUB-TOTAL | | |

| VENDOR # | VENDOR NAME & ADDRESS | F/P | ITEM | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|----------|---|------|------|-------------------------|----------------|----------|
| P.O. # | INVOICE # & INVOICE DATE | TYPE | NO | | | |
| 100163 | ROY STROM REFUSE REMOVAL 39F00914 | B | 1 | REFUSE REMOVAL DISTRICT | 20 2542 3210 | 4,130.86 |
| | | | | SUB-TOTAL | | 3,097.35 |
| 100166 | SUPER DUPER PUBLICATIONS 1847 1903210A | P | 1 | SUPPLIES DISTRICT | 10 2150 4100 | 3,097.35 |
| | | | | SUB-TOTAL | | 37.99 |
| 103426 | RICHARD TAYLOR REIMBURSE | B | 1 | SUPPLIES | 10 2222 4100 | 71.93 |
| | | | | SUB-TOTAL | | 71.93 |
| 103431 | TEACHER CREATED RESOURCES 5708714 | B | 1 | SUPPLIES | 10 1212 4100 | 68.02 |
| | | | | SUB-TOTAL | | 68.02 |
| 102242 | TEACHER DIRECT 4677 P45393060049 | F | 1 | SUPPLIES DISTRICT | 10 2410 4100 | 189.60 |
| | | | | SUB-TOTAL | | 189.60 |
| 100246 | TERMINIX PROCESSING CENTER 328283209 328284264 328285045 | B | 1 | EXTERMINATOR DISTRICT | 20 2542 3280 | 73.00 |
| | | | 2 | EXTERMINATOR DISTRICT | 20 2542 3280 | 81.00 |
| | | | 3 | EXTERMINATOR DISTRICT | 20 2542 3280 | 62.00 |
| | | | | SUB-TOTAL | | 216.00 |
| 103157 | NICK THEODOPOULOS REIMBURSE | B | 1 | TRAVEL & CONFERENCE | 20 2542 3320 | 27.12 |
| | | | | SUB-TOTAL | | 27.12 |
| 102139 | UCP 41367 | B | 1 | SUPPLIES | 10 1214 4100 | 296.83 |
| | | | | SUB-TOTAL | | 296.83 |
| 103240 | UNITE PRIVATE NETWORKS - ILLINOIS, LLC ACCT # 1677 | B | 1 | TELEPHONES - DISTRICT | 20 2542 3420 | 1,915.66 |
| | | | | SUB-TOTAL | | 1,915.66 |
| 100763 | UNITED RADIO COMMUNICATION 24469000 | B | 1 | BLDG MAINT/REPAIR DIST. | 20 2542 3230 | 55.00 |
| | | | | SUB-TOTAL | | 55.00 |
| 103378 | UNIVERSITY OF ILLINOIS, PLTW 88-RYAN-TOYE | B | 1 | TRAV/PROF DEV | 10 2320 3320 | 110.00 |
| | | | | SUB-TOTAL | | 110.00 |
| 100182 | FIRST STUDENT, INC. 182-C-053264 9006054 | B | 1 | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 150.00 |
| | | | 2 | TRANS-FIELD TRIPS | 40 2550 3330 | 1,245.00 |
| | | | 3 | TRANS-FIELD TRIPS | 40 2550 3330 | 517.00 |
| | | | 4 | INTERSCHOLASTIC TRANSP. | 40 2550 3331 | 75.00 |
| | | | 5 | TRANS-FIELD TRIPS | 40 2550 3330 | 770.00 |
| | | | | SUB-TOTAL | | 2,757.00 |
| 102285 | VERIZON WIRELESS 9711844374 9711853634 | B | 1 | TELEPHONES - DISTRICT | 20 2542 3420 | 106.64 |
| | | | 2 | TELEPHONES - DISTRICT | 20 2542 3420 | 633.37 |
| | | | | SUB-TOTAL | | 740.01 |
| 103421 | VICTOR SHADE COMPANY 3399 | B | 1 | BLDG MAINT/REPAIR DIST. | 20 2542 3230 | 2,525.00 |
| | | | | SUB-TOTAL | | 2,525.00 |
| 103392 | VIDEO AND SOUND SERVICE, INC. | | | | | |

PAY DATE 10/21/2013

| VENDOR # | VENDOR NAME & ADDRESS | F/P TYPE | ITEM NO | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|----------|---------------------------------------|----------|---------|-------------------------|----------------|----------|
| 102725 | VIOLET FLOWER SHOP | B | 1 | BLDG MAINT/REPAIR DIST. | 20 2542 3230 | 422.50 |
| 102725 | 002467 | B | 2 | CAPITAL OUTLAY | 10 2360 5400 | 154.74 |
| | | | | SUB-TOTAL | | 577.24 |
| 102293 | VIRTUAL PARAGON | B | 1 | BOARD SERV MNGMNT SERV | 10 2311 3190 | 87.95 |
| 102293 | 11066 | B | 1 | DATA PROC SERVICES | 10 2225 3160 | 87.95 |
| | | | | SUB-TOTAL | | 980.00 |
| 103432 | VORT CORPORATION | F | 1 | SUPPLIES DISTRICT | 10 1214 4100 | 173.36 |
| 103432 | 1852 099138 | B | 1 | SUPPLIES | 10 1214 4100 | 173.36 |
| | | | | SUB-TOTAL | | 48.94 |
| 102997 | JULIA BERRIGAN | B | 1 | SUPPLIES | 10 1100 4100 | 48.94 |
| 102997 | REIMBURSE | B | 1 | PUPIL SERVICES | 10 1212 3130 | 128.74 |
| | | | | SUB-TOTAL | | 128.74 |
| 101298 | KELLY C. WEGENER | B | 1 | DATA PROC SERVICES | 10 2225 3160 | 6,532.50 |
| 101298 | SEPT 2013 | B | 1 | DATA PROC SERVICES | 10 2225 3160 | 6,532.50 |
| | | | | SUB-TOTAL | | 2,513.19 |
| 101426 | WELLS FARGO FINANCIAL LEASING | B | 1 | DUES AND FEES | 10 2320 6400 | 2,513.19 |
| 101426 | 5000527000 | B | 1 | OTHER EXPENDITURES | 10 2360 3910 | 300.00 |
| | | | | SUB-TOTAL | | 300.00 |
| 100186 | WEST SUBURBAN CONSORTIUM FOR ACADEMIC | B | 1 | OTHER EXPENDITURES | 10 2360 3910 | 55.00 |
| 100186 | 2013-14 | B | 2 | OTHER EXPENDITURES | 10 2360 3910 | 55.00 |
| | | | | SUB-TOTAL | | 110.00 |
| 100187 | WEST MUSIC COMPANY | F | 1 | MUSIC SUPPLIES LINCOLN | 10 1100 4103 | 582.47 |
| 100187 | 1776 S1833681 | F | 2 | MUSIC SUPPLIES WILLARD | 10 1100 4103 | 162.75 |
| 100187 | 4694 S1876677 | F | 3 | MUSIC SUPPLIES WILLARD | 10 1100 4103 | 1,843.00 |
| 100187 | 4687 S1874313 | F | 3 | MUSIC SUPPLIES WILLARD | 10 1100 4103 | 2,588.22 |
| | | | | SUB-TOTAL | | 110.00 |
| 101690 | WSSRA | B | 1 | PUPIL SERVICES | 10 1212 3130 | 110.00 |
| 101690 | LEKOTEK TOYS | B | 2 | PUPIL SERVICES | 10 1212 3130 | 110.00 |
| 101690 | LEKOTEK TOYS | B | 2 | PUPIL SERVICES | 10 1212 3130 | 220.00 |
| | | | | SUB-TOTAL | | 921.64 |
| 100194 | XEROX CORPORATION | B | 1 | CAPITAL LEASE | 30 5300 6000 | 863.09 |
| 100194 | 070305222 | B | 2 | CAPITAL LEASE | 30 5300 6000 | 193.46 |
| 100194 | 070305221 | B | 3 | REPAIRS/MAINT | 10 2320 3230 | 1,978.19 |
| 100194 | 070305221 | B | 3 | REPAIRS/MAINT | 10 2320 3230 | 1,978.19 |
| | | | | SUB-TOTAL | | 1,058.45 |
| 103221 | XEROX FINANCIAL SERVICES | B | 1 | CAPITAL LEASE | 30 5300 6000 | 1,058.45 |
| 103221 | 101845 | B | 1 | CAPITAL LEASE | 30 5300 6000 | 1,058.45 |
| | | | | SUB-TOTAL | | 61.03 |
| 100659 | ZANER-BLOSER | F | 1 | TEXTBOOKS ROOSEVELT | 10 1100 4200 | 61.03 |
| 100659 | 2934 02917737 | F | 1 | TEXTBOOKS ROOSEVELT | 10 1100 4200 | 61.03 |
| | | | | SUB-TOTAL | | 61.03 |

| VENDOR # P.O. # | VENDOR NAME & ADDRESS INVOICE # & INVOICE DATE | F/P TYPE | ITEM NO | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|--------------------|---|-------------|------------|-------------|----------------|--------|
|--------------------|---|-------------|------------|-------------|----------------|--------|

| VENDOR # P.O. # | VENDOR NAME & ADDRESS INVOICE # & INVOICE DATE | F/P TYPE | ITEM NO | DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|--------------------|---|-------------|------------|-------------|----------------|------------|
| | | | | FUND TOTAL | 10 | 252,905.26 |
| | | | | FUND TOTAL | 20 | 73,793.18 |
| | | | | FUND TOTAL | 30 | 6,106.50 |
| | | | | FUND TOTAL | 40 | 48,666.85 |
| | | | | GRAND TOTAL | | 381,471.79 |

PRESIDENT

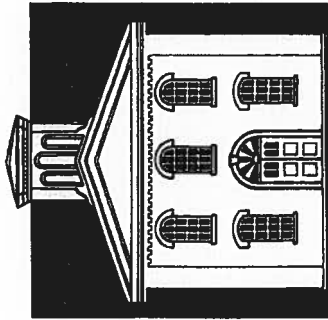
SECRETARY

PREPARED BY: -----

DATE: -----

REVIEWED BY: -----

DATE: -----



River Forest Public Schools District 90

Treasurer's Report

as of September 30, 2013

**For The Board Date of
October 21, 2013**

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**River Forest Public Schools District 90
Balance Sheet
As of September 30, 2013**

| | |
|--------------------------------|-----------------------------|
| Assets: | |
| Imprest Fund | 4,000.00 |
| Cash in Bank | 28,862,896.63 |
| Investments | <u>2,476,000.00</u> |
| Total assets | 31,342,896.63 |
| Liabilities: | |
| Short-term payroll liabilities | <u>0.00</u> |
| Fund balance | <u><u>31,342,896.63</u></u> |

SUMMARY OF FUND BALANCE-YTD
SCHOOL DISTRICT 90

| FUND | BEGINNING FUND BAL | ADD REVENUES TO DATE | BEG BALANCE + REVENUES | LESS EXPEND TO DATE | FUND BALANCE |
|--------------|-----------------------|-------------------------|---------------------------|------------------------|-----------------|
| EDUCATION | 14,714,230.38 | 8,012,616.54 | 22,726,846.92 | 3,165,822.17 | 19,561,024.75 |
| BUILDING | 1,853,761.79 | 922,649.54 | 2,776,411.33 | 723,933.65 | 2,052,477.68 |
| DEPT SERVICE | 1,860,426.96 | 588,209.63 | 2,448,636.59 | 18,111.75 | 2,430,524.84 |
| TRANS. | 1,477,308.15 | 105,982.60 | 1,583,290.75 | 58,864.70 | 1,524,426.05 |
| IMRF/FICA | 124,381.33 | 251,281.10 | 375,662.43 | 93,989.81 | 281,672.62 |
| CAPITAL PROJ | .00 | .00 | .00 | .00 | .00 |
| WORKING CASH | 5,155,540.14 | 50,190.00 | 5,205,730.14 | .00 | 5,205,730.14 |
| TORT | .00 | .00 | .00 | .00 | .00 |
| LIFE SAFETY | 286,059.21 | 981.34 | 287,040.55 | .00 | 287,040.55 |
| DIST TOTAL | 25,471,707.96 | 9,931,910.75 | 35,403,618.71 | 4,060,722.08 | 31,342,896.63 |

SCHOOL DISTRICT 90

STATEMENT OF POSITION
FUND-BUILDING

DATE 09/30/2013

RUN DATE 10/01/2013

A S S E T S

CASH IN BANKS

L I A B I L I T I E S

- FEDERAL WITHHOLDIN
- STATE WITHHOLDING
- IMRF
- FICA
- MEDICARE
- ANNUITY
- INSURANCE
- OTHER CREDIT UNION
- MISC DEDUCTIONS
- UNITED WAY/CC
- MISCELLANEOUS
- LOAN FROM WC
- BRD SHARE PAYABLE

TOTAL-ASSETS

TOTAL LIAB

F U N D B A L A N C E

FUND BALANCE

TOTAL LIAB & FUND BAL

S U M M A R Y O F F U N D B A L A N C E

BEGINNING FUND BALANCE

ADD REVENUES TO DATE

LESS EXPENDITURES TO DATE

NET- FUND IS IN BALANCE

FUND BALANCE

ACCOUNT #

AMOUNT

1010 3000
2,052,477.68
2,052,477.68

2040 2100 .00
 2040 2200 .00
 2040 3100 .00
 2040 3200 .00
 2040 3300 .00
 2040 4100 .00
 2040 5100 .00
 2040 9100 .00
 2040 9300 .00
 2040 9400 .00
 2040 9500 .00
 4300 0 .00
 4990 0 .00

2,052,477.68
2,052,477.68

1,853,761.79

922,649.54

2,776,411.33

723,933.65

2,052,477.68

46,169.60

210,201.57

| | ACCOUNT # | AMOUNT |
|---|--------------|--------------|
| A S S E T S | | |
| TOTAL-ASSETS | | |
| CASH IN BANKS | 1010 3000 | 2,430,524.84 |
| | | 2,430,524.84 |
| L I A B I L I T I E S | | |
| TOTAL LIAB | | |
| | | .00 |
| F U N D B A L A N C E | | |
| FUND BALANCE | | 2,430,524.84 |
| TOTAL LIAB & FUND BAL | | 2,430,524.84 |
| S U M M A R Y O F F U N D B A L A N C E | | |
| BEGINNING FUND BALANCE | 1,860,426.96 | |
| ADD REVENUES TO DATE | 588,209.63 | 30,219.44 |
| | 2,448,636.59 | |
| LESS EXPENDITURES TO DATE | 18,111.75 | 6,037.25 |
| TE- FUND IS IN BALANCE | | 2,430,524.84 |

SCHOOL DISTRICT 90

STATEMENT OF POSITION
FUND-IMRF/FICA

DATE 09/30/2013

RUN DATE 10/01/2013

A S S E T S

CASH IN BANKS

281,672.62
281,672.62

L I A B I L I T I E S
LOAN FROM WC
BRD SHARE PAYABLE

4300 0 .00
4990 0 .00

F U N D B A L A N C E

281,672.62

FUND BALANCE

TOTAL LIAB & FUND BAL

281,672.62

S U M M A R Y O F F U N D B A L A N C E

BEGINNING FUND BALANCE

124,381.33

ADD REVENUES TO DATE

12,642.54

LESS EXPENDITURES TO DATE

35,132.84

NOTE- FUND IS IN BALANCE

FUND BALANCE

281,672.62

ACCOUNT #

1010 3000

4300 0
4990 0

124,381.33

251,281.10

375,662.43

93,989.81

TOTAL-ASSETS

TOTAL LIAB

| ACCOUNT # | AMOUNT |
|---------------------------|--------------|
| 1010 3000 | 3,310,730.14 |
| 1020 0 | 1,895,000.00 |
| 1500 0 | .00 |
| | 5,205,730.14 |
| TOTAL-ASSETS | |
| | |
| TOTAL LIAB | |
| | .00 |
| FUND BALANCE | |
| | 5,205,730.14 |
| TOTAL LIAB & FUND BAL | |
| | 5,205,730.14 |
| SUMMARY OF FUND BALANCE | |
| BEGINNING FUND BALANCE | 5,155,540.14 |
| ADD REVENUES TO DATE | 50,190.00 |
| | 2,256.76 |
| LESS EXPENDITURES TO DATE | .00 |
| TE- FUND IS IN BALANCE | 5,205,730.14 |

SCHOOL DISTRICT 90 STATEMENT OF POSITION
 FUND-LIFE SAFETY

DATE 09/30/2013 RUN DATE 10/01/2013

| | ACCOUNT # | AMOUNT |
|--|-------------------|-------------------|
| A S S E T S | | |
| CASH IN BANK | 1010 3000 | 287,040.55 |
| INVESTMENT | 1020 0 | .00 |
| TOTAL-ASSETS | | 287,040.55 |
| L I A B I L I T I E S | | |
| TOTAL LIAB | | .00 |
| F U N D B A L A N C E | | |
| FUND BALANCE | | 287,040.55 |
| TOTAL LIAB & FUND BAL | | |
| S U M M A R Y O F F U N D B A L A N C E | | |
| BEGINNING FUND BALANCE | 286,059.21 | |
| ADD REVENUES TO DATE | 967.50 | |
| LESS EXPENDITURES TO DATE | 981.34 | |
| YTD- FUND IS IN BALANCE | 287,040.55 | 287,040.55 |

< < < FUNCTION SUMMARY OF REVENUE ACCOUNTS > > >
 SCHOOL DISTRICT 90

DATE 9/30/13

| ACCOUNT NO | DESCRIPTION | PREV YR BUD | PREV YR RLZ | BUDGET AMT | RLZD MTD | RLZD YTD | UNREALIZED | % RLZ |
|-------------|-------------------------|-------------|-------------|------------|----------|-----------|------------|-------|
| EDUCATION | | | | | | | | |
| 0 49 | MEDICAID ADMIN OUTREACH | 42,500 | 38,822 | 42,800 | 0 | 17,046 | 25,753 | 0.39 |
| 0 71 | PRMNT TRANSFER OF W/C | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| | *** FUND | 18,827,200 | 19,095,250 | 19,106,300 | 446,231 | 8,012,616 | 11,093,683 | 0.41 |
| BUILDING | | | | | | | | |
| 0 11 | GENERAL LEVY | 1,905,000 | 1,986,407 | 2,090,000 | 46,168 | 911,166 | 1,178,833 | 0.43 |
| 0 12 | P P RPLCMNT TAXES | 24,000 | 50,698 | 24,000 | 0 | 11,481 | 12,518 | 0.47 |
| 0 15 | INTEREST ON INVESTMENTS | 8,500 | 8,095 | 8,500 | 1 | 1 | 8,498 | 0.00 |
| 0 19 | BLDG RNTL-7970 WASH | 32,000 | 28,852 | 32,000 | 0 | 0 | 32,000 | 0.00 |
| 0 32 | CONSTRUCTION GRANT | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| 0 71 | PRMNT TRANSFER OF W/C | 1,300,000 | 1,090,000 | 0 | 0 | 0 | 0 | 0.00 |
| 0 73 | SALE OF BLDGS/GROUNDS | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| | *** FUND | 3,269,500 | 3,164,053 | 2,154,500 | 46,169 | 922,649 | 1,231,850 | 0.42 |
| EBT SERVICE | | | | | | | | |
| 0 11 | TAXES - BONDED DEBT | 1,375,000 | 1,345,362 | 1,350,000 | 30,218 | 588,208 | 761,791 | 0.43 |
| 0 15 | INTEREST ON INVESTMENTS | 7,000 | 8,965 | 9,000 | 1 | 1 | 8,998 | 0.00 |
| 0 19 | REFUND OF PRIOR YRS EXP | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| 0 71 | PERM TRSF EXCESS FPS | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| 0 72 | PREMIUM/BONDS SOLD | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| 0 74 | TRNSF TO PAY CAP LEASES | 72,000 | 70,885 | 73,000 | 0 | 0 | 73,000 | 0.00 |
| | *** FUND | 1,454,000 | 1,425,213 | 1,432,000 | 30,219 | 588,209 | 843,790 | 0.41 |
| RANS. | | | | | | | | |
| 0 11 | GENERAL LEVY | 122,000 | 127,018 | 124,000 | 2,849 | 57,173 | 66,826 | 0.46 |

| ACCOUNT NO | DESCRIPTION | PREV YR BUD | PREV YR RLZ | BUDGET AMT | RLZD MTD | RLZD YTD | UNREALIZED | % RLZ |
|--------------|-------------------------|-------------|-------------|------------|----------|----------|------------|-------|
| TRANS. | | | | | | | | |
| 0 15 | INTEREST ON INVESTMENTS | 7,500 | 7,489 | 7,500 | 0 | 0 | 7,499 | 0.00 |
| 0 19 | REFUND PRIOR YR EXPEND | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| 0 35 | REG. TRANSPORTATION | 213,500 | 199,656 | 200,500 | 0 | 48,808 | 151,691 | 0.24 |
| | *** FUND | 343,000 | 334,165 | 332,000 | 2,849 | 105,982 | 226,017 | 0.31 |
| MRF/FICA | | | | | | | | |
| 0 11 | TAXES GENERAL LEVY | 510,000 | 532,162 | 537,000 | 12,642 | 251,280 | 285,719 | 0.46 |
| 0 12 | P P RPLCMT TAX | 8,700 | 9,487 | 9,500 | 0 | 0 | 9,500 | 0.00 |
| 0 15 | INTEREST ON INVESTMENT | 1,000 | 985 | 1,000 | 0 | 0 | 999 | 0.00 |
| 0 71 | PRMNT TRNSFR INTRST W/C | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| | *** FUND | 519,700 | 542,635 | 547,500 | 12,642 | 251,281 | 296,218 | 0.45 |
| APITAL PROJ | | | | | | | | |
| 0 78 | PERM TRANS FR O&M | 2,400,000 | 2,256,198 | 0 | 0 | 0 | 0 | 0.00 |
| | *** FUND | 2,400,000 | 2,256,198 | 0 | 0 | 0 | 0 | 0.00 |
| WORKING CASH | | | | | | | | |
| 0 11 | GENERAL LEVY | 98,000 | 100,964 | 98,000 | 2,256 | 45,189 | 52,810 | 0.46 |
| 0 15 | INTEREST ON INVESTMENTS | 75,000 | 28,301 | 28,000 | 0 | 5,000 | 22,999 | 0.17 |
| 0 72 | SALE OF BONDS | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| | *** FUND | 173,000 | 129,266 | 126,000 | 2,256 | 50,190 | 75,810 | 0.39 |
| ORT FUND | | | | | | | | |
| 0 11 | GENERAL LEVY | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| 0 15 | INTEREST EARNINGS | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| | *** FUND | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| IFE SAFETY | | | | | | | | |

DATE 9/30/13

< < < FUNCTION SUMMARY OF REVENUE ACCOUNTS > > >
 SCHOOL DISTRICT 90

| ACCOUNT NO | DESCRIPTION | PREV YR BUD | PREV YR RLZ | BUDGET AMT | RLZD MTD | RLZD YTD | UNREALIZED | % RLZ |
|------------|-------------------------|-------------|-------------|------------|----------|-----------|------------|-------|
| 30 11 | GENERAL LEVY | 108,000 | 109,539 | 0 | 967 | 981 | 981- | 0.00 |
| 30 15 | INTEREST EARNINGS | 2,000 | 2,572 | 2,000 | 0 | 0 | 2,000 | 0.00 |
| 30 72 | PROCEEDS FROM BOND SALE | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| | *** FUND | 110,000 | 112,112 | 2,000 | 967 | 981 | 1,018 | 0.49 |
| | TOT. REVENUE | 27,096,400 | 27,058,895 | 23,700,300 | 541,336 | 9,931,910 | 13,768,389 | 0.41 |

LIFE SAFETY

| OBJECT DESCRIPTION | PREV YR BUDGET PREV YR EXPEND | BUDGET AMOUNT | EXPENDED MTD | EXPENDED YTD | UNEXPENDED | ENCUMBRANCES UNENCUMB BAL | PCT USED |
|--------------------|----------------------------------|---------------|--------------|--------------|--------------|------------------------------|-------------|
| BUILDING | | | | | | | |
| >> FUND TOTAL: | 4,410,700.00 4,224,842.44 | 1,914,800.00 | 210,201.57 | 723,933.65 | 1,190,866.35 | 2,357.10 1,188,509.25 | 37 |
| DEBT SERVICE | | | | | | | |
| 6 OTHER | 1,325,000.00 1,324,553.04 | 1,325,200.00 | 6,037.25 | 18,111.75 | 1,307,088.25 | .00 1,307,088.25 | 1 |
| 7 NON-CAP. EQUIP | .00 .00 | .00 | .00 | .00 | .00 | .00 .00 | 0 |
| >> FUND TOTAL: | 1,325,000.00 1,324,553.04 | 1,325,200.00 | 6,037.25 | 18,111.75 | 1,307,088.25 | .00 1,307,088.25 | 1 |
| TRANS. | | | | | | | |
| 1 SALARIES | .00 .00 | .00 | .00 | .00 | .00 | .00 .00 | 0 |
| 3 SERVICES | 385,000.00 369,457.76 | 607,000.00 | 11,415.50 | 58,864.70 | 548,135.30 | .00 548,135.30 | 9 |
| 5 CAP OUTLAY | .00 .00 | .00 | .00 | .00 | .00 | .00 .00 | 0 |
| 7 NON-CAP. EQUIP | .00 .00 | .00 | .00 | .00 | .00 | .00 .00 | 0 |
| >> FUND TOTAL: | 385,000.00 369,457.76 | 607,000.00 | 11,415.50 | 58,864.70 | 548,135.30 | .00 548,135.30 | 9 |
| IMRF/FICA | | | | | | | |
| 2 BENEFITS | 545,200.00 544,006.32 | 550,400.00 | 35,132.84 | 93,989.81 | 456,410.19 | .00 456,410.19 | 17 |
| >> FUND TOTAL: | 545,200.00 544,006.32 | 550,400.00 | 35,132.84 | 93,989.81 | 456,410.19 | .00 456,410.19 | 17 |
| CAPITAL PROJ | | | | | | | |
| 3 SERVICES | 170,000.00 56,507.00 | .00 | .00 | .00 | .00 | .00 .00 | 0 |

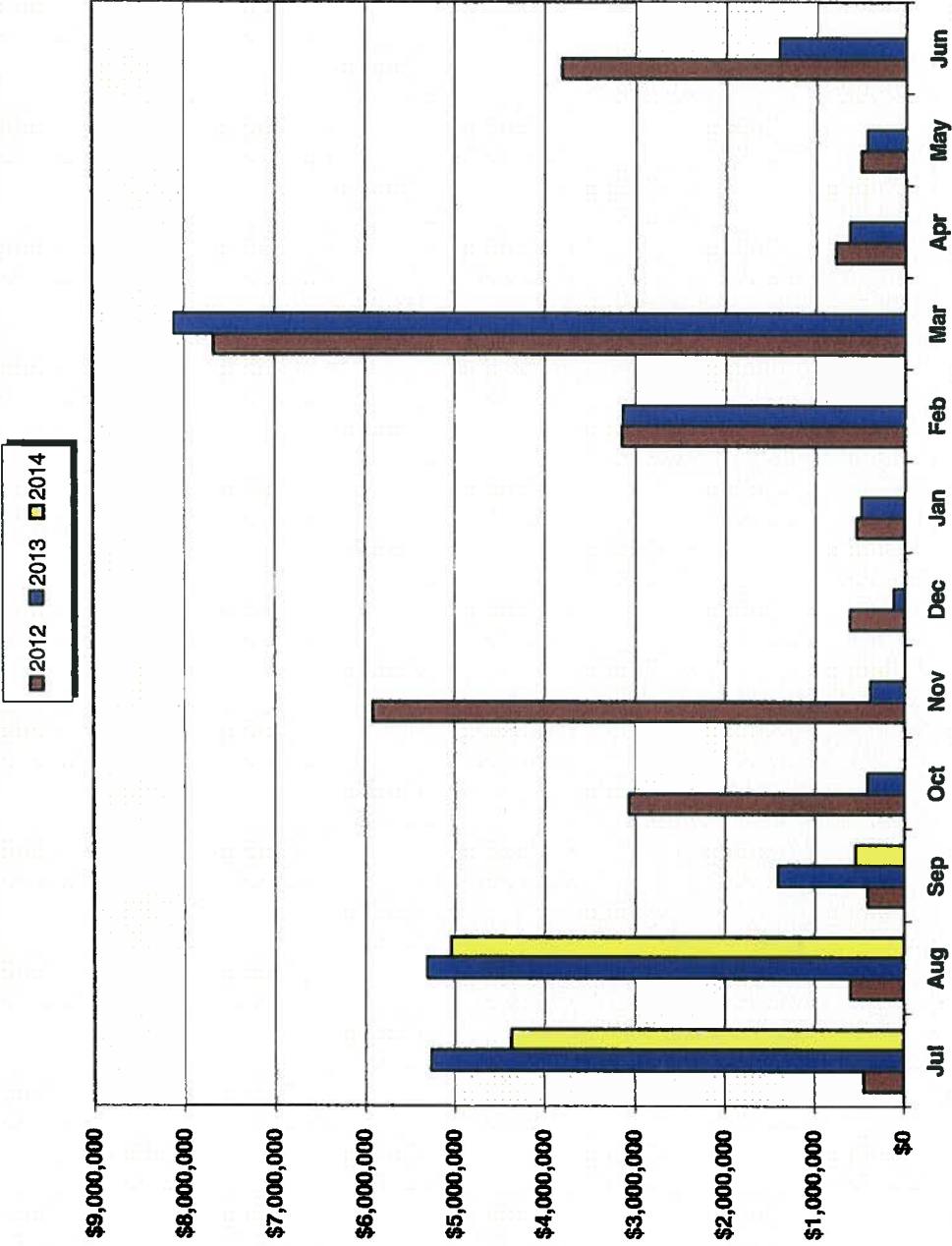
| OBJECT DESCRIPTION | PREV YR BUDGET PREV YR EXPEND | BUDGET AMOUNT | EXPENDED MTD | EXPENDED YTD | UNEXPENDED | ENCUMBRANCES UNENCUMB BAL | PCT USED |
|--------------------|----------------------------------|---------------|--------------|--------------|------------|------------------------------|-------------|
| CAPITAL PROJ ***** | | | | | | | |
| 5 CAP OUTLAY | 2,230,000.00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | 2,199,691.75 | | | | | .00 | |
| >> FUND TOTAL: | 2,400,000.00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | 2,256,198.75 | | | | | .00 | |
| WORKING CASH ***** | | | | | | | |
| 3 SERVICES | .00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | .00 | | | | | .00 | |
| 7 NON-CAP. EQUIP | 300,000.00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | 90,000.00 | | | | | .00 | |
| >> FUND TOTAL: | 300,000.00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | 90,000.00 | | | | | .00 | |
| TORT ***** | | | | | | | |
| 1 SALARIES | .00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | .00 | | | | | .00 | |
| 2 BENEFITS | .00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | .00 | | | | | .00 | |
| 3 SERVICES | .00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | .00 | | | | | .00 | |
| >> FUND TOTAL: | .00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | .00 | | | | | .00 | |
| LIFE SAFETY ***** | | | | | | | |
| 0 | .00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | .00 | | | | | .00 | |
| 3 SERVICES | 80,000.00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | 34,939.59 | | | | | .00 | |
| 5 CAP OUTLAY | 840,000.00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | 757,987.00 | | | | | .00 | |
| 7 NON-CAP. EQUIP | .00 | .00 | .00 | .00 | .00 | .00 | 0 |
| | .00 | | | | | .00 | |

| OBJECT DESCRIPTION | PREV YR BUDGET PREV YR EXPEND | BUDGET AMOUNT | EXPENDED MTD | EXPENDED YTD | UNEXPENDED | ENCUMBRANCES UNENCUMB BAL | PCT USED |
|-----------------------------|----------------------------------|---------------|--------------|--------------|---------------|------------------------------|-------------|
| LIFE SAFETY ***** | | | | | | | |
| >> FUND TOTAL: | 920,000.00 792,926.59 | .00 | .00 | .00 | .00 | .00 .00 | 0 |
| * * * DISTRICT TOTALS * * * | 28,133,700.00 27,166,701.38 | 22,076,800.00 | 1,538,265.99 | 4,060,722.08 | 18,016,077.92 | 497,382.27 17,518,695.65 | 20.60 |

River Forest Public Schools District 90
Comparison of Revenue by Year (Includes Other Financing Sources)
Fiscal Year 2012 to Present

| | 1 | 2 | 3 | 4 |
|--------------|------------------------|------------------------|-----------------------|------------------------------------|
| | Fiscal Year | Fiscal Year | Fiscal Year | Favorable/ (Unfavorable) Change |
| | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>(Col 3 - Col 2)</u> |
| Jul | \$447,264.00 | \$5,260,293.02 | \$4,356,180.63 | (\$904,112.39) |
| Aug | \$598,723.11 | \$5,305,055.49 | \$5,034,393.55 | (\$270,661.94) |
| Sep | \$405,177.96 | \$1,408,940.03 | \$541,336.57 | (\$867,603.46) |
| Oct | \$3,062,403.57 | \$409,855.84 | | |
| Nov | \$5,904,813.89 | \$381,340.11 | | |
| Dec | \$610,113.16 | \$120,169.84 | | |
| Jan | \$535,564.58 | \$485,413.61 | | |
| Feb | \$3,138,558.23 | \$3,131,376.85 | | |
| Mar | \$7,662,121.24 | \$8,097,177.62 | | |
| Apr | \$773,411.01 | \$619,797.86 | | |
| May | \$493,653.89 | \$429,723.61 | | |
| Jun | \$3,801,966.98 | \$1,409,751.33 | | |
| Total | <u>\$27,433,771.62</u> | <u>\$27,058,895.21</u> | <u>\$9,931,910.75</u> | <u>(\$2,042,377.79)</u> |

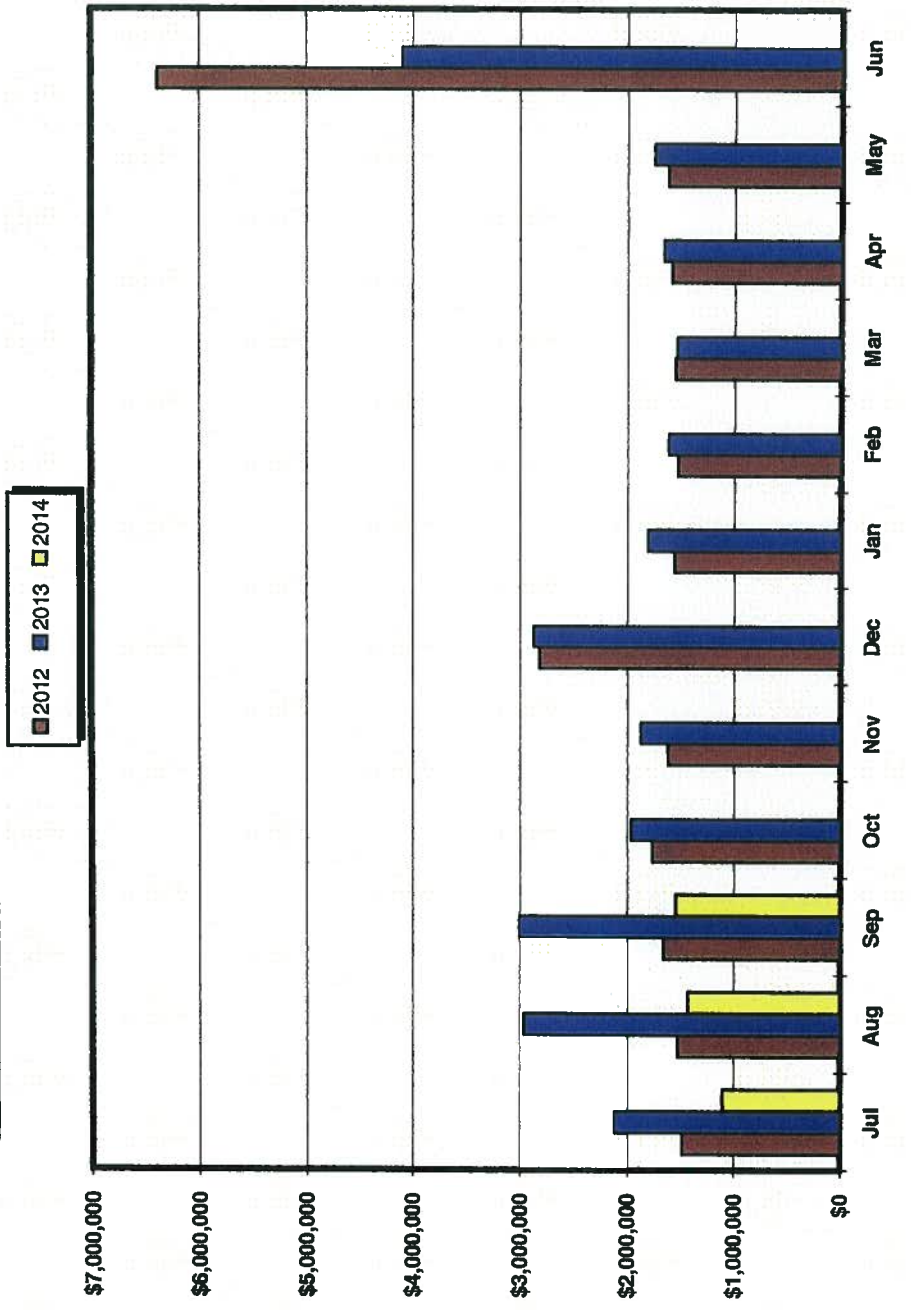
River Forest Public Schools District 90
Comparison of Revenue by Year - Includes Other Financing Sources



River Forest Public Schools District 90
Comparison of Expenditures by Year (Includes Other Financing Uses)
Fiscal Year 2012 to Present

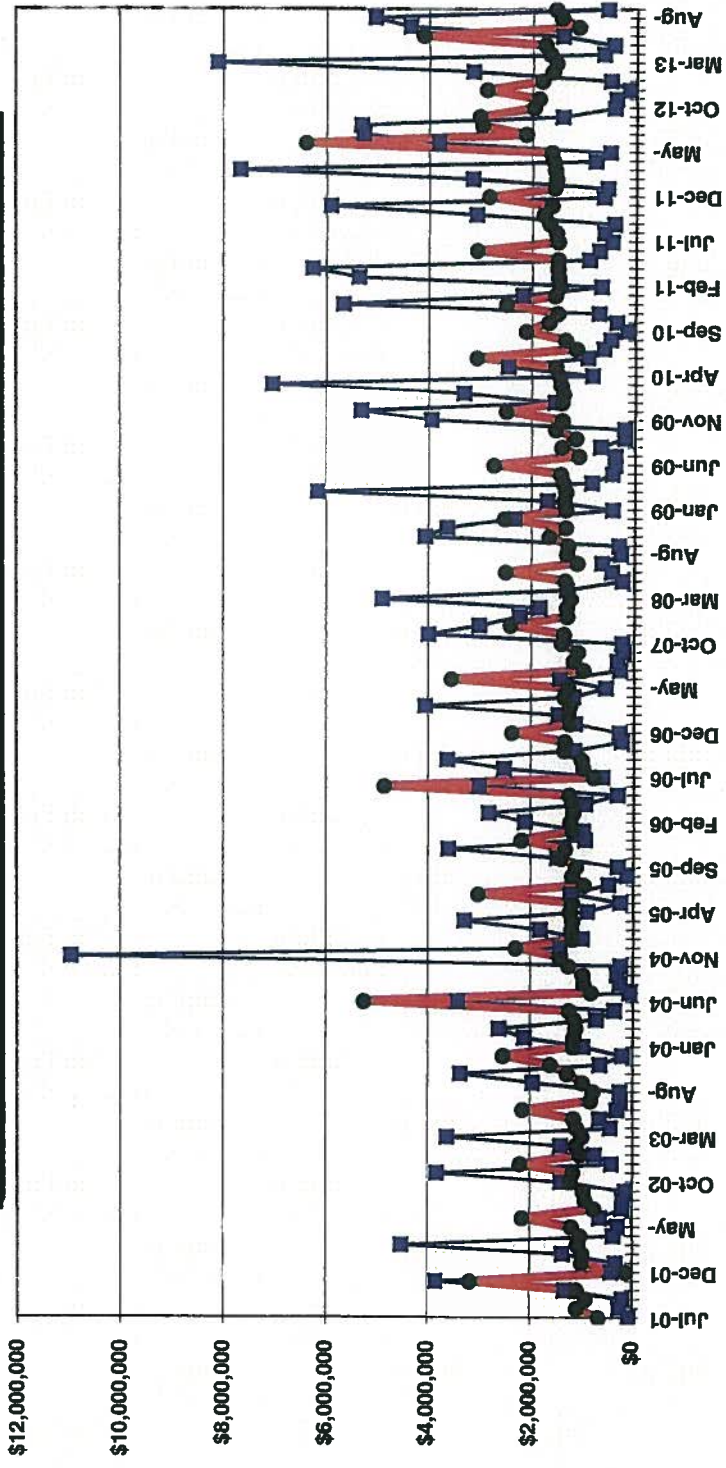
| | 1 | 2 | 3 | 4 |
|--------------|-------------------------------|-------------------------------|-------------------------------|--|
| | Fiscal Year <u>2012</u> | Fiscal Year <u>2013</u> | Fiscal Year <u>2014</u> | Favorable/ (Unfavorable) Change <u>(Col 2 - Col 3)</u> |
| <u>Month</u> | | | | |
| Jul | \$1,476,869.31 | \$2,111,812.68 | \$1,100,700.81 | \$1,011,111.87 |
| Aug | \$1,522,880.88 | \$2,947,935.41 | \$1,421,755.28 | \$1,526,180.13 |
| Sep | \$1,651,363.52 | \$2,999,551.37 | \$1,538,265.99 | \$1,461,285.38 |
| Oct | \$1,756,652.79 | \$1,958,688.02 | | |
| Nov | \$1,608,986.40 | \$1,864,272.27 | | |
| Dec | \$2,811,258.99 | \$2,864,518.61 | | |
| Jan | \$1,548,390.25 | \$1,801,020.54 | | |
| Feb | \$1,521,753.93 | \$1,606,837.85 | | |
| Mar | \$1,546,753.90 | \$1,526,123.25 | | |
| Apr | \$1,573,994.14 | \$1,650,642.75 | | |
| May | \$1,612,310.99 | \$1,740,401.54 | | |
| Jun | \$6,385,259.50 | \$4,094,897.09 | | |
| Total | <u>\$25,016,474.60</u> | <u>\$27,166,701.38</u> | <u>\$4,060,722.08</u> | <u>\$3,998,577.38</u> |

River Forest Public Schools District 90
Comparison of Expenditures by Year - Includes Other Financing Uses



River Forest Public Schools District 90
Revenue and Expenditure Analysis by Month - Includes Other Financing
Sources/Uses
7/01/01 to Present

■ Revenues ● Expenditures



Indicates elective activities
Indicates mandatory activities

October 2013

| Monday | Tuesday | Wednesday | Thursday | Friday | Sat | |
|--------|--|--|---|--|--|---|
| 6 | 7 Beginner Instrumental Music lessons begin-all schools 7-8 PM Willard PTO-Board Meeting 7 PM Lincoln PTO Meeting | 8 Lincoln PICTURE DAY 7 PM Gr.8 Parent Meeting, Roosevelt Auditorium | 9 Willard PICTURE DAY | 10 Li/Wi/Ro Fun Lunch | 11 NO SCHOOL <i>Staff Development</i> | 12 |
| 13 | 14 NO SCHOOL <i>Columbus Day</i> | 15 3:15-4 PM Lincoln Backgammon/Chess | 16 6:30 PM Lincoln Family Math Night | 17 Li/Wi/Ro Fun Lunch | 18 Li/Wi/Ro Fun Lunch | 19 |
| 20 | 21 7 PM Special Board Meeting Roos LLC 7:30 PM Board of Education Meeting. | 22 Roosevelt PICTURE DAY | 23 Roosevelt PICTURE DAY Lincoln Fall Food Drive 10/21-26 | 24 4:30-6 PM A Dark & Stormy Night, Roosevelt S. Gym 7 PM Gr.7/8 Spelling Bee, Roosevelt | 25 Li/Wi/Ro Fun Lunch 6-9 PM Roosevelt Fall Fun Fest | 26 8-10:30 Lincoln Pancake Breakfast |
| 27 | 28 7 PM Proposed Roosevelt Exterior Plan Public Forum, Roos Auditoriums | 29 <i>Roosevelt Quarter 1 Ends</i> | 30 | 31 11:25 AM EARLY Dismissal / PM School Improvement No school for PM Kindergarten Lincoln Book Character Parade/Parties Willard Halloween Parade/Parties Roosevelt Gr.5/6 Parties | | |
| 3 | 4 7 PM Committee of the Whole Meeting, Roosevelt LLC | 5 7 PM Special Education Advisory Committee Meeting International Walk to School Week 10/7-11 | 6 3:15-4:15 PM Lincoln Theater Club 6:30 PM Lincoln Connect4Kids Family Night 6-7:30 PM Willard Harvest Dinner | 7 Li/Wi/Ro Fun Lunch 9:15 AM Roosevelt PTO Meeting 7-9 PM Willard Disco Dance | 8 IMEA Auditions | |

Indicates elective activities
Indicates mandatory

November 2013

| Sun | Monday | Tuesday | Wednesday | Thursday | Friday | Sat |
|---------------------------------|--|--|---|--|--|--------------------|
| | | | | | Li/Wi/Ro Fun Lunch | |
| 3 Daylight Savings Time Ends | 8:45-9:45 AM Willard PTO Meeting 8:45 AM Lincoln PTO Meeting | 3:10-4 PM Willard Gr.3/4 Chess Club Begins 7 PM Committee of the Whole Meeting, Roosevelt LLC <i>Election Day</i> | 6 Willard Picture Retakes 3:15-4:15 PM Lincoln Theater Club OPRFHS Parent-Teacher Conference 4:40-7:30 | 7 Li/Wi/Ro Fun Lunch 9:15 AM Roosevelt PTO Meeting OPRFHS Parent-Teacher Conference 11:15-7:30 7-9 PM Ro 7/8 DANCE | 8 Li/Wi/Ro Fun Lunch 9-11:30 AM Ro Gr8 Field Trip to OPRF High School 7 PM Band and Orchestra Concerts at Roosevelt | 9 IMEA Festival |
| 10 | <i>Veterans Day</i> | 3:10-4 PM Willard Gr.3/4 Chess Club | 13 Lincoln Picture Retakes Roosevelt Senior Orchestra - String Symposium at Niles West 8:30 AM - 2 PM | 14 7 PM Roosevelt Spelling Bee Gr.5/6 <i>Li/Wi Trimester 1 Ends</i> | 15 Li/Wi/Ro Fun Lunch | 16 |
| 17 | 6:30-8 PM Willard Family Reading Night 7:30 PM Board of Education Meeting | 3:10-4 PM Willard Gr.3/4 Chess Club | 20 3:15-4 PM Lincoln Backgammon/Chess | 21 <i>Li/Wi Trimester 1 Ends</i> | 22 Li/Wi/Ro Fun Lunch | 23 |
| 24 | Evening Parent/Teacher Conferences: 3:40-7 PM at Lincoln/Willard 3:40-8:30 PM at Roosevelt | NO SCHOOL for students Parent/Teacher Conferences: 12:30-7 PM at Lincoln/Willard 10 AM-8 PM at Roosevelt 8:30-11:30 AM Inservice at Lincoln/Willard Roosevelt Book Fair 11/20-26 | 27 NO SCHOOL <i>Not-Attendance Day</i> | 28 NO SCHOOL <i>Thanksgiving Recess</i> | 29 NO SCHOOL <i>Thanksgiving Recess</i> | 30 |

District Meetings Agendas



**RIVER
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**Administration Building
7776 Lake Street
River Forest, Illinois
60305
708•771•8282
Fax 708•771•8291**

SUPERINTENDENT'S LEADERSHIP COUNCIL

**Administration Office
September 18, 2013
3:30 p.m.**

1. Welcome
2. Introductions
3. Teacher Observation/Evaluation
 - Current D90 teacher evaluation instrument
 - Discussion – “Can teacher evaluation support professional growth?”
 - Required changes in Illinois teacher evaluation due to PERA and Senate Bill 7
4. Adjournment

Next Meeting: October 16, 2013

Excellence in Education: A Continuing Tradition



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**SUPERINTENDENT'S LEADERSHIP COUNCIL
Administration Office
October 16, 2013
3:30 p.m.**

1. Welcome
2. Student Growth – What are our current indicators for student growth?
3. What role do teachers have in monitoring and using student growth indicators to inform instruction?
4. SLC Role in Next Steps
 - Model/Examples to share
 - Timeline for process
5. Questions
6. Adjournment

Next Meeting: November 20, 2013



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**DISTRICT PTO COUNCIL MEETING
Administration Building
September 20, 2013
9:15 a.m.**

1. Call to Order
2. Welcome, Introductions, and Meeting Schedule
3. Approval of May 15, 2013 Minutes
4. Thank You!
5. Discussion: Role and Function of PTO Council
6. Board of Education Business Meetings (7:30 p.m.)
and Committee of the Whole Meetings (7:00 p.m.) Schedule
7. Communications – PTO, District, School
8. District 90 Goals for 2013-2014
9. Common Core Literacy, Grades K-8
10. PTO Presidents Share
11. Adjournment

Next Meeting: Friday, October 18, 9:15 – 10:30 a.m.



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District 90 Green4Good

**Monday, September 30, 2013
Administration Office
9:15 a.m.**

Agenda

1. Introductions
2. District update
Roosevelt Exterior project
3. School updates
Walk/Bike to School Day
4. New business
Teachers' request for disposable water bottles and lunches
District recycling of toners, light bulbs
Commercial composting queries
ECO SOLAR Solutions
Green Earth Film Festival 2014
Recycling Extravaganza
Final Numbers
Final Budget
Date 2014
Collection of Holiday Lights
Water bottle station success

Teacher Leadership Council
October 2, 2013
Roosevelt LLC
3:30 to 4:45

I. TLC-"Why are we Here?"

II. TLC-Importance of Teacher Leadership

III. How do we know success?

IV. Small Group Work-"What do we need to accomplish right now?"

- A. Common Core ELA Grades 6-8
- B. Common Core ELA Grades K-5
- C. Social Emotional Learning
- D. Common Core Mathematics

V. Decisions and Next Steps-Share out by each group

VI. Next Meeting November 6

**Superintendent's Report:
Informational Items**



**RIVER
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**Administration Building
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River Forest, Illinois
60305
708•771•8282
Fax 708•771•8291**

MEMO

To: Board of Education

From: Anthony Cozzi *AC*

RE: Window and Ventilation Field Surveys

Date: October 16, 2013

In response to an open facility item from previous years, which relates mainly to the lack of operability of many of Willard School's windows, and the excessive temperatures at the beginning of the school year, we had our architect and mechanical engineer consultant perform a window and ventilation field survey at all three school buildings.

WINDOWS

Since 2011, we have tried to find a vendor to repair Room E22's (the most severe problem) windows without success. The inability to find sufficient parts for such a small job was the main issue. Therefore, we extended our scope to the entire District. The following are the findings from the architect's window survey:

Willard

Of the 156 windows surveyed at Willard, over 50% have some serious deficiency, such as sashes sliding down or inoperable sashes that are unable to be lifted. This is due to age or being completely broken or both. Even the windows termed "working properly" are difficult to open. The product consistently shows wear and it is believed that every window inspected was no longer attached to the counterweights in the header to help facilitate easy movement.

Beyond the physical operation of the windows, the overall construction is suspect. The interior, movable sash is constructed more as a glorified storm window rather than an operable sash. The original intent of the windows was to have this interior sash be the everyday operation of the window and the exterior construction, a much more substantial window than the interior, would be the portion which keeps rain, snow, wind, etc. on both the top and bottom out of the building, acting as the physical barrier to the weather. In the winter, this exterior window would be in a closed position, keeping out the weather, but also providing an additional layer of insulation to help in heat loss reduction. In the summer, the outside window would be raised and a screen would be inserted so that when the interior sash is opened, natural ventilation occurs. As the sashes, both inside and out are so difficult to move, the screens are never removed and the interior single paned sash is the only insulating window during the winter, creating a large heat loss for the building. Lastly, the glazing in these windows is a product which has traditionally discolored over time, causing, what we now see as a foggy view out of the windows and is quite noticeable from the exterior.

With that, included on the following pages is a cost estimate to repair the sashes and window locks throughout the building. This estimate totaled \$49,466 using 2013 Means Industry costs plus a 16.5% City multiplier. According to the architect, this is the minimum required recommendation. Please be aware, as noted above, since many of the windows not deemed "clearly broken" did not have a sash that was attached to the counterweights, this amount could grow to twice that amount when bid specifications are created and finalized with potential vendors.

As an alternative, the cost estimate to replace all windows in the building that have not been replaced since 1997 (the windows in that addition are operating properly) is \$401,184.

Lincoln

While Lincoln's windows might be the oldest, due to their construction and maintenance, they were in relatively good shape. It was found that about 25% of the windows needed some form of repair and about 50% of them needed new locks. The overall wear has been good and it is no doubt that the condition is directly accountable to the windows being sliding windows and not double-hung as these have much easier operation and wear. Where there are windows that are not operating properly, there is a serious lack of ventilation. In addition, the windows, while being in good condition, are aged and are doing very little to help the building's energy efficiency. The windows are a very early iteration of double paned and are not thermally broken, thus creating quite a bit of heat loss for the building.

As a result, the attached cost estimate is for only the repair of all damaged windows and the repair of all locks. This amount is \$27,680.

Roosevelt

Surprisingly, the oldest building in the District, has windows which are in fairly good condition. Over the years, many of these windows have been replaced, to the point where all windows may be new within the past 40 years, and over 90% have been installed in the past 20 years. Of the 257 windows we surveyed, 134 are confirmed new, mostly from the gymnasium addition in 1998 and the facade renovation in 2012. As such, very few windows need any sort of repair, and even few locks are broken and need replacement. As a result, the cost estimate is for only the repair of all damaged windows and the repair of all locks. This amount is \$7,753.

VENTILATION

The following are the findings from the mechanical engineer consultant's ventilation survey:

Willard

Willard is already fitted with an existing exhaust air system. The two fans and a majority of the distribution ductwork are located in the attic space. The systems were installed to relieve the outside air being brought in through the classroom unit ventilators. The far north section of the school is not fitted with ductwork to effectively pull air from the rooms below.

It is suggested that a new independent exhaust system be installed for the far north section of the school (a system configured in a similar manner to the existing systems) and the two existing exhaust fans be replaced with new. The new fans will be sized to pull a much higher air quantity. Each fan will be fitted with a variable frequency drive assembly so their capacities can be adjusted to the duty required. It is also recommended to install an independent exhaust air system for the entire attic space. Temperatures in the attic during long hot periods reach very high levels. Eventually, that extreme heat works its way down later in the day, adding to the hot space below. This system would be installed with thermostatic control and a smoke detector override. Two fans might as well as additional vent openings may be needed.

The cost estimate for the new independent exhaust system in the far north section, the replacement of two existing exhaust fans, and the installation of the independent exhaust system for the attic space is \$77,531.

Lincoln

Lincoln is currently fitted with fifteen independent roof top exhausters that are pulling air from classrooms and or adjacent corridors. The exhausters were replaced in Summer 2010 and all are in good operating condition. The fans could be replaced with new two speed types with higher air moving capacities. More air movement might help with alleviating some of the excessive heat during high temperature periods. Nonetheless, care will need to be taken when selecting the upper threshold in an effort to minimize noise in the classrooms. Under normal circumstances, the fans would operate in a manner of relieving the outside air being brought in by the classroom unit ventilators (low speed). High speeds would be activated when elevated interior temperatures mandate more air movement.

The new fan installations would most likely require adaptor roof curbs, new power feeds and new two speed controls. The cost estimate for this new fan work is approximately \$56,386.

Roosevelt

A good portion of Roosevelt is air conditioned. Nevertheless, there are a couple of classrooms on the first and second floors on the northeast side of the building near the north gym that could be fitted with sidewall exhaust fans. The fans would be used to create some additional air movement in an effort to dissipate the buildup of heat. The fans can be mounted on the east exterior walls. The folding classroom partitions would need to open a bit to allow full air passage throughout the spaces. Each fan would need to be fitted with a speed controller for capacity adjustment. Additional power would be required for the installations.

The cost estimate for the installation of these two exhaust fan systems is \$14,097.

As part of the total process, some thought was given to other solutions, such as individual space air conditioning units as well as the rental of multiple, portable cooling units on excessive heat days. The architect and mechanical engineer together first opined on the individual space AC option, which includes installing either window units or ceiling mounted units and then on the rental units:

Individual Space Air Conditioning Units

First, the buildings do not have enough electrical power to run either system. Even with one window unit in each classroom (which is vastly undersized as we will discuss later), the buildings are short on power for both systems. An upgrade of this power can be made, but would cost in the range of \$75,000 for each building. Both systems would require additional wiring to be run though the schools for each unit and be in the price range of an additional \$200,000 per building.

Each classroom is required to have 15 cfm (cubic feet per minute) ventilation per person, or about 375 cfm per classroom (25 persons). When installing a window or ceiling unit, the ventilation system goes through some changes. The first is that natural ventilation, i.e. the windows, disappears, as opening the windows defeats the purpose of the AC unit. The second is that the current mechanical ventilation system also needs to be shut down while the AC unit is in use (the current mechanical ventilation, through the unit ventilators, would only bring in hot outside air, again defeating the purpose of the AC unit). Therefore a new ventilation system would also need to be installed which would provide the necessary cfm's of tempered air to meet code requirements. The proposed AC units do not provide the mechanical ventilation for the room.

While window units will not work due to the two reasons above, additionally, they probably would not provide enough cooling for the space anyhow. Each window unit provides about 0.80 tons of cooling, while a typical classroom requires 2.5-3.5 tons of cooling. To adequately provide cooling, four window units per classroom would be required, and thus greatly increasing the electrical power requirements for the building. Please also note that window units are hard to secure and do create security issues for the building during off hours.

Ceiling mounted units are stand alone units with condensers located on the exterior of the building. The units can provide the necessary cooling on a per room basis, but will also require a significant electrical power upgrade for the building. The costs of these units would be in the range of \$15,000 per classroom to install. Of note are the condenser units which would need to be mounted on a slab on the outside of the building. These would be at several unattractive locations around the building and do become targets of vandalism.

In summary, installing a building-wide system such as the window or ceiling mounted AC units is a piecemeal approach which will probably not completely solve the issues the District is trying to address. The additional electrical and mechanical ventilation requirements would make a project like this much more costly than one would assume. Neither system is considered energy conscious (quite the opposite in reality), nor would either system be easy and inexpensive to maintain. Bottom line, these types of units are made to be used in very specific areas, such as a single office space, not building-wide. In order to meet ventilation, heating and cooling requirements, while leading by environmentally responsible design, the entire building system needs to be looked at as a whole, assuring proper cooling and heating, all while conserving energy.

Rental of Multiple, Portable Cooling Units on Excessive Heat Days

In addition to the building not having enough electrical power to run the system, coordinating this solution would be close to impossible. From establishing temperature thresholds to assigning priority areas to finding available quantities, the problems outweigh the benefits dramatically.

There are two ISBE grants available, the School Energy Efficiency and the School Maintenance grants. The School Energy Efficiency grant is a \$250,000 matching grant that is awarded based on a Need Index that takes into account the District's total Equalized Assessed Valuation and Average Daily Attendance. Due to the District's statistics, it is highly unlikely that it would be granted the award. The School Maintenance grant is a \$50,000 matching grant. The District was awarded this grant in June of 2012 to install the backup generator systems. In August of this year, the Governor announced the release of \$50 million for this grant, of which approximately \$10 million immediately goes to the City of Chicago. That leaves \$40 million for the remainder of the school districts in the state. That means 800 could all apply for the total \$50,000 and be awarded the full amount. In 2012, when the release was equivalent to this year's, only 690 total Districts were awarded grants, with many of them less than the full \$50,000.

There is, however, a significant change to the rules from 2012. Applications are limited to one type of project on multiple buildings or multiple projects on one building, but not both.

It is not my intention to discuss the minutia at Monday night's meeting, but just to give a summary. The architect, Sven Dahlquist will be in attendance to answer any technical questions. If you have any questions in the interim, please do not hesitate to contact me.

River Forest Public Schools District 90
Window and Ventilation Field Survey Costs
Estimated at 2013 Means Industry Costs plus 16.5% City Multiplier

| <u>Item Description</u> | Quantity | | Cost (2013) | |
|---|----------|------|-------------|-------------------|
| | Number | Unit | Unit Cost | Total Cost |
| WINDOWS: | | | | |
| Willard Repair | | | | |
| Repair inoperable windows | 43 | EA | 500 \$ | 21,500 |
| Repair falling sashes and counterbalances | 20 | EA | 450 | 9,000 |
| Repair/replace inoperable locks | 54 | EA | 150 | 8,100 |
| Subtotal | | | | 38,600 |
| 16.5% City Multiplier | | | | 6,369 |
| 10% Contingency | | | | 4,497 |
| Total Willard Window Repair | | | | \$ 49,466 |
| Willard Replacement | | | | |
| Aluminum, Double-Hung windows | 3492 | SF | 49.5 \$ | 172,854 |
| 1" insulated double glazed glass | 3492 | SF | 32 | 111,744 |
| Subtotal | | | | 284,598 |
| 16.5% City Multiplier | | | | 46,959 |
| 10% Contingency | | | | 33,156 |
| 10% Engineering | | | | 36,471 |
| Total Willard Window Replacement | | | | \$ 401,184 |
| Lincoln Repair | | | | |
| Repair inoperable windows | 27 | EA | 500 \$ | 13,500 |
| Repair sashes and counterbalances | 6 | EA | 450 | 2,700 |
| Repair/replace inoperable locks | 36 | EA | 150 | 5,400 |
| Subtotal | | | | 21,600 |
| 16.5% City Multiplier | | | | 3,564 |
| 10% Contingency | | | | 2,516 |
| Total Lincoln Window Repair | | | | \$ 27,680 |
| Roosevelt Repair | | | | |
| Repair inoperable windows | 4 | EA | 500 \$ | 2,000 |
| Repair sashes and counterbalances | 5 | EA | 450 | 2,250 |
| Repair/replace inoperable locks | 12 | EA | 150 | 1,800 |
| Subtotal | | | | 6,050 |
| 16.5% City Multiplier | | | | 998 |
| 10% Contingency | | | | 705 |
| Total Roosevelt Window Repair | | | | \$ 7,753 |

River Forest Public Schools District 90
Window and Ventilation Field Survey Costs
Estimated at 2013 Means Industry Costs plus 16.5% City Multiplier

| <u>Item Description</u> | <u>Quantity</u> | | <u>Cost (2013)</u> | |
|---|-----------------|-------------|--------------------|-------------------|
| | <u>Number</u> | <u>Unit</u> | <u>Unit Cost</u> | <u>Total Cost</u> |
| VENTILATION: | | | | |
| Willard Additional/Replacement Ventilation | | | | |
| North wing ventilation | 1 | EA | 35000 | \$ 35,000 |
| Replace existing fans | 2 | EA | 7500 | 15,000 |
| Attic ventilation system | 1 | EA | 5000 | <u>5,000</u> |
| Subtotal | | | | 55,000 |
| 16.5% City Multiplier | | | | 9,075 |
| 10% Contingency | | | | 6,408 |
| 10% Engineering | | | | <u>7,048</u> |
| Total Willard Additional/Replacement Ventilation | | | | <u>\$ 77,531</u> |
| Lincoln Replacement Ventilation | | | | |
| Replace existing fans | 15 | EA | 2666.67 | \$ 40,000 |
| 16.5% City Multiplier | | | | 6,600 |
| 10% Contingency | | | | 4,660 |
| 10% Engineering | | | | <u>5,126</u> |
| Total Lincoln Replacement Ventilation | | | | <u>\$ 56,386</u> |
| Roosevelt Additional Ventilation | | | | |
| Replace existing fans | 2 | EA | 5000 | \$ 10,000 |
| 16.5% City Multiplier | | | | 1,650 |
| 10% Contingency | | | | 1,165 |
| 10% Engineering | | | | <u>1,282</u> |
| Total Roosevelt Additional Ventilation | | | | <u>\$ 14,097</u> |



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MEMO

To: Board of Education

From: Anthony Cozzi *AC*

RE: Proposed Roosevelt Exterior Project: Updated Oak Ave. Concept Drawings and Cost Estimates

Date: October 16, 2013

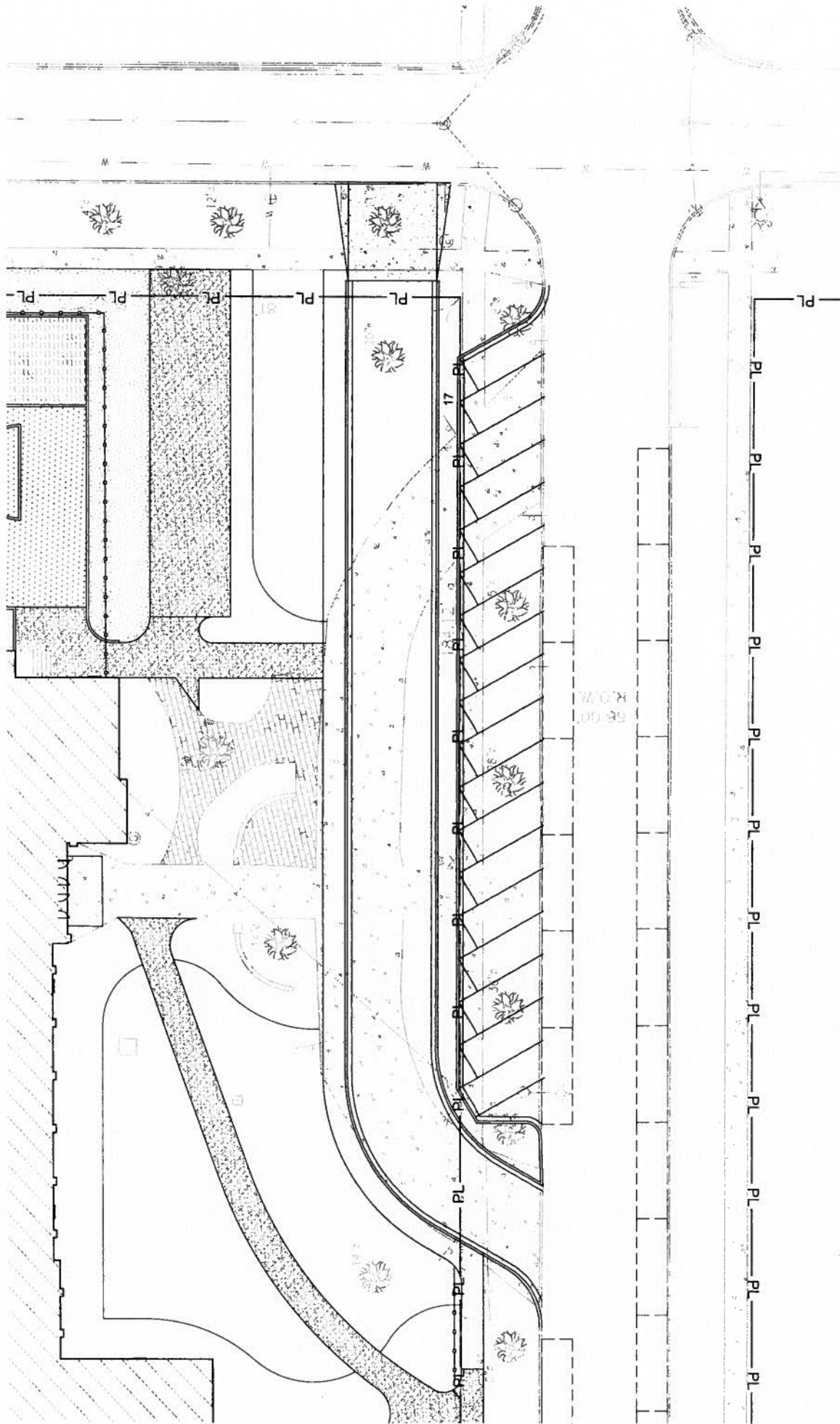
Enclosed please find updated concept drawings and cost estimates for the Oak Avenue section of the Roosevelt Exterior Design. In response to suggestions from the large group meeting with the leadership of invested River Forest entities, TERRA Engineering was directed to develop options to construct additional parking on District property, specifically on Oak Avenue. All four options include a significant change in the drop off/pick up procedure by reconstructing the circle drive into a new drop off/pick up driveway north of Oak Avenue. This essentially removes the eastern portion of Oak Avenue from the drop off/pick up path. Options 1 and 2 provide 60 degree angled parking on the parkway, while Options 3 and 4 place 60 degree angled parking within the new driveway and allow for additional parking on Oak Avenue during the school day.

The costs shown are the updated total cost for each option, which includes the work previously proposed for the Oak Avenue entrance. The most current cost of Oak Avenue entrance, dated August 14, 2013, is \$210,683. The differential between these costs and that cost is the additional amount for these options.

Also enclosed is the Oak Avenue Driveway/Parking Review performed by our traffic engineer consultant, Peter Lemmon from TADI, Inc. **PLEASE NOTE: Due to the opinion from TADI that Option 3 provides the greatest benefit, several of the recommendations have already been applied to the Option 3 illustration included in this packet.**

I will present the details of each option at Monday night's meeting.

If you have any questions, please do not hesitate to contact me.



Oak Ave Entrance - OPTION 1

ROOSEVELT MIDDLE SCHOOL
RIVER FOREST SCHOOL DISTRICT



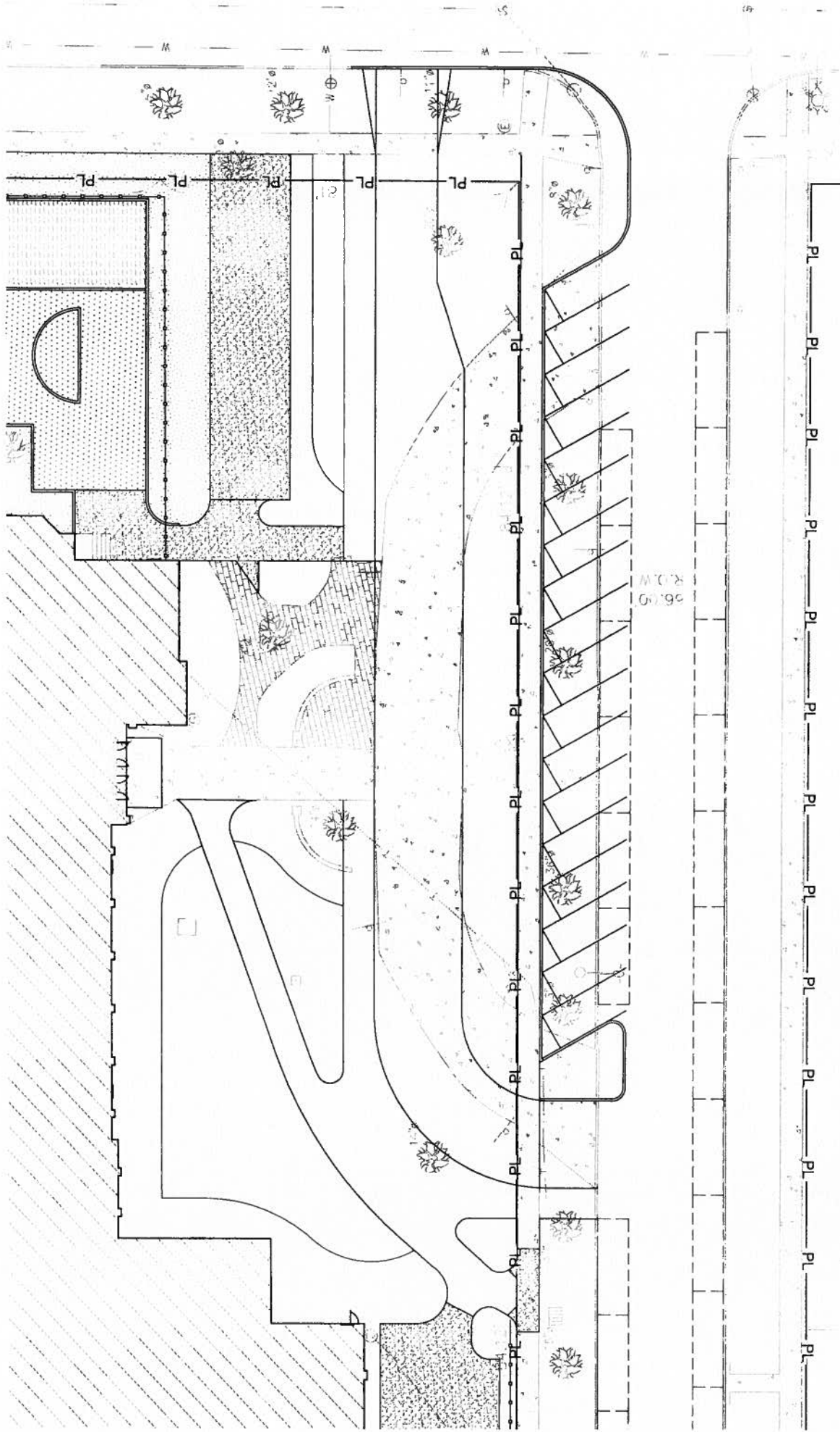
October 10, 2013



Oak Avenue Entrance



| <u>Item</u> | <u>Unit</u> | <u>Qty</u> | <u>Price/Unit</u> | <u>Total</u> |
|--|-------------|------------|-------------------|------------------|
| <u>Oak Entrance - Removals and Site Preparation</u> | | | | |
| 1.00 Construction fence, tree protection, const.entrance | LS | 1 | \$4,000 | \$4,000 |
| 1.01 Erosion Control | LS | 1 | \$2,000 | \$2,000 |
| 1.02 Tree Removal | EA | 9 | \$400 | \$3,600 |
| 1.03 Full Depth Sawcut | LF | 70 | \$5 | \$350 |
| 1.04 Sidewalk Removal | SF | 550 | \$3 | \$1,650 |
| 1.05 Driveway Removal | SF | 4,468 | \$6 | \$26,808 |
| 1.06 Curb and Gutter Removal | LF | 280 | \$15 | \$4,200 |
| 1.07 Grass and Soil Removal - 6" depth | CY | 294 | \$40 | \$11,744 |
| 1.08 Fence Removal | LF | 304 | \$4 | \$1,216 |
| 1.09 Brick Paver Removal | SY | 99 | \$20 | \$1,978 |
| Subtotal Removals and Site Preparation | | | | \$57,546 |
| <u>Oak Entrance - Paving, Surfacing, Utilities</u> | | | | |
| 2.00 Concrete Sidewalk | SF | 7,270 | \$6 | \$43,620 |
| 2.01 Concrete Driveway (CA-6 base included) | SF | 4,800 | \$12 | \$57,600 |
| 2.02 Concrete Curb and Gutter | LF | 760 | \$35 | \$26,600 |
| 2.03 HMA Surface Course (2") | TON | 32 | \$150 | \$4,800 |
| 2.04 HMA Binder Course (2") | TON | 32 | \$130 | \$4,160 |
| 2.05 CA-6 Base Course (8") | TON | 130 | \$120 | \$15,600 |
| 2.06 Driveway Catch Basins and Connections | LS | 1 | \$20,000 | \$20,000 |
| 2.07 Select Fill (Earthwork) | CY | 40 | \$50 | \$2,000 |
| 2.08 Parking and Roadway Striping | LS | 1 | \$2,000 | \$2,000 |
| Subtotal Paving, Surfacing, Utilities | | | | \$176,380 |
| <u>Oak Avenue Entrance - Landscape, Furniture, Play Equipment</u> | | | | |
| 3.00 Landscaping - Sod | SY | 700 | \$8 | \$5,600 |
| 3.01 4" Caliper Deciduous Trees | EA | 1 | \$650 | \$650 |
| 3.02 8' cl. Ornamental Trees | EA | 15 | \$400 | \$6,000 |
| 3.03 4' Large Shrubs | EA | 15 | \$80 | \$1,200 |
| 3.04 30" Evergreen Shrubs | EA | 85 | \$85 | \$7,225 |
| 3.05 24" Deciduous Shrubs | EA | 529 | \$45 | \$23,805 |
| 3.06 1 gal. Perennials | EA | 581 | \$15 | \$8,715 |
| 3.07 Amended Topsoil | CY | 423 | \$75 | \$31,725 |
| 3.08 Shredded Hardwood Bark Mulch | CY | 68 | \$55 | \$3,740 |
| 3.09 Iron Fence | LF | 200 | \$100 | \$20,000 |
| 3.10 Fence | LF | 75 | \$80 | \$6,000 |
| 3.11 Benches | EA | 1 | \$1,800 | \$1,800 |
| 3.12 Bike Rack | EA | 66 | \$300 | \$19,800 |
| 3.13 Signage and Wayfinding - budgetary | LS | 1 | \$10,000 | \$10,000 |
| Subtotal Landscape, Furniture, Play Equipment | | | | \$146,260 |
| <u>Oak Avenue Entrance - Site Lighting</u> | | | | |
| 4.00 Pedestrian Light Poles | EA | 2 | \$5,000 | \$10,000 |
| 4.01 Wall Units | EA | 2 | \$800 | \$1,600 |
| Subtotal Site Lighting | | | | \$11,600 |
| Subtotal Direct Costs | | | | \$391,786 |
| 10% Contingency | | | | \$39,179 |
| Total Phase Cost Summary (Option 1) | | | | \$430,965 |



Oak Ave Entrance - OPTION 2

ROOSEVELT MIDDLE SCHOOL
 RIVER FOREST SCHOOL DISTRICT



TERRA
 ENGINEERING LTD.

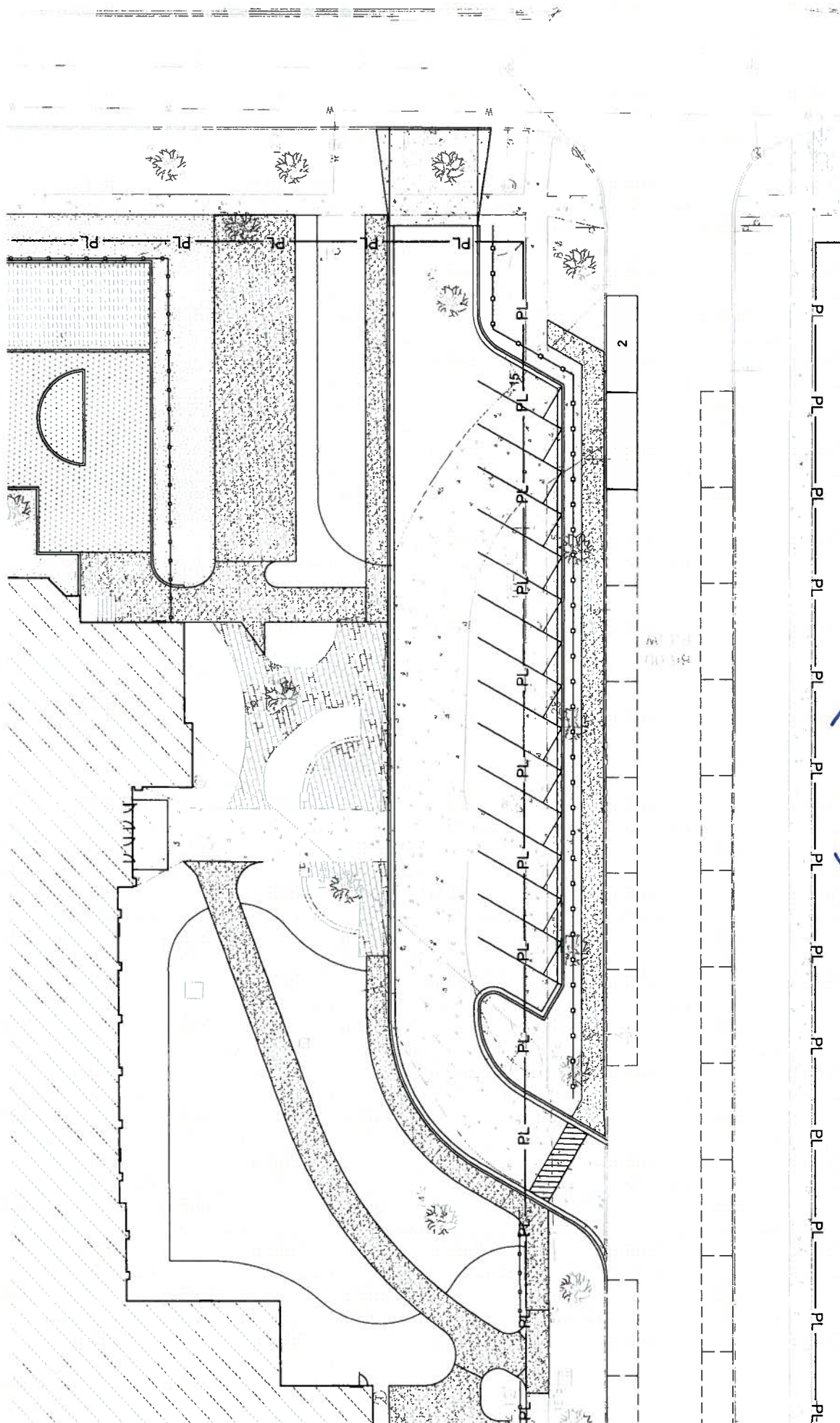
October 10, 2013



Oak Avenue Entrance



| <u>Item</u> | <u>Unit</u> | <u>Qty</u> | <u>Price/Unit</u> | <u>Total</u> |
|--|-------------|------------|-------------------|------------------|
| <u>Oak Entrance - Removals and Site Preparation</u> | | | | |
| 1.00 Construction fence, tree protection, const.entrance | LS | 1 | \$4,000 | \$4,000 |
| 1.01 Erosion Control | LS | 1 | \$2,000 | \$2,000 |
| 1.02 Tree Removal | EA | 9 | \$400 | \$3,600 |
| 1.03 Full Depth Sawcut | LF | 70 | \$5 | \$350 |
| 1.04 Sidewalk Removal | SF | 550 | \$3 | \$1,650 |
| 1.05 Driveway Removal | SF | 4,468 | \$6 | \$26,808 |
| 1.06 Roadway Removal | SF | 338 | \$6 | \$2,028 |
| 1.07 Curb and Gutter Removal | LF | 280 | \$15 | \$4,200 |
| 1.08 Grass and Soil Removal - 6" depth | CY | 294 | \$40 | \$11,744 |
| 1.09 Fence Removal | LF | 304 | \$4 | \$1,216 |
| 1.10 Brick Paver Removal | SY | 99 | \$20 | \$1,978 |
| Subtotal Removals and Site Preparation | | | | \$59,574 |
| <u>Oak Entrance - Paving, Surfacing, Utilities</u> | | | | |
| 2.00 Concrete Sidewalk | SF | 7,800 | \$6 | \$46,800 |
| 2.01 Concrete Driveway (CA-6 base included) | SF | 5,280 | \$12 | \$63,360 |
| 2.02 Concrete Curb and Gutter | LF | 875 | \$35 | \$30,625 |
| 2.03 HMA Surface Course (2") | TON | 22 | \$150 | \$3,300 |
| 2.04 HMA Binder Course (2") | TON | 22 | \$130 | \$2,860 |
| 2.05 CA-6 Base Course (8") | TON | 85 | \$120 | \$10,200 |
| 2.06 Storm Water Manhole Replacement | LS | 1 | \$9,000 | \$9,000 |
| 2.07 Driveway Catch Basins and Connections | LS | 1 | \$20,000 | \$20,000 |
| 2.08 Select Fill (Earthwork) | CY | 40 | \$50 | \$2,000 |
| 2.09 Mill and Overlay Roadway | SF | 1,450 | \$9 | \$13,050 |
| 2.10 Parking and Roadway Striping | LS | 1 | \$2,000 | \$2,000 |
| Subtotal Paving, Surfacing, Utilities | | | | \$203,195 |
| <u>Oak Avenue Entrance - Landscape, Furniture, Play Equipment</u> | | | | |
| 3.00 Landscaping - Sod | SY | 700 | \$8 | \$5,600 |
| 3.01 4" Caliper Deciduous Trees | EA | 1 | \$650 | \$650 |
| 3.02 8' cl. Ornamental Trees | EA | 15 | \$400 | \$6,000 |
| 3.03 4' Large Shrubs | EA | 15 | \$80 | \$1,200 |
| 3.04 30" Evergreen Shrubs | EA | 85 | \$85 | \$7,225 |
| 3.05 24" Deciduous Shrubs | EA | 529 | \$45 | \$23,805 |
| 3.06 1 gal. Perennials | EA | 581 | \$15 | \$8,715 |
| 3.07 Amended Topsoil | CY | 423 | \$75 | \$31,725 |
| 3.08 Shredded Hardwood Bark Mulch | CY | 68 | \$55 | \$3,740 |
| 3.09 Iron Fence | LF | 150 | \$100 | \$15,000 |
| 3.10 Fence | LF | 75 | \$80 | \$6,000 |
| 3.11 Benches | EA | 1 | \$1,800 | \$1,800 |
| 3.12 Bike Rack | EA | 66 | \$300 | \$19,800 |
| 3.13 Signage and Wayfinding - budgetary | LS | 1 | \$10,000 | \$10,000 |
| Subtotal Landscape, Furniture, Play Equipment | | | | \$141,260 |
| <u>Oak Avenue Entrance - Site Lighting</u> | | | | |
| 4.00 Pedestrian Light Poles | EA | 2 | \$5,000 | \$10,000 |
| 4.01 Wall Units | EA | 2 | \$800 | \$1,600 |
| Subtotal Site Lighting | | | | \$11,600 |
| Subtotal Direct Costs | | | | \$415,629 |
| 10% Contingency | | | | \$41,563 |
| Total Phase Cost Summary (Option 2) | | | | \$457,192 |



(Revised)

Oak Ave Entrance - OPTION 3

ROOSEVELT MIDDLE SCHOOL
RIVER FOREST SCHOOL DISTRICT

TERRA
ENGINEERING LTD.



October 16, 2013

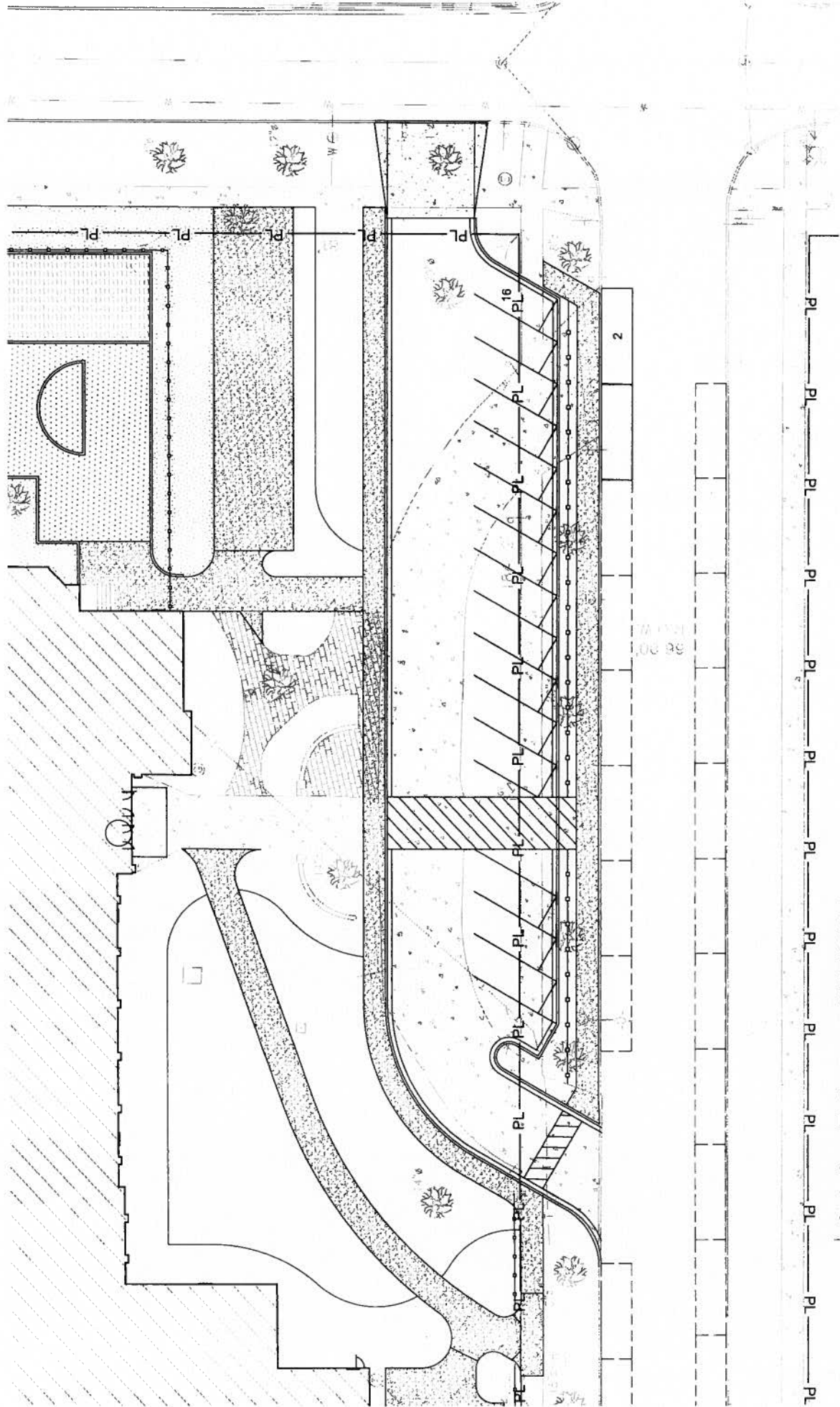


Oak Avenue Entrance



| <u>Item</u> | <u>Unit</u> | <u>Qty</u> | <u>Price/Unit</u> | <u>Total</u> |
|--|-------------|------------|-------------------|------------------|
| <u>Oak Entrance - Removals and Site Preparation</u> | | | | |
| 1.00 Construction fence, tree protection, const.entrance | LS | 1 | \$4,000 | \$4,000 |
| 1.01 Erosion Control | LS | 1 | \$2,000 | \$2,000 |
| 1.02 Tree Removal | EA | 8 | \$400 | \$3,200 |
| 1.03 Full Depth Sawcut | LF | 70 | \$5 | \$350 |
| 1.04 Sidewalk Removal | SF | 550 | \$3 | \$1,650 |
| 1.05 Driveway Removal | SF | 4,468 | \$6 | \$26,808 |
| 1.06 Curb and Gutter Removal | LF | 35 | \$15 | \$525 |
| 1.07 Grass and Soil Removal - 6" depth | CY | 294 | \$40 | \$11,744 |
| 1.08 Fence Removal | LF | 304 | \$4 | \$1,216 |
| 1.09 Brick Paver Removal | SY | 99 | \$20 | \$1,978 |
| Subtotal Removals and Site Preparation | | | | \$53,471 |
| <u>Oak Entrance - Paving, Surfacing, Utilities</u> | | | | |
| 2.00 Concrete Sidewalk | SF | 8,200 | \$6 | \$49,200 |
| 2.01 Concrete Driveway (CA-6 base included) | SF | 7,650 | \$12 | \$91,800 |
| 2.02 Concrete Curb and Gutter | LF | 500 | \$35 | \$17,500 |
| 2.03 Driveway Catch Basins and Connections | LS | 1 | \$20,000 | \$20,000 |
| 2.04 Select Fill (Earthwork) | CY | 40 | \$50 | \$2,000 |
| 2.05 Parking and Roadway Striping | LS | 1 | \$2,000 | \$2,000 |
| Subtotal Paving, Surfacing, Utilities | | | | \$182,500 |
| <u>Oak Avenue Entrance - Landscape, Furniture, Play Equipment</u> | | | | |
| 3.00 Landscaping - Sod | SY | 700 | \$8 | \$5,600 |
| 3.01 4" Caliper Deciduous Trees | EA | 1 | \$650 | \$650 |
| 3.02 8' cl. Ornamental Trees | EA | 15 | \$400 | \$6,000 |
| 3.03 4' Large Shrubs | EA | 15 | \$80 | \$1,200 |
| 3.04 30" Evergreen Shrubs | EA | 85 | \$85 | \$7,225 |
| 3.05 24" Deciduous Shrubs | EA | 529 | \$45 | \$23,805 |
| 3.06 1 gal. Perennials | EA | 581 | \$15 | \$8,715 |
| 3.07 Amended Topsoil | CY | 423 | \$75 | \$31,725 |
| 3.08 Shredded Hardwood Bark Mulch | CY | 68 | \$55 | \$3,740 |
| 3.09 Iron Fence | LF | 215 | \$100 | \$21,500 |
| 3.10 Fence | LF | 75 | \$80 | \$6,000 |
| 3.11 Benches | EA | 1 | \$1,800 | \$1,800 |
| 3.12 Bike Rack | EA | 66 | \$300 | \$19,800 |
| 3.13 Signage and Wayfinding - budgetary | LS | 1 | \$10,000 | \$10,000 |
| Subtotal Landscape, Furniture, Play Equipment | | | | \$147,760 |
| <u>Oak Avenue Entrance - Site Lighting</u> | | | | |
| 4.00 Pedestrian Light Poles | EA | 2 | \$5,000 | \$10,000 |
| 4.01 Wall Units | EA | 2 | \$800 | \$1,600 |
| Subtotal Site Lighting | | | | \$11,600 |
| Subtotal Direct Costs | | | | \$395,331 |
| 10% Contingency | | | | \$39,533 |
| Total Phase Cost Summary (Option 3) | | | | \$434,864 |

(REVISED)



Oak Ave Entrance - OPTION 4

ROOSEVELT MIDDLE SCHOOL
 RIVER FOREST SCHOOL DISTRICT



TERRA
 ENGINEERING LTD.

October 11, 2013

Oak Avenue Entrance



| <u>Item</u> | <u>Unit</u> | <u>Qty</u> | <u>Price/Unit</u> | <u>Total</u> |
|--|-------------|------------|-------------------|------------------|
| <u>Oak Entrance - Removals and Site Preparation</u> | | | | |
| 1.00 Construction fence, tree protection, const.entrance | LS | 1 | \$4,000 | \$4,000 |
| 1.01 Erosion Control | LS | 1 | \$2,000 | \$2,000 |
| 1.02 Tree Removal | EA | 9 | \$400 | \$3,600 |
| 1.03 Full Depth Sawcut | LF | 70 | \$5 | \$350 |
| 1.04 Sidewalk Removal | SF | 550 | \$3 | \$1,650 |
| 1.05 Driveway Removal | SF | 4,468 | \$6 | \$26,808 |
| 1.06 Curb and Gutter Removal | LF | 35 | \$15 | \$525 |
| 1.07 Grass and Soil Removal - 6" depth | CY | 294 | \$40 | \$11,744 |
| 1.08 Fence Removal | LF | 304 | \$4 | \$1,216 |
| 1.09 Brick Paver Removal | SY | 99 | \$20 | \$1,978 |
| Subtotal Removals and Site Preparation | | | | \$53,871 |
| <u>Oak Entrance - Paving, Surfacing, Utilities</u> | | | | |
| 2.00 Concrete Sidewalk | SF | 8,500 | \$6 | \$51,000 |
| 2.01 Concrete Driveway (CA-6 base included) | SF | 7,850 | \$12 | \$94,200 |
| 2.02 Concrete Curb and Gutter | LF | 500 | \$35 | \$17,500 |
| 2.03 Driveway Catch Basins and Connections | LS | 1 | \$20,000 | \$20,000 |
| 2.04 Select Fill (Earthwork) | CY | 40 | \$50 | \$2,000 |
| 2.05 Parking and Roadway Striping | LS | 1 | \$2,000 | \$2,000 |
| Subtotal Paving, Surfacing, Utilities | | | | \$186,700 |
| <u>Oak Avenue Entrance - Landscape, Furniture, Play Equipment</u> | | | | |
| 3.00 Landscaping - Sod | SY | 700 | \$8 | \$5,600 |
| 3.01 4" Caliper Deciduous Trees | EA | 1 | \$650 | \$650 |
| 3.02 8' cl. Ornamental Trees | EA | 15 | \$400 | \$6,000 |
| 3.03 4' Large Shrubs | EA | 15 | \$80 | \$1,200 |
| 3.04 30" Evergreen Shrubs | EA | 85 | \$85 | \$7,225 |
| 3.05 24" Deciduous Shrubs | EA | 529 | \$45 | \$23,805 |
| 3.06 1 gal. Perennials | EA | 581 | \$15 | \$8,715 |
| 3.07 Amended Topsoil | CY | 423 | \$75 | \$31,725 |
| 3.08 Shredded Hardwood Bark Mulch | CY | 68 | \$55 | \$3,740 |
| 3.09 Iron Fence | LF | 200 | \$100 | \$20,000 |
| 3.10 Fence | LF | 75 | \$80 | \$6,000 |
| 3.11 Benches | EA | 1 | \$1,800 | \$1,800 |
| 3.12 Bike Rack | EA | 66 | \$300 | \$19,800 |
| 3.13 Signage and Wayfinding - budgetary | LS | 1 | \$10,000 | \$10,000 |
| Subtotal Landscape, Furniture, Play Equipment | | | | \$146,260 |
| <u>Oak Avenue Entrance - Site Lighting</u> | | | | |
| 4.00 Pedestrian Light Poles | EA | 2 | \$5,000 | \$10,000 |
| 4.01 Wall Units | EA | 2 | \$800 | \$1,600 |
| Subtotal Site Lighting | | | | \$11,600 |
| Subtotal Direct Costs | | | | \$398,431 |
| 10% Contingency | | | | \$39,843 |
| Total Phase Cost Summary (Option 4) | | | | \$438,274 |

MEMORANDUM

To: Mr. Anthony Cozzi
River Forest Schools

From: Peter Lemmon, P.E., PTOE

Date: October 16, 2013

RE: Oak Avenue Driveway/Parking Review – Roosevelt Middle School
River Forest, IL

INTRODUCTION

TADI was retained by River Forest Schools to evaluate various transportation components of an external Master Plan at Roosevelt Middle School. Part of the current plan development includes consideration of alternative driveway and parking configurations in front of the school's Oak Avenue entrance. This memorandum summarizes TADI's review of four Oak Avenue alternatives, highlights key features, and identifies a recommended option.

ALTERNATIVE REVIEW

The following provides a description of each Oak Avenue option and highlights key benefits and disadvantages. Plans for each option, prepared by Terra Engineering, are attached.

Option 1

Description

The school driveway, consistent with each of the other three options, includes relocating the entrance to Jackson Avenue while keeping the exit to Oak Avenue. 18 angled on-street parking spaces are included on the north side of Oak Avenue between Jackson Avenue and the driveway exit. On-street parallel parking, and thus curbside drop-off/pick-up activity, would be prohibited east of the driveway exit.

Review Comments

- The eastern angled parking space should be removed to provide a greater buffer for the easternmost parked vehicle to back out and not conflict with the adjacent crosswalk.

- The parallel parking space just west of the driveway exit should be eliminated to allow easier egress from the driveway

Benefits/Constraints

(+)

- Option 1 provides a net increase of 17 public parking spaces during school hours and 11 public parking spaces (17 new angled – 6 existing parallel on the north side of Oak Avenue) during non school hours.

(-)

- Public sidewalk path along the north side of Oak Avenue becomes broken. Eastbound pedestrians may follow the sidewalk onto school property and around the angled spaces. Westbound pedestrians will likely continue west from Jackson Avenue off the sidewalk between the angled parking and driveway.

Option 2

Description

Option 2 is similar to Option 1 with a few key differences. First, the school driveway has a narrower entrance via Jackson Avenue before widening approximately 50 feet beyond the property line. Second, the driveway exit approaches Oak Avenue at a right angle. The final key difference from Option 1 is that the angled parking and north curb of Oak Avenue extends south approximately 8 feet, thus narrowing the street width to approximately 19 feet.

Review Comments

- The eastern angled parking space should be removed to provide a greater buffer for the easternmost parked vehicle to back out and not conflict with the adjacent crosswalk.
- The parallel parking spaces just west of the driveway exit should be eliminated to allow easier egress from the driveway.

Benefits/Constraints

(+)

- Extending the north curb of Oak Avenue to the south reduces the crosswalk length on the west leg of the Oak/Jackson intersection.
- Option 2 provides a net increase of 17 public parking spaces during school hours and 11 public parking spaces (17 new angled – 6 existing parallel on the north side of Oak Avenue) during non school hours.

(-)

- The narrowed street width for Oak Avenue does not appear to be wide enough to maintain two-way traffic during non-school hours.
- The narrowed driveway entrance limits the ability for vehicles to maneuver around other vehicles queued curbside.

Option 3

Description

The primary difference between Option 3 and Options 1 and 2 is that angled parking is included on-site along the south side of the driveway rather than as public on-street spaces along Oak Avenue. Parallel parking is now available along the north side of Oak Avenue during portions of the school day. Between Jackson Avenue and the driveway exit, these spaces are planned to be available all day as opposed to the current “No Parking 8 AM – 4 PM” restrictions. Parallel parking on the north side of Oak Avenue west of the driveway exit will be available outside of drop off/pick up hours. The sidewalk along the north side of Oak Avenue shifts south along the north curb of Oak Avenue. A fence is included between the Oak Avenue sidewalk and the school driveway to prevent children from walking between angled parking and through the driveway to the school entrance.

Review Comments

- To provide more comfortable vehicle circulation around the west end of the driveway towards the exit, TADI recommends removing the westernmost angled space (#1) and modifying the inside curb to extend it along space #2.
- The easternmost angled space (#17) should be eliminated (along with the dashed space (#18)) to increase distance available for parked vehicles to back out and not conflict with the sidewalk crossing the driveway entrance.
- The on-street space shown just west of the driveway exit should not be considered viable in order to allow easier egress from the driveway. A minimum buffer of 30 feet from the exit should be provided.
- Consider a curb extension on the north curb of Oak Avenue west of Jackson Avenue to reduce the crosswalk length at the Oak/Jackson intersection.

Benefits/Constraints

(+)

- With recommended angled parking changes, Option 3 provides a net increase of at least 23 spaces (15 off-street + at least 8 on-street) during the school day and 15 spaces (all off-street) during non-school hours.
- Public sidewalk on the north side of Oak Avenue provides a reasonable continuous pedestrian path through this area of focus.

(-)

- The angled parking spaces encroach on the public Right-Of-Way. This will require coordination with the Village to address liability, maintenance, and providing a Grant of Privilege.
- Effort will be needed to block any open angled parking space during drop off/pick up hours to ensure that visitors do not attempt to use spots and thus, create a safety hazard for students. Also, arrival and departure of staff parking in angled spots should be restricted to before drop off and after pick up hours.

Option 4

Description

Option 4 is a close variant of Option 3 with one key difference; a crosswalk through the on-site angled parking and across the driveway aligning with the school entrance. The fence plan between Oak Avenue and the driveway contains a break for the aforementioned driveway crosswalk.

Review Comments

- To provide more comfortable vehicle circulation around the west end of the driveway towards the exit, TADI recommends removing the westernmost angled space (#1) and modifying the inside curb to extend it along space #2.
- The two easternmost angled spaces (#15 and 16) should also be eliminated to increase distance available for parked vehicles to back out and not conflict with the sidewalk crossing the driveway entrance.
- Consider eliminating the angled parking space immediately east of the crosswalk (#5) to improve visibility between pedestrians walking north toward the school and westbound traffic in the driveway.

Benefits/Constraints

(+)

- With recommended angled parking changes, Option 4 provides a net increase of at least 20 spaces (12 off-street + at least 8 on-street) during the school day and 12 spaces (all off-street) during non-school hours.
- Public sidewalk on the north side of Oak Avenue provides a reasonable continuous pedestrian path through this area of focus.

(-)

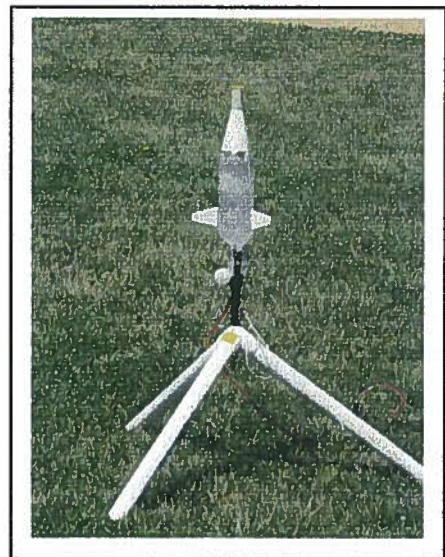
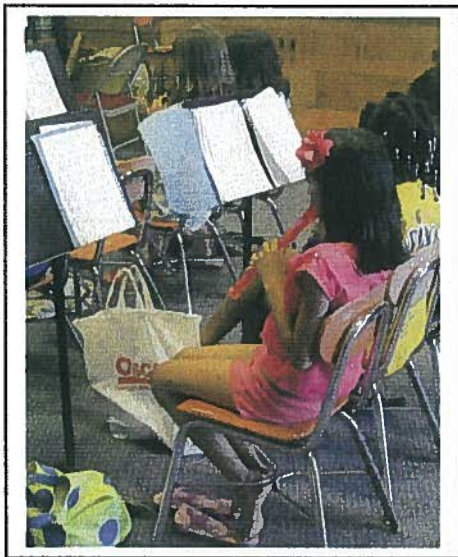
- The angled parking spaces encroach on the public Right-Of-Way. This will require coordination with the Village to address liability, maintenance, and providing a Grant of Privilege.
- In Fall 2012, TADI observed and identified a safety concern with students, after being dropped-off along the north side of Oak Avenue and walking across circle drive. This crosswalk, while more defined, introduces a similar safety issue with the conflict between students and vehicles in the driveway.
- Effort will be needed to block any open angled parking space during drop off/pick up hours to ensure that visitors do not attempt to use spots and thus, create a safety hazard for students. Also, arrival and departure of staff parking in angled spots should be restricted to before drop off and after pick up hours.

SUMMARY

Based on TADI's review of the four alternative access/parking configurations, Option 3 provides the greatest benefit, such as additional off-street and on-street parking for the school and neighborhood, provision of continuous sidewalk, limiting pedestrian crossings to the entrance and exit curb cuts, and not impacting the width of adjacent streets.

River Forest School District 90

SUMMER SCHOOL 2013 Report to the Board of Education October 1, 2013



Prepared by:
Peggy Rudy
Summer School Principal
Grade Four Teacher: Lincoln School

Julie Lamz
Summer School Principal Intern
Grade One Teacher: Willard School

GENERAL INFORMATION

Classes were held at Willard School (for Elementary Students) and at Roosevelt School (for Middle School Students).

Summer School ran from June 19th through July 19th with no school on Thursday, July 4th and Friday, July 5th. Staff orientation was held on June 19th and classes began on Thursday, June 20th.

Summer school hours were 9:00-11:55 a.m. Monday through Friday at Willard School, and 8:45-11:40 a.m. at Roosevelt School. Each class session was 55 minutes in length, with a 5 minute passing period.

Support classes in reading, writing, and math were presented in a lab setting at both the elementary and middle schools. Each class was offered all three periods, with the exception of the 1-2 Writing Lab, which was offered for two periods. Support class sizes ranged from 5 – 13 students at Willard and 5 - 13 students at Roosevelt. Support classes included:

- Elementary School reading classes: Reading Lab 1-2 and Reading Lab 3-4
- Elementary School writing classes: Writing Lab 1-2 and Writing Lab 3-4
- Elementary School math classes: Math Lab 1-2 and Math Lab 3-4
- Middle School reading classes: Roosevelt Rockin' Readers 5-8
- Middle School reading classes: Roosevelt Rockin' Writers 5-8
- Middle School math classes: Bulldog Math Rules! 5-8

Summer School Timeline

- **January**
 - Began administrative planning
 - Propose summer school to Board of Ed
 - Board of Ed sets summer school fees-resident and non-resident
 - Recruit special ed teacher to manage special ed component of summer school
 - Recruit school nurse for summer school
 - Create and distribute proposal flyer to teachers
- **February**
 - Received class proposals from teachers
 - Call for courses sent out to staff
 - Sort Courses by elementary, middle school, and separate support groups
 - Sort Times requested by staff
 - Recruit teachers for needed classes
 - Edit/write course offerings proposed by teachers
 - Design class course schedule
 - Post summer aide position and accept applications
- **March**
 - Summer School information on Web
 - Set up registration process with tech team and district secretary
 - Set registration dates
 - Announce process to community:
On District Web Page/ 2NTI calls/
Principal Newsletters

- Arrange crossing guards
 - Edit/finalize/type brochure
 - Modify registration form
- **April**
 - Registration for Summer School**
 - Begin registration process: input registrations into computer and report numbers to summer school principal and curriculum director
 - Close aide applications. Begin interviewing potential summer school aides.
 - Continue with registration, report numbers to summer school principal and Director of Student Services
 - Direct teachers to order materials for summer classes
 - Tech need survey sent to summer teachers
- **May**
 - Review classes with low enrollment;
Finalize teacher and aide assignments/
contracts**
 - Continue with registration, report numbers to summer school principal
 - Determine classes as to those filled and/or closed due to low enrollment
 - Redistribute students to available classes if some close
 - Update teachers regarding class size
 - Meet with teachers of support classes
 - Send teacher contracts
 - Process orders for summer classes
 - Send letters of assignment to aides
- **June**
 - Continue to enroll students**
 - Set up daily attendance sheets for staff
 - Set up time sheet process for staff pay
 - Make signs for two buildings and each classroom
 - Prepare teacher orientation materials
 - Orientation Day
 - Send email to parents with summer school information
 - First Day of Summer School
 - Set up summer school visitation dates and information for staff
 - Set up summer school luncheon
- **July**
 - Complete summer school information**
 - Prepare parent surveys online
 - Prepare teacher/aide surveys
 - Prepare aide evaluation sheets for summer school teachers to complete
 - Collect and collate information from surveys and evaluations
 - Communicate with parents as needed
 - Prepare for Summer School Stroll
- **August/September**
 - Complete Summer School Report**
 - Review and analyze data in Parent Surveys
 - Prepare Report to Board of Education

POPULATION PROFILE 2013

Summer School Students: 474 Total

Students were enrolled in 90 classes as follows for the 2013 program:

Willard (K-4) 277 Students

Roosevelt (5-8) 197 Students

Compared to 2012 Program-Students were enrolled in 82 classes as follows:

Willard (K-4) 295 Students

Lincoln (5-8) 166 Students

Compared to 2011 Program-Students were enrolled in 89 classes as follows:

Lincoln (K-4) 331 students

Roosevelt (5-8) 266 students

4 students (Chicago and Oak Park) were out of district taking 9 classes. (Of those students, 2 were related to teachers.)

| | |
|---------------------|---------------------------|
| [Summer Enrollment] | 2013 total enrollment 474 |
| | 2012 total enrollment 461 |
| | 2011 total enrollment 597 |

Enrollment of Students in Support Classes 2013

Willard:

| | |
|--------------|----|
| Reading 1-2: | 22 |
| Reading 3-4: | 31 |
| Writing 1-2: | 13 |
| Writing 3-4: | 24 |
| Math 1-2: | 20 |
| Math 3-4: | 26 |

(2012: Reading = 53; Math = 43)

(2011: Reading = 63; Math = 57)

(2010: Reading = 13; Math = 36; SLANT/ILexia = 47)

Roosevelt

| | |
|--------------|----|
| Reading 5-8: | 28 |
| Writing 5-8: | 36 |
| Math 5-8: | 23 |

(2012: Reading = 37; Math = 37)

(2011: Reading = 46; Math = 45)

(2010: Reading = 32; Math = 36)

NOTE: The Writing support classes were new this year and paid for with Title I funds.

Staff

Willard School: *includes special education staff

Teachers: 25
Aides: 22
OT, PT, speech/language

Roosevelt School (5-8): *includes special education staff

Teachers: 15
Aides: 6
OT, PT, speech/language

Administrative/Office Staff

Director of Student Services: Martha Ryan-Toye
Summer School Principal: Peggy Rudy
Summer School Principal Intern: Julie Lamz
Special Education Coordinator: Jackie Krygowski
Nurses: Erin Godellas/Kathy Quaid
Office Secretary/ Roosevelt: Julia Roberts
Office Secretary/ Willard: Melinda Cribaro

Classes Offered

Willard 2013:

**36 Enrichment Classes
17 Support Classes
3 ESY Classes (3 Hours Each)**

TOTAL ELEMENTARY CLASSES 2013: 56 Total

[Total Summer School 2012: 59]
[Total Summer School 2011: 62]
[Total Summer School 2010: 59]

Classes each sessions 2013:

**9:00: 20 Classes (includes ESY Classes)
10:00: 22 Classes (includes ESY Classes)
11:00: 20 Classes (includes ESY Classes)**

(2012 Classes: 9:00 – 20 classes; 10:00 – 20 Classes; 11:00 – 19 Classes)
(2011 Classes: 9:00 - 21 classes; 10:00 - 21 Classes; 11:00 - 20 Classes)
(2010 Classes: 9:00 – 20 Classes; 10:00 – 20 Classes; 11:00 – 19 Classes)

Classes 2013 by Incoming Grade Level:

| | |
|----------------------|---|
| <u>Kindergarten:</u> | Kindergarten Korner (3 sections), Real Life Math |
| <u>Grades K-1:</u> | Computer Capers (1 Section) |
| <u>Grades K-2:</u> | Reading Adventures (3 sections) |
| <u>Grade 1:</u> | Jump Into 1 st Grade, (2 sections), More Than Building |
| <u>Grades 1-2:</u> | Reading Support (3 sections), Writing Support (2 sections), Math Support (3 sections), Computer Capers (2 sections), Hands On Gardening, Wildlife and Me, Floating Through the Solar System, Storybook Adventure, All Around the World (2 sections) |
| <u>Grade 2:</u> | iPad Adventurers |

Grades 2-3: Writers Workshop
Grade 3: Clay All the Way, iPad Adventurers,
Grade 3-4: Reading Support (3 sections), Writing Support (3 sections), Math Support (3 sections), Hands On Gardening, 3 & 4 Writing Review, I Love Chicago, Authors and Artists, Math Games, 3-2-1 Blastoff, Unexplained Phenomena, Around the World in 20 Days
Grade 4: Clay Around the World, iPad Adventurers, The World of Roald Dahl
Grades 4-5: Xylophones and More, Soprano Recorder

Roosevelt 2013: **24 Enrichment Classes (One 2 Hour Class)**
9 Support Classes
1 ESY Class (3 Hours)

TOTAL MIDDLE SCHOOL CLASSES 2013: 34 Classes

[Total Summer School 2012: 29 Classes]
 [Total Summer School 2011: 35 Classes]
 [Total Summer School 2010: 34 Classes]

Classes each session 2013:

8:45 12 Classes (includes ESY Class)
9:45 13 Classes (includes ESY Class AND Second Hour of 2 Hour Class)
10:45 12 Classes (includes ESY Class)

(2012 Classes: 8:45 - 10 Classes; 9:45 - 10 Classes; 10:45 - 9 Classes)
 (2011 Classes: 8:45 - 11 Classes; 9:45 - 12 Classes; 10:45 - 12 Classes)
 (2010 Classes: 8:45 - 10 Classes; 9:45 - 13 Classes; 10:45 - 11 Classes)

Classes 2013 by Incoming Grade Level:

Grade 5: Roosevelt Readiness (6 sections)
Grades 5-8: Bulldog Math Rules (3 sections), Rockin' Readers (3 sections), Rockin' Writers (3 sections) Animation Creation (3 sections), Save the Drama for the Stage (3 sections), Intro to Lego/Logo (2 sections), Games for Brains (2 sections), Exploring Geometry through Origami (2 sections), Adventures in Drawing (2 sections), Ar-Kid-Tects (2 hour class), Touch Type Time, Fabulous Fibers, Exploring Math with Microworlds

CLASSES CANCELLED (LOW ENROLLMENT): 17

Cancelled Classes @ Willard

9:00: Summer Bridge Activities (4)
 9:00: Writing Lab 1-2
 9:00: Around the World in 20 Days (3-4)
 9:00: Paper Flight (4-5)

 10:00: Summer Bridge Activities (3)
 10:00: More Than Building (2)

 11:00: Summer Bridge Activities (2)
 11:00: Jump Into First Grade (1)
 11:00: Writing Tips and Tools (2-3)

11:00: Around the World in 20 Days (3-4)

Cancelled Classes @ Roosevelt:

8:45: Exploring Literacy Through Picture Books! (5-8)

8:45: Dazzling Digital Design (5-8)

8:45: Adventures in Drawing (5-8)

9:45: Exploring Literacy Through Picture Books! (5-8)

9:45: Dazzling Digital Design (5-8)

10:45: Exploring Literacy Through Picture Books!4 (5-8)

10:45: Dazzling Digital Design (5-8)

SPECIAL EDUCATION

Total number of students in ESY 2013 (all District 90 students):

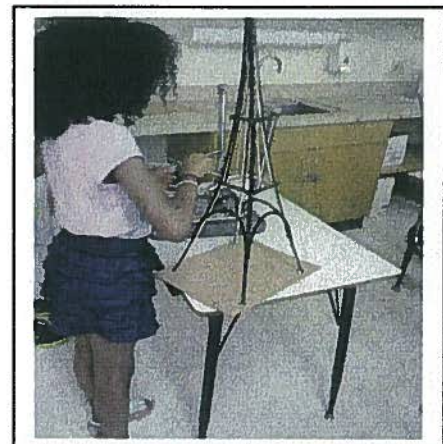
| | |
|--------------------|------------------------------------|
| 15 Early Childhood | (all at Willard) |
| 11 Basic Skills | (4 at Roosevelt and 7 at Willard) |
| 27 Speech | (7 at Roosevelt and 20 at Willard) |
| 15 PT | (3 at Roosevelt and 12 at Willard) |
| 22 OT | (4 at Roosevelt and 18 at Willard) |

Special Education Teachers:

| | |
|-------------------|-----------------------------------|
| 2 Basic Skills | (1 at Roosevelt and 1 at Willard) |
| 2 Early Childhood | (Both at Willard) |

Special Education Aides:

| | |
|--|-----------------------------------|
| 5 Basic Skills | (2 at Roosevelt and 3 at Willard) |
| 4 Early Childhood | (+ 1 extra aide last period) |
| 5 One-on-one aides for included students | (all at Willard) |



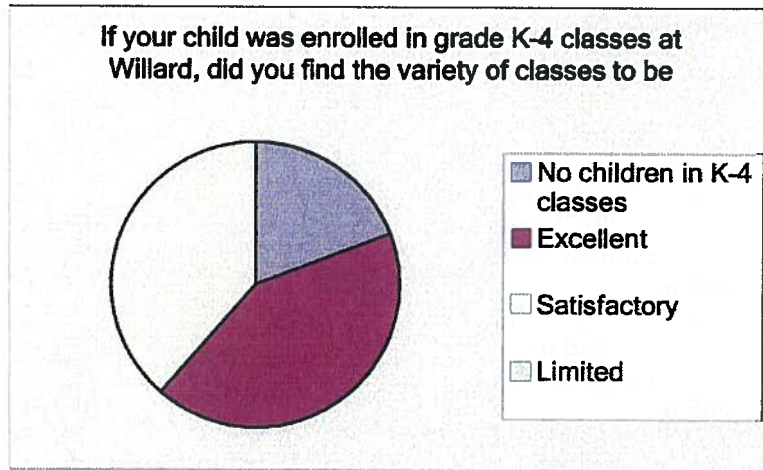
Parent and Staff Surveys on following pages

**PARENT SURVEYS 2013
(26 Completed Surveys)**

1. If your child was enrolled in grade K-4 classes at Willard, did you find the variety of classes to be:

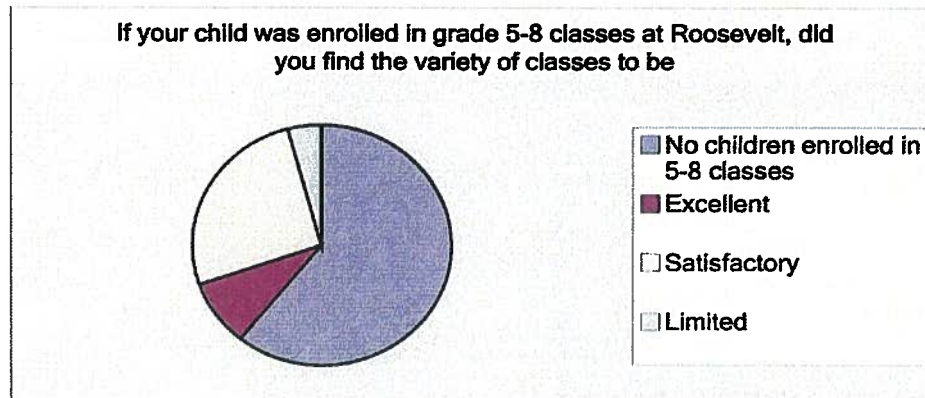
If your child was enrolled in grade K-4 classes at Willard, did you find the variety of classes to be

| Answer Options | Response Percent | Response Count |
|----------------------------|------------------|----------------|
| No children in K-4 classes | 19.2% | 5 |
| Excellent | 42.3% | 11 |
| Satisfactory | 38.5% | 10 |
| Limited | 0.0% | 0 |
| <i>answered question</i> | | 26 |
| <i>skipped question</i> | | 0 |



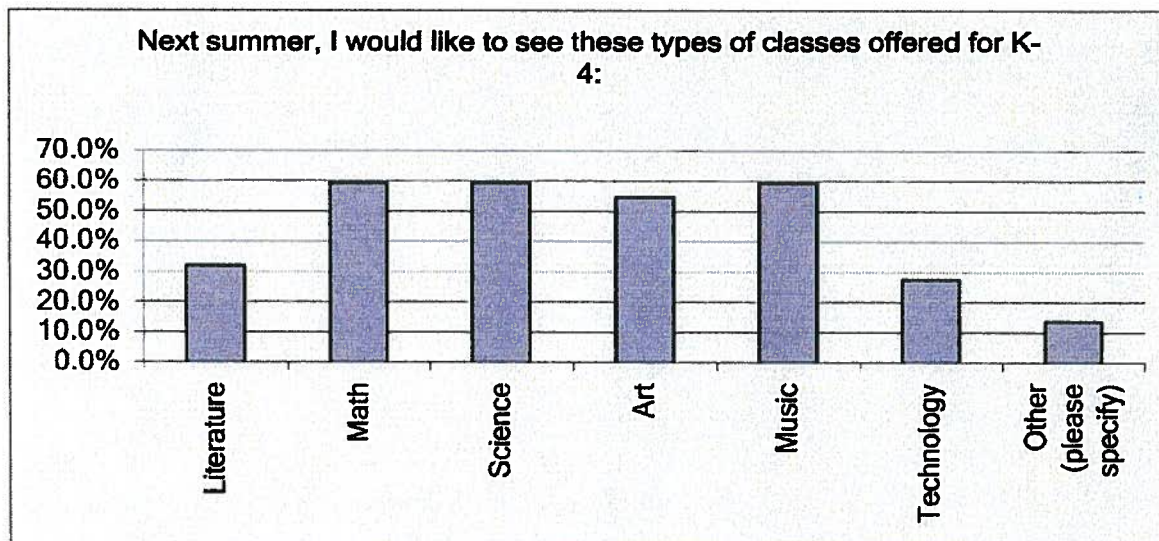
2. If your child was enrolled in grade 5-8 classes at Roosevelt, did you find the variety of classes to be:

| Answer Options | Response Percent | Response Count |
|-------------------------------------|------------------|----------------|
| No children enrolled in 5-8 classes | 60.9% | 14 |
| Excellent | 8.7% | 2 |
| Satisfactory | 26.1% | 6 |
| Limited | 4.3% | 1 |
| <i>answered question</i> | | 23 |
| <i>skipped question</i> | | 3 |



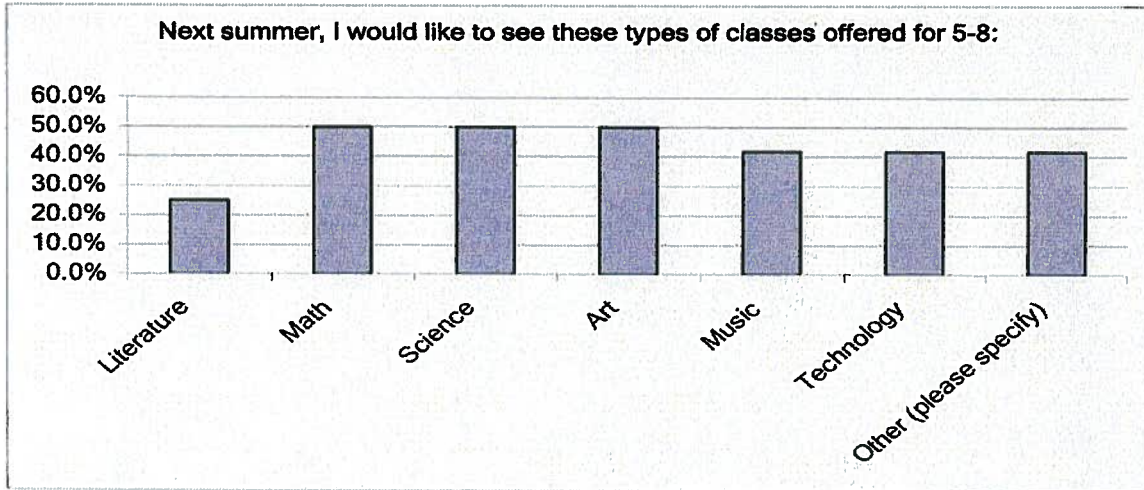
3. Next summer, I would like to see these types of classes offered for K-4:

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Literature | 31.8% | 7 |
| Math | 59.1% | 13 |
| Science | 59.1% | 13 |
| Art | 54.5% | 12 |
| Music | 59.1% | 13 |
| Technology | 27.3% | 6 |
| Other (please specify) | 13.6% | 3 |
| <i>answered question</i> | | 22 |
| <i>skipped question</i> | | 4 |



4. Next summer, I would like to see these types of classes offered for 5-8:

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Literature | 25.0% | 3 |
| Math | 50.0% | 6 |
| Science | 50.0% | 6 |
| Art | 50.0% | 6 |
| Music | 41.7% | 5 |
| Technology | 41.7% | 5 |
| Other (please specify) | 41.7% | 5 |
| <i>answered question</i> | | 12 |
| <i>skipped question</i> | | 14 |



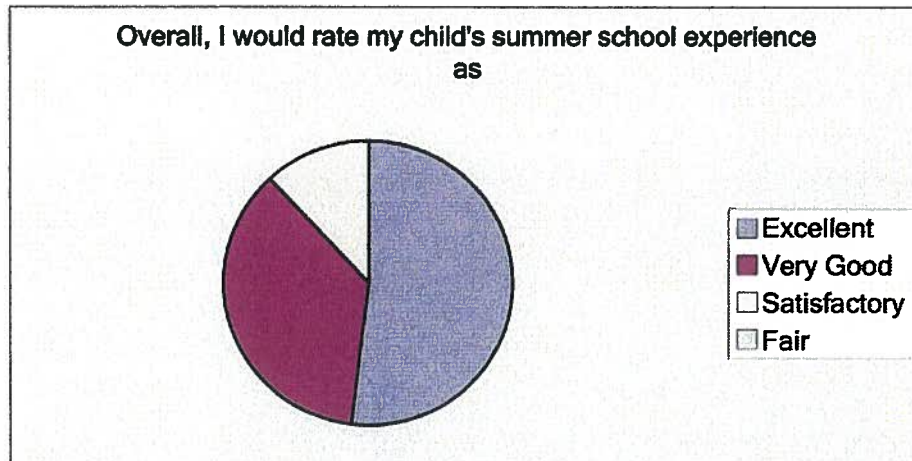
Other (Please specify):

- Sports
- Computer Class
- Architecture
- Dazzling Digital Design

5. Overall, I would rate my child's summer school experience as:

Overall, I would rate my child's summer school experience as

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Excellent | 52.0% | 13 |
| Very Good | 36.0% | 9 |
| Satisfactory | 12.0% | 3 |
| Fair | 0.0% | 0 |
| <i>answered question</i> | | 25 |
| <i>skipped question</i> | | 1 |



6. Additional comments (each comment offered once)

- Felt middle school offerings a little boring. Child was very bored with Roosevelt Readiness.
- The Roosevelt Readiness class was not satisfactory. The content could have been provided in a much shorter amount of time. Too much time was spent playing games and acquainting students with the physical layout of the school. Unless changes are made this will be our family's last Roosevelt Readiness.
- Roosevelt Readiness was very helpful. My daughter loved the drama class and really blossomed in it.
- My son loved the architecture class at Roosevelt. I hope it will be offered again next year!
- Both of my kids really liked their classes, however, my child at Roosevelt did not like the animation class and my child at Willard did not like the Ipad class because they felt they were boring. They really liked the other two, so 2/3 isn't bad!
- Maybe we have been doing this for too many years and I love the fact that D90 does summer school at all; overall, very pleased, but the same classes are offered every year. Maybe yoga could be offered or dance. I think alternative thinking could work well.
- It would have been nice to get more communication from teachers on the objectives of the classes and what we can do at home to support objectives.
- My 1st grade child was in both reading and math labs – if only her regular school experience was as positive and rewarding.
- You do a great job...keep it up
- My kids learned a lot!!
- Students had dedicated teachers and a good summer.

**SUMMER SCHOOL 2013
STAFF SURVEY RESULTS**

47 Surveys were returned: 30 from Teachers and 17 from aides

| Overall Summer School Experience | Great | Satisfactory | Fair |
|---|--------------|---------------------|-------------|
| Teacher | 27 | 3 | |
| Aide | 14 | 3 | |

Summary of Teacher Comments from Survey:

- Best year yet – great class sizes and positive students
- Great kids, great aides, a great experience
- Great organization and daily support. Principals visible.
- Need a creative plan for the heat – something equitable and in place before heat hits
- More fans please; AC would be nice!
- Please eliminate Open House – too many people, too long, too hot
- Rethink Summer Stroll - can it be shortened and offer just a sample rather than the whole time?

Summary of Aide Comments from Survey:

- I loved the experience, the teachers and the kids
- I really enjoyed being part of the summer program.
- Great choices for the kids
- More fans, please!

RECOMMENDATIONS FOR SUMMER SCHOOL 2014

- Continue to consider appropriate ratio for general class enrollments/minimum enrollments (10 students to 1 teacher)
- Continue to consider appropriate ratio for support class enrollments/minimum enrollments (3-5 students to 1 teacher)
- Consider age range of lab classes. Continue to use GPS data and principal recommendations for enrollment in lab classes.
- Continue to encourage new innovative program options.
- Consider ways to address students entering Kindergarten.
- Reconsider the "Stroll through Summer School. Should it be a display of art, projects, video of classes, etc..



**RIVER
FOREST
PUBLIC
SCHOOLS**

**Administration Building
7776 Lake Street
River Forest, Illinois
60305
708•771•8282
Fax 708•771•8291**

MEMO

To: Board of Education

From: Anthony Cozzi *AC*

CC: Dr. Ed Condon

RE: Summer School Report - Financial Section

Date: October 10, 2013

Enclosed please find the Summer School Report – Financial Section for Summer 2013 as well as the Estimated Summer 2013 Report that you received back in February. There is a significant difference in the actual net loss in comparison to the estimated net loss that can be explained by the large decrease in number of paid classes. Summer 2013 had 157 less paid Resident Enrichment classes and 18 less paid Non-Resident Enrichment classes. That was offset by 49 more paid Remedial classes. However, those classes were priced at \$85/class while enrichment classes' price range was \$125/class for residents (\$145 with late charge) to \$157/class for non-residents (\$177 with late charge). This resulted in actual Revenues less than estimated by almost \$20,000. This could also be explained by a higher number of approved fee waivers plus the shorter summer calendar, but that would be just speculation.

Actual Expenditures were a bit higher than estimated due primarily to the inclusion of the Interim Summer School Principal position of \$3,200 to ensure a successful transition to new leadership next summer. In addition, even with the reduced number of paid classes, there was not an associated decrease in payroll costs for Teachers/Aides. This resulted in smaller than expected class sizes across the board. Seventeen classes with low enrollment were cancelled during the registration period in an attempt to minimize the problem.

If you have any questions or comments, please feel free to contact me.

River Forest Public Schools District 90
 Summer School Report - Financial Section
 Summer 2013

| | <u>Amount</u> |
|---|--------------------------|
| <u>Revenues</u> | |
| Registration (less online registration fee) | \$ 97,943 |
| Grants: | |
| Special Education Summer School | <u>2,774</u> |
| Total Revenues | \$ <u>100,717</u> |
| <u>Expenditures</u> | |
| Payroll: | |
| Teachers | \$ 88,898 |
| Aides | 24,869 |
| Student Support | <u>14,036</u> |
| Total Payroll | \$ 127,803 |
| Refunds | - |
| Supplies: | |
| Purchase Orders | 6,279 |
| Petty Cash | <u>558</u> |
| Total Supplies | <u>6,837</u> |
| Total Expenditures | \$ <u>134,640</u> |

\$ 97,943 \$125 Resident Enrichment registration fee with additional \$20 late fee
 \$157 Non-Resident Enrichment registration fee with additional \$20 late fee
 \$85 Remedial registration fee

\$ 88,898 \$40.90/hour
 24,869 \$8.25/hour - High School Students
 \$15.00/hour - College Students and Adults
 \$17.85 - \$20.93/hour - Current District 90 Aides

14,036 Principal (\$4,100), Interim Princ (\$3,200), Sp Ed Coordinator (\$3,915) and Nurse (\$2,821)

River Forest Public Schools District 90
 Summer School Report - Financial Section
 Estimated Summer 2013 with changes tied to contractual increases

| | <u>Amount</u> |
|---------------------------------|-------------------|
| Revenues | |
| Registration: | |
| Resident Enrichment | \$ 103,300 |
| Non-Resident Enrichment | 5,100 |
| Remedial | 13,900 |
| Less: Online Registration Fee | <u>(4,900)</u> |
| Net Registration | \$ 117,400 |
| Grants: | |
| Special Education Summer School | <u>1,500</u> |
| Total Grants | <u>1,500</u> |
| Total Revenues | \$ 118,900 |
| Expenditures | |
| Payroll: | |
| Teachers | \$ 84,000 |
| Aides | 27,500 |
| Student Support | <u>10,896</u> |
| Total Payroll | \$ 122,336 |
| Refunds | 2,000 |
| Supplies: | |
| Purchase Orders | 5,000 |
| Petty Cash | <u>1,000</u> |
| Total Supplies | <u>6,000</u> |
| Total Expenditures | \$ 130,336 |

Note: Enrollment estimated based upon last year's actual number of paid students.

\$125 registration fee with additional \$20 late fee (3.0% increase rounded)
 \$157 registration fee with additional \$20 late fee (3.0% increase rounded)
 \$85 registration (3.0% increase rounded)

\$40.90/hour (3.0% increase rounded)

\$8.25/hour - High School Students
 \$15.00/hour - College Students and Adults
 \$17.85 - \$20.93/hour - Current District 90 Aides

Principal (\$4,100), Special Ed Coordinator (\$3,915) and Nurse (\$2,821) - 3.0% increase rounded

**River Forest District 90
PRESS Policy Updates, July 2013**

First Reading October 21, 2013

| Policy Number | Policy Description | Recommended Action |
|----------------------|--|--------------------------------|
| 2:105 | Ethics and Gift Ban | Recommended with edits. |
| 2:120 | Board Member Development | Recommended with edits. |
| 5:20 | Workplace Harassment Prohibited | Recommended as presented. |
| 6:120 | Education of Children with Disabilities | Recommended as presented. |
| 7:230 | Misconduct by Students with Disabilities | Recommended with edits. |
| 7:340 | Student Records | Recommended with option 7:340. |

DRAFT UPDATE

River Forest School District 90

2:105

Board of Education

Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and Board of Education members:

1. No employee shall intentionally perform any "political activity" during any "compensated time," as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in activities—any activity that: (1) are—is otherwise appropriate as part of his or her official duties, or (2) are—is undertaken by the individual on a voluntary basis that are—is not prohibited by this policy.

Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with any— a Board member or employee shall intentionally solicit or accept any "gift" from any "prohibited source," as those terms are defined herein, or that is otherwise prohibited by law or policy. ~~No prohibited source shall intentionally offer or make a gift that violates this policy.~~

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fund-raising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-

DRAFT UPDATE

law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.

7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. "Catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. "Intra-governmental gift" means any gift given to a Board member or employee from another Board member or employee, and "inter-governmental gift" means any gift given to a Board member or employee ~~by~~ from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code.

~~*~~ → Enforcement

~~The Superintendent shall appoint an Ethics Advisor for the School District. The Ethics Advisor shall provide guidance to the Board members and School District employees concerning the interpretation of and compliance with this policy and State ethics laws.~~

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board attorney, either place the

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alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

Ethics Advisor

The Superintendent shall appoint an Ethics Advisor for the School District. The Ethics Advisor shall provide guidance to the Board Members and School District employees concerning the interpretation of and compliance with this policy and State ethics laws.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, 5 ILCS 430/1-5.

"Political activity" means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.

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PAGE 2

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13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, "compensated time" includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

"Prohibited source" means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee; or
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source

"Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Comment [AKL1]: The definition of prohibited source in this policy is updated in response to legislation. Other changes are made to clarify language.

Issue 82, July 2013

LEGAL REF.: 5 ILCS 430/ ~~1-1 et seq~~ State Officials and Employees Ethics Act.
10 ILCS 5/9-25.1, Election Interference Prohibition Act.

CROSS REF.: 5:120 (Ethics and Conduct)

ADOPTED: ~~November 17, 2008~~

DRAFT UPDATE

River Forest School District 90

2:120

Board of Education

Board Member Development

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for member orientation and development. Board members have an equal opportunity to attend state and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board of Education may maintain an affiliation with the Illinois Association of School Boards, Ed Red (Education-Research-Development), the Illinois Association of School Administrators, and other similar local, state, and national organizations.

Individual Board Members are encouraged to participate in local, state, and national organizations related to public education.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent educational materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member ~~taking office after June 13, 2011~~ must complete at least 4 hours of professional development leadership training in education and labor law, financial oversight and accountability, and fiduciary responsibilities within the first year of his or her first term. ~~that begins after that date.~~ This requirement is applicable to Board members who are elected after June 13, 2011 or who are appointed to fill a vacancy of at least one year's duration after that date.
2. Each Board member ~~who was in office on January 1, 2012~~ must complete training on the Open Meetings Act ~~within one year of that date.~~ Each Board member taking office after January 1, 2012 must complete this training no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of his or her ~~the~~ certificate of completion with his or her Board the Board. Training on the Open Meetings Act is only required once.
3. ~~After the District's implementation of the Performance Evaluation Reform Act (PERA) evaluations,~~ Each Board member must complete a training program on PERA evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal based on an using the optional alternative evaluative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

New Board Member Orientation

The following steps shall be taken to orient newly elected or appointed Board of Education members:

1. The Board President or Superintendent or their designees shall arrange a meeting of the Board President, the Superintendent, and the new member for the purpose of answering questions and acquainting the member with the District.

Comment [AKL1]: Policy is updated for clarity and to remove dates that are no longer pertinent.

Issue 82, July 2013

AND OTHER APPROPRIATE STAFF,

DRAFT UPDATE

2. The Superintendent shall give each new Board of Education member copies of the Board of Education Policy Manual, the Board of Education meetings minutes for the past year, and other helpful information including material describing the District and explaining the Board of Education's roles and responsibilities.
3. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
4. The Board President may request a veteran Board member to mentor a new member.
5. New members are encouraged to attend workshops for new members conducted by the Illinois Association of Board of Educations.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board of Education member to attend (1) Board of Education meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.: 5 ILCS 120/1.05 and 120/2.
105 ILCS 5/10-16a and 5/24-16.5.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Expenses)

ADOPTED: April 16, 2012

DRAFT UPDATE

General Personnel

Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's race, religion, national origin, sex, sexual orientation, age, citizenship status, disability, or other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policy 7:20, *Harassment of Students Prohibited*.

Sexual Harassment Prohibited

The School District shall provide a workplace environment free of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct, or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes verbal or physical conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct which has the effect of humiliation, embarrassment or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Complaint: Enforcement

A violation of this policy may result in discipline, up to and including discharge. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, up to and including discharge. An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing bona fide complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*).

If an employee believes that he or she has been subjected to any inappropriate sexual or other harassing behavior, he or she is encouraged to directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop. In addition (or instead, if such informal requests are ineffective or impractical under the circumstances) employees are encouraged to report such conduct or communication to the Nondiscrimination Coordinator or one of the Complaint Managers, or utilize the procedure set forth in Board policy 2:260, *Uniform Grievance Procedure*. Any supervisor or administrator who becomes aware of a claim of harassment must report such claim to the Nondiscrimination Coordinator for further investigation. Complaints and investigations will be handled in a confidential manner, consistent with the need to take corrective action. In response to a complaint found to be meritorious, the School District will take appropriate corrective steps, up to and including possible suspension or termination of the offender's relationship with the School District.

There are no express time limits for initiating complaints and grievances under this policy; however, every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available.

DRAFT UPDATE

Whom to Contact with a Report or Complaint

The Superintendent shall insert into this policy the titles, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Position Superintendent
Address 7776 Lake Street
River Forest, IL 60305
Telephone No. 708/771-8282

Complaint Managers:

| | | |
|---------------|-------------------------------------|---|
| Position | <u>Director of Student Services</u> | <u>Director of Finance and Facilities</u> |
| Address | <u>7776 Lake Street</u> | <u>7776 Lake Street</u> |
| | <u>River Forest, IL 60305</u> | <u>River Forest, IL 60305</u> |
| Telephone No. | <u>708/771-8282</u> | <u>708/771-8282</u> |

The Superintendent shall also use reasonable measures to inform staff members and applicants of this policy, which shall include reprinting this policy in the appropriate handbooks.

LEGAL REF.: Title VII of the Civil Rights Act, 42 U.S.C. §2000e et seq.; 29 C.F.R. §1604.11.
Title IX of the Education Amendments, 20 U.S.C. §1681 et seq.; 34 C.F.R. §1604.11.
Ill. Human Rights Act, 775 ILCS 5/2-101(E), 5/2-102(D), 5/5-102, and 5/5-102.2.
56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.
Burlington Industries v. Ellerth, 118 S.Ct. 2257 (1998).
Crawford v. Metro. Gov't of Nashville & Davidson County, 129 S. Ct. 846 (2009).
Faragher v. City of Boca Raton, 118 S.Ct. 2275 (1998).
Franklin v. Gwinnett Co. Public Schools, 112 S.Ct. 1028 (1992).
Harris v. Forklift Systems, 114 S.Ct. 367 (1993).
Jackson v. Birmingham Board of Education, 125 S.Ct. 1497 (2005).
Meritor Savings Bank v. Vinson, 106 S.Ct. 2399 (1986).
Oncala v. Sundown Offshore Services, 118 S.Ct. 998 (1998).
Porter v. Erie Foods International, Inc., 576 F.3d 629 (7th Cir. 2009).
Sangamon County Sheriff's Dept. v. Ill. Human Rights Com'n, 908 N.E.2d 39 (Ill., 2009).
Vance v. Ball State University, 133 S. Ct. 2434 (2013).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 7:20 (Harassment of Students Prohibited)

ADOPTED: ~~May 17, 2010~~

Comment [AKL1]: Legal references are updated to add two U.S. Supreme Court decisions. See the Update Memo for more information.

Issue 82, July 2013

DRAFT UPDATE

River Forest School District 90

6:120

Instruction

Education of Children with Disabilities

The District shall provide a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the District, as required by the Individuals With Disabilities Education Act (IDEA) and implementing provisions of the School Code, Section 504 of the Rehabilitation Act of 1973, and the Americans With Disabilities Act. The term "children with disabilities," as used in this policy, means children between ages 3 and 21 (inclusive) for whom it is determined, through definitions and procedures described in the Illinois State Board of Education's *Special Education* rules, that special education services are needed.

The District intends to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in the Illinois State Board of Education's *Special Education* rules. For those students who are not eligible for services under IDEA, but, because of disability as defined by Section 504 of the Rehabilitation Act of 1973, need or are believed to need special instruction or related services, the District shall establish and implement a system of procedural safeguards. The safeguards shall cover students' identification, evaluation, and educational placement. This system shall include notice, an opportunity for the student's parent(s)/guardian(s) to examine relevant records, an impartial hearing with opportunity for participation by the student's parent(s)/guardian(s), and representation by counsel, and a review procedure.

The District may maintain membership in one or more cooperative associations of school districts that shall assist the School District in fulfilling its obligations to the District's disabled students.

If necessary, students may also be placed in nonpublic special education programs or education facilities.

LEGAL REF.: Americans With Disabilities Act, 42 U.S.C. §12101 et seq.
Individuals With Disabilities Education Improvement Act of 2004, 20 U.S.C. §1400 et seq.
Rehabilitation Act of 1973, Section 504, 29 U.S.C. §794.
105 ILCS 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02a**b**.
23 Ill. Admin. Code Part 226.
34 C.F.R. §300

CROSS REF.: 2:150 (Committees), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: ~~December 15, 2008~~

Comment [AKL1]: Legal references are edited.

Issue 82, July 2013

DRAFT UPDATE

River Forest School District 90

7:230

Students

Misconduct by Students with Disabilities

Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board of Education will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

IN COMPLIANCE WITH CURRENT LEGAL GUIDELINES.

LEGAL REF.: Individuals With Disabilities Education Improvement Act of 2004, 20 U.S.C. §§1412, 1413, and 1415.
Gun-Free Schools Act, 20 U.S.C. §§7151 *et seq.*
34 C.F.R. §§300.101, 300.530 - 300.536.
105 ILCS 5/10-22.6 and 5/14-8.05.
23 Ill.Admin.Code §226.400.
Honig v. Doe, 108 S.Ct. 592 (1988).

CROSS REF.: 2:150 (Committees), 6:120 (Education of Children with Disabilities), 7:130 (Student Rights and Responsibilities), 7:190 (Student Discipline), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct)

ADOPTED: December 15, 2008

Comment [AKL1]: Legal references are edited.
Issue 82, July 2013

DRAFT UPDATE

River Forest School District 90

7:340

Students

Student Records

School student records are confidential and Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, ~~except for certain records kept as provided in a staff member's sole possession; records maintained by State or federal law as summarized below: enforcement officers working in the school; video and other electronic recordings that are created in part for law enforcement, security, or safety reasons or purposes; and electronic recordings made on school buses.~~

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 17 years who has been arrested or taken into custody.

State and Federal laws grant students and parent(s)/guardian(s) certain rights, including the right to inspect, copy, and challenge school student records. The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but parent(s)/guardian(s) shall have the right to object to the release of information regarding their child. However, the District will comply with a court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the students' parent(s)/guardian(s).

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.: Chicago Tribune Co. v. Chicago Bd. of Ed., 773 N.E.2d 674 (Ill.App.1, 2002).
Owasso I.S.D. No. I-011 v. Falvo, 122 S.Ct. 934 (2002).
Family Educational Rights and Privacy Act, 20 U.S.C. §1232g; 34 C.F.R. Part 99.
Children's Privacy Protection and Parental Empowerment Act, 325 ILCS 17/
105 ILCS 5/10-20.21b, 20.37, 20.40, 5/14-1.01 et seq., and 10/
50 ILCS 205/7.
23 Ill.Admin.Code Parts 226 and 375.

CROSS REF.: 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct)

ADOPTED: August 20, 2012

UTILIZE OPTION

Comment [AKL1]: The definition of school student record is amended to align with 23 Ill. AdminCode section 375.10.

OPTION

Rather than listing the exceptions in the policy, the board may choose to end the sentence after the proviso "except as provided in State or federal law." To use the shorter option, check 7:340 OPTION on the response form.

Please see the Update Memo for important information regarding other aspects of your student records policy.

Issue 82, July 2013

Policies Undergoing 5-Year Review Issue 82, July 2013

To further our commitment to continuous improvement, we attempt to review each policy that was not updated during the previous five years. This process keeps our material aligned with good governance principles and keeps the legal references current. Moreover, this process provides an occasion for school board members to review their policies to ensure that they are fulfilling their purpose.

Following is the list of IASB sample policies that were not changed after their five-year review. After reviewing the district's policies, please remember to include any changes that the board adopted with your response form.

| Policy Code | Policy Title | Reviewed Only No Change | Change Adopted Send to IASB | Date Reviewed or Adopted |
|-------------|--|-------------------------|-----------------------------|--------------------------|
| 2:80-E | Board Member Code of Conduct | ✓ | | |
| 2:170 | Procurement of Architectural, Engineering, and Land Surveying Services | ✓ | | |
| 6:10 | Educational Philosophy and Objectives | ✓ | | |
| 6:30 | Organization of Instruction | <i>RESERVED</i> | | |
| 6:230 | Library Media Program | ✓ | | |
| 7:15 | Student and Family Privacy Rights | ✓ | | |
| 7:30 | Student Assignment and Intra-District Transfer | | ✓ | |
| 7:210 | Expulsion Procedures | ✓ | | |
| 7:330 | Student Use of Buildings - Equal Access | <i>RESERVED</i> | | |

Board of Education

Exhibit - Board Member Code of Conduct

Each member of the River Forest School District 90 Board of Education ascribes to the following code of conduct:

1. I shall represent all school district constituents honestly and equally and refuse to surrender my responsibilities to special interest or partisan political groups.
2. I shall avoid any conflict of interest or the appearance of impropriety which could result from my position, and shall not use my Board of Education membership for personal gain or publicity.
3. I shall recognize that a Board of Education member has no legal authority as an individual and that decisions can be made only by a majority vote at a Board of Education meeting.
4. I shall take no private action that might compromise the Board or administration and shall respect the confidentiality of privileged information.
5. I shall abide by majority decisions of the Board of Education, while retaining the right to seek changes in such decisions through ethical and constructive channels.
6. I shall encourage and respect the free expression of opinion by my fellow Board of Education members and others who seek a hearing before the Board of Education.
7. I shall be involved and knowledgeable about not only local educational concerns, but also about State and national issues.

In addition, I shall encourage my Board of Education to pursue the following goals:

1. The development of educational programs which meet the individual needs of every student, regardless of ability, race, sex, creed, social standing, or disability;
2. The development of procedures for the regular and systematic evaluation of programs, staff performance and Board of Education operations to ensure progress toward educational and fiscal goals;
3. The development of effective Board of Education policies which provide direction for the operation of the schools and delegate authority to the Superintendent for their administration;
4. The development of systematic communications which ensure that the Board of Education, administration, staff, students and community are fully informed and that the staff understands the community's aspirations for its schools; and
5. The development of sound business practices which ensure that every dollar spent produces maximum benefits.

DATED: March 19, 2007

Board of Education

Procurement of Architectural, Engineering, Land Surveying, and Consultant Services

The Board of Education selects architects, engineers, land surveyors, and consultants to provide professional services to the District on the basis of demonstrated competence and qualifications, and in accordance with State law.

LEGAL REF.: Shively v. Belleville Township High School District 201, 769 N.E.2d 1062
(Ill.App.5, 2002), *appeal denied*.
40 U.S.C. §541.
50 ILCS 510/1 et seq., Local Government Professional Services Selection Act.
105 ILCS 5/10-20.21.

ADOPTED: September 17, 2007

Instruction

Educational Philosophy and Objectives

The District's educational program seeks to provide an opportunity for each child to develop to his or her maximum potential. The objectives for the educational program are:

- To foster self-discovery, self-awareness, and self-discipline.
- To develop an awareness of and appreciation for cultural diversity.
- To stimulate intellectual curiosity and growth.
- To provide fundamental career concepts and skills.
- To help each student develop sensitivity to the needs and values of others and a respect for individual and group differences.
- To help each student strive for excellence and instill a desire to reach the limit of his or her potential.
- To help each student develop the fundamental skills which will provide a basis for life long learning.
- To be free of any sexual, cultural, ethnic, or religious bias.

The administrative staff is responsible for apprising the Board of Education of the educational program's current and future status. The Superintendent shall regularly report to the Board of Education regarding the educational program. This report shall include but not be limited to the following:

- A review and evaluation of the present curriculum;
- A projection of curriculum and resource needs;
- An evaluation of, and plan to eliminate, any bias concerning the protected classifications identified in policy 7:10, *Equal Educational Opportunities*.
- A plan for new or revised instructional program implementation; and
- A review of present and future facility needs.

CROSS REF: 1:30 (School District Philosophy), 3:10 (Strategic Plan), 6:15 (School Accountability), 7:10 (Equal Educational Opportunities)

ADOPTED: December 15, 2008

Instruction

Library Media Program

The Superintendent or designee shall manage the District's library media program to comply with, (1) State law and Illinois State Board of Education rule, and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program's resources and supplies are allocated to meet students' needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. Staff members are invited to recommend additions to the collection.
6. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.

CROSS REF.: 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials)

LEGAL REF: 23 Ill.Admin.Code §1.420(o).

ADOPTED: December 15, 2008

Students

Student and Family Privacy Rights

The District shall adhere to applicable laws in protecting the privacy of students.

Surveys

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in Board policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

Surveys Created by a Third Party

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey or evaluation, upon their request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Survey Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
2. Refuse to allow their child or ward to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

Instructional Material

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child/ward's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content, in physical form rather than oral form, that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

Physical Exams or Screenings

No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Is permitted or required by an applicable State law, including physical examinations or screenings that are permitted without parental notification.
2. Is administered to a student in accordance with the Individuals with Disabilities Education Act (20 U.S.C. §1400 et seq.).
3. Is otherwise authorized by Board policy.

Selling or Marketing Students' Personal Information Is Prohibited

No school official or staff member shall market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term "personal information" means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number, (5) driver's license number or State identification card, or (6) email address.

The above paragraph does not apply: (1) if the student's parent(s)/guardian(s) have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's "personal information" to a business organization or financial institution that issues credit or debit cards.

Notification of Rights and Procedures

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability upon request from the general administration office.
2. How to opt their child or ward out of participation in activities as provided in this policy.
3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled.
4. How to request access to any survey or other material described in this policy.

This notification shall be given parents/guardians at least annually, at the beginning of the school year, and within a reasonable period after any substantive change in this policy.

The rights provided to parents/guardians in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor.

LEGAL REF.: Protection of Pupil Rights, 20 U.S.C. §1232h.
Children's Privacy Protection and Parental Empowerment Act, 325 ILCS 17/1
et seq.
105 ILCS 5/10-20.38.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:210 (Instructional Materials), 6:220
(Instructional Materials Selection and Adoption), 6:260 (Complaints About
Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and
Responsibilities)

ADOPTED: March 19, 2007

Students

Student Assignment

Homeless children shall be assigned according to Board policy 6:140, *Education of Homeless Children*.

Class Assignments

The Building Principal shall assign students to classes, and in so doing consider teacher recommendations, individual student's needs, and any other applicable factors. All final decisions are subject to the approval of the Superintendent.

School Assignments

The Board of Education shall establish attendance boundaries for each elementary school in District 90 and the grade levels to be served. A parent/guardian who desires to have his/her child attend an elementary school within District 90 other than the one serving the area in which s/he resides may make application to do so to the Superintendent. Requests will be considered subject to the following conditions:

1. The transfer will not result in a class size larger than that which the Superintendent considers appropriate. *ON AN ANNUAL BASIS*
2. The transfer will not, in the opinion of the Superintendent, have a detrimental effect on the student or on the receiving class
3. The parent/guardian is responsible for the transportation of the child to and from school except in special education cases.
4. Request for transfer generally shall be considered only prior to the opening of the school year.

All transfers are subject to approval by the Building Principals of the schools involved, the Superintendent, and the Board.

LEGAL REF.: 105 ILCS 5/10-21.3, 5/10-21.3a, and 5/10-22.5.

CROSS REF.: 4:170 (Safety), 6:15 (School Accountability)

ADOPTED: March 19, 2007

Students

Expulsion Procedures

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

1. Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request should include:
 - a. The reasons for the proposed expulsion as well as the conduct rule the student is charged with violating.
 - b. The time, date, and place for the hearing.
 - c. A short description of what will happen during the hearing.
 - d. A statement indicating that The School Code allows the Board of Education to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case by case basis.
 - e. A request that the student or parent(s)/guardian(s) inform the District if the student will be represented by an attorney and, if so, the attorney's name.
2. Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the Board of Education or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate.
3. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. The student and his or her parent(s)/guardian(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student should not be expelled. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.

LEGAL REF.: 105 ILCS 5/10-22.6(a).
Goss v. Lopez, 95 S.Ct. 729 (1975).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:190 (Student Discipline), 7:200 (Suspension Procedures), 7:230, (Misconduct by Students with Disabilities)

ADOPTED: December 15, 2008

5 Essentials Survey Results

River Forest District 90

October 21, 2013

Survey Overview

Staff from all three schools participated, as well as parents and students (grades 6-8 only).

Survey Response Rates

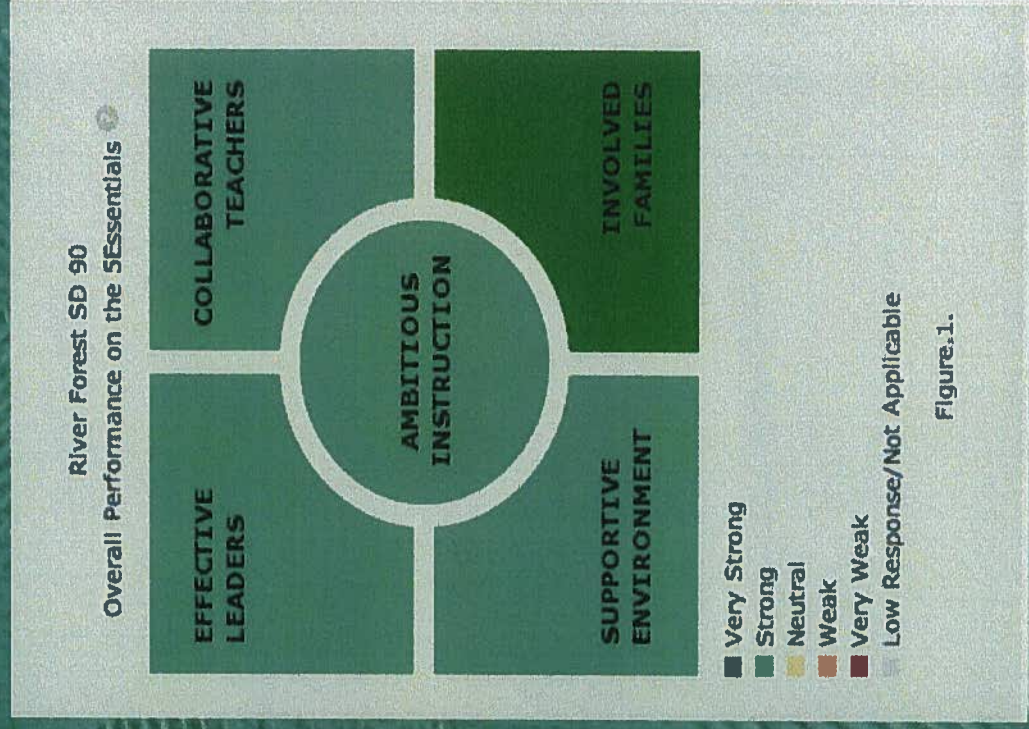
3 of 3 schools (100.0%) provided enough survey data to receive a report. Across Illinois, 87.0% of schools received reports.

| Schools with Reports | Student Rate | Teacher Rate | Parent Rate |
|----------------------|--------------|--------------|-------------|
| Lincoln Elem School | 0.0 | 99.9 | 43.7 |
| Roosevelt School | 81.6 | 90.3 | 43.0 |
| Willard Elem School | 0.0 | 77.1 | 55.5 |

| Schools without Reports | Student Rate | Teacher Rate | Parent Rate |
|-------------------------|--------------|--------------|-------------|
| None | | | |

Survey Overview

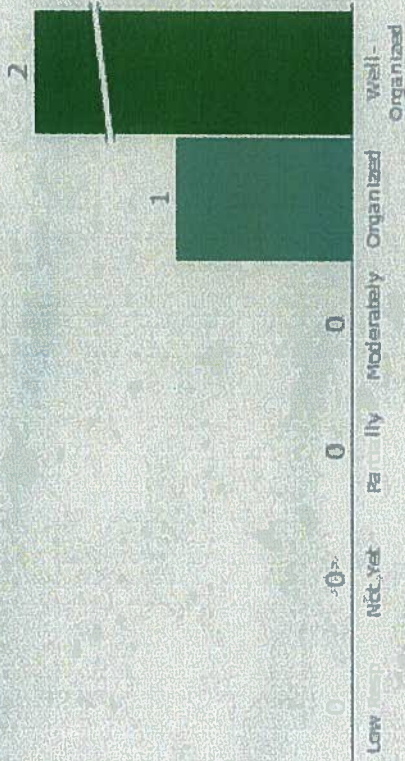
Summary
district results
indicate
strength in all
areas, with
particular
strength in the
area of involved
families



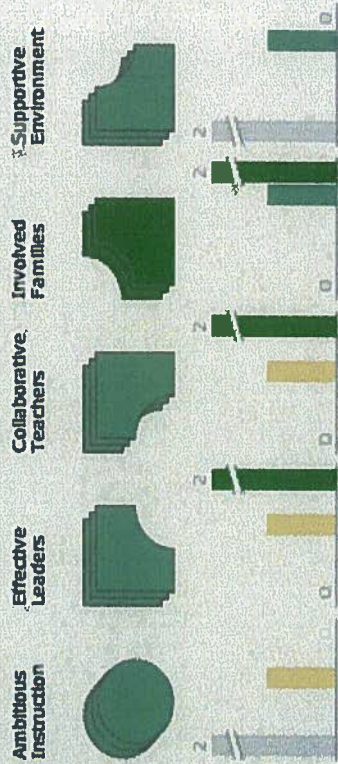
District 90 Summary Results

5Essentials Overall

Number of schools at each performance level



River Forest SD 90's overall performance is based on its strength in each individual essential:



Schools

View schools histogram

Explore Performance

View current performance

See Trends

View & compare results over time

Downloads

Download reports & visualizations

Overall performance of individual schools in this group.

| | | | | |
|-------------------|---------------------|----------------------|----------------------|--|
| Not Yet 0 (0%) | Partially 0 (0%) | Moderately 0 (0%) | Organized 1 (33%) | Well-Organized 2 (67%) |
| | | | Roosevelt School | Lincoln Elem Schc Willard Elem Schc |

0 schools with no data for 5Essentials.

District 90 Summary Results

| Measure | Respondent | Measure Performance | Essential |
|---|------------|---------------------|-------------------------------|
| <p>Principal Instructional Leadership The principal is an active and skilled instructional leader who sets high standards for teaching and student learning.</p> | Teacher | | <p>Effective Leaders</p> |
| <p>Program Coherence School programs are coordinated and consistent with its goals for student learning.</p> | Teacher | | <p>Effective Leaders</p> |
| <p>Teacher Influence Teachers have influence in a broad range of decisions regarding school policies and practices.</p> | Teacher | | <p>Effective Leaders</p> |
| <p>Teacher-Principal Trust Teachers and principals share a high level of mutual trust and respect.</p> | Teacher | | <p>Effective Leaders</p> |
| <p>Collective Responsibility Teachers share a strong sense of responsibility for student development, school improvement, and professional growth.</p> | Teacher | | <p>Collaborative Teachers</p> |

District 90 Summary Results

| | | | | | |
|---|--|---------|--|------------------------|---|
| ■ | <p>Quality Professional Development Professional development is rigorous and focused on student learning.</p> | Teacher | | Collaborative Teachers | > |
| ■ | <p>School Commitment Teachers are deeply committed to the school.</p> | Teacher | | Collaborative Teachers | > |
| ■ | <p>Teacher-Teacher Trust Teachers are supportive and respectful of one another, personally and professionally.</p> | Teacher | | Collaborative Teachers | > |
| ■ | <p>Human & Social Resources in the Community Students come from communities where there are adults they can trust who provide a safe environment.</p> | Student | | Involved Families | > |
| ■ | <p>Outreach to Parents The school creates a welcoming and communicative environment for all parents.</p> | Teacher | | Involved Families | > |

District 90 Summary Results

| | | | | | |
|---|--|---------|--|------------------------|--|
| ■ | <p>Parent Involvement in School Parents participate in school activities related to their child's academic growth.</p> | Teacher | | Involved Families | |
| ■ | <p>Teacher-Parent Trust Teachers and parents are partners in improving student learning.</p> | Teacher | | Involved Families | |
| ■ | <p>Academic Personalism Teachers connect with students in the classroom and support them in achieving academic goals.</p> | Student | | Supportive Environment | |
| ■ | <p>Academic Press Teachers expect students to do their best and to meet academic demands.</p> | Student | | Supportive Environment | |
| ■ | <p>Peer Support for Academic Work Students demonstrate behaviors that lead to academic achievement.</p> | Student | | Supportive Environment | |

District 90 Summary Results



Safety

Students feel safe both in and around the school building, and while they travel to and from home.

Student



Supportive Environment



Student-Teacher Trust

Students and teachers share a high level of mutual trust and respect.

Student



Supportive Environment



Course Clarity

Students are provided clear learning goals and instruction that supports achievement.

Student



Ambitious Instruction



English Instruction

Students interact with course material and one another to build and apply critical reading and writing skills.

Student



Ambitious Instruction



Math Instruction

Students interact with course material and one another to build and apply knowledge in their math classes.

Student



Ambitious Instruction



Quality of Student Discussion

Students participate in classroom discussions that build their critical thinking skills.

Teacher



Ambitious Instruction



Questions?

Thank You -

Illinois 5Essentials Survey: Organizing Schools for Improvement Frequently Asked Questions

1. What is the 5Essentials Survey?

5Essentials is an evidence-based system designed to drive improvement in schools nationwide. 5Essentials is based on more than 20 years of research by the [University of Chicago Consortium on Chicago School Research](#) on schools and what makes them successful. Specifically, researchers determined five essential components for school success:

- **Effective Leaders:** The principal works with teachers to implement a clear and strategic vision for school success.
- **Collaborative Teachers:** The staff is committed to the school, receives strong professional development, and works together to improve the school.
- **Involved Families:** The entire school staff builds strong relationships with families and communities to support learning.
- **Supportive Environment:** The school is safe and orderly. Teachers have high expectations for students. Students are supported by their teachers and peers.
- **Ambitious Instruction:** Classes are academically demanding and engage students by emphasizing the application of knowledge.

2. Why is The Illinois State Board of Education implementing this survey?

The State Board has long recognized that test scores alone do not provide a full picture of teaching and learning in any one school. Under recent legislation (Senate Bill 7; PEAC), the State Board is now mandated on a biennial basis to implement a learning conditions survey that will finally help paint that fuller picture. While this survey may help inform state policy and improvement initiatives, it is primarily intended to help local administrators identify strengths and weaknesses at the district and school level and target the necessary resources and interventions. Aggregated data from this anonymous survey will also be shared with parents and the general public on school report cards.

3. How might my school benefit from participating?

This survey provides an opportunity for students and teachers to have a voice in improving their schools. Your school's participation can help identify areas of strength and those in need of support. Equipped with

this knowledge, school leadership will be better positioned to drive improvement efforts.

4. When will the survey be conducted?

2012-13 will be the first year the Illinois 5Essentials Survey will be administered. This year the survey will be administered between February 1- March 31, 2013.

5. What schools are required to participate in the survey?

All district schools, including alternative schools that fall under the district's domain, are required, by legislation, to participate in the survey.

6. Who takes the survey?

All sixth – 12th grade school students and all Pre-Kindergarten-12 certified teachers.

The University of Chicago is currently piloting a fourth-fifth grade survey, which may be available in the future years.

7. What teachers are eligible to participate in the survey?

The Illinois 5Essentials Teacher Survey is to be completed by certified teachers whose primary responsibility involves teaching students for the majority of the school day and year.

Individuals in the following positions, who also teach, are also among those encouraged to participate:

- Media specialists
- Speech/language pathologists
- Counselors
- Social workers

The following positions are ineligible to participate in the survey:

- Teacher aides
- Substitute teachers
- Tutors
- Instructional coaches (who do not otherwise teach)
- Student teachers

8. Can parents participate in the survey, as well?

Yes. As part of the Illinois 5Essentials Survey, schools will have the opportunity to hear from their parent community. Schools are not required to facilitate the implementation of the parent survey this year. However, ISBE is considering making this a requirement for survey administration in the 2013-14 school year.

9. How will parents be able to access the survey?

The parent survey will be made available on the ISBE and Illinois 5Essentials websites and parents can access the survey even if the school itself is not facilitating the process. Parents can organize, using their local PTA or other available avenues, to ensure 30 percent of parents or more respond in order to generate a report. The 30 percent parent response rate will be based on the total number of students at the school.

10. Why are administrators and support staff not included as survey participants?

The purpose of the survey is to help principals with their continuous school improvement, and principals have the opportunity to provide input into this process. The 5Essentials Survey for teachers and students collects data from a broad set of respondents to understand the context within the school. These data form the basis for reliably predicting student outcomes and school improvement. Within a school there are often fewer than a handful of principals and administrators. As a result, there are not enough respondents for a principal survey to accurately and reliably measure aspects of school performance. Moreover, the small number of principal/administrator respondents for a school risks compromising confidentiality.

Nonetheless, principal and administrator perceptions are important for schooling. Interested administrator may use this [reflection framework](#) for considering their own impressions of performance on each of the Essentials. Principals will have the opportunity on the report card to include information about the programs they are implementing to address the needs of stakeholders and the metrics they use to gauge the success of their programs.

11. What do the surveys ask?

All survey questions offer multiple choice responses. There are no open ended questions.

- The student survey asks questions about students' experiences, attitudes, and activities in school.
- The teacher survey asks questions about a variety of topics, including instruction, professional development, and the school as a workplace.
- The parent survey asks questions about the parent's overall relationship with the school.

12. Are survey questions available to preview?

Yes. [Survey questions](#) for all three groups (teacher, student, and parent) are available on the Illinois 5Essentials website.

13. Will the survey be available in languages other than English?

Yes, the parent and student portions of the survey will also be available in Spanish, Chinese, Arabic, Polish and Russian.

14. How long will the survey take?

On average the survey should only take 15-20 minutes for participants to complete. In almost all cases the survey is completed in less than 30 minutes.

15. How will the survey be administered?

The survey will be conducted online and will be accessible via the Illinois 5Essentials [website](#). Detailed information can be found in the [survey manual](#).

16. Are there any technical requirements to access the survey online?

Yes, you will need one of the following browsers in order to access the online survey:

- Mozilla Firefox (version 4 or newer)
- Internet Explorer (version 7 or newer)
- Google Chrome
- Safari (version 5 or newer)

17. Who sees these data? How will the data be shared and published?

Responses from eligible students (grades 6-12) and teachers will be compiled into a web-based report, available only via the 5Essentials web reporting tool. In June 2013 school principals and district administrators

will be given access to view the data. School reports will be available to the public via the website and Illinois State report card in the fall.

All results are presented at a group level such as, *"The majority of students from sixth through 10th grade indicate that their teachers watch them closely enough to know when they are having trouble learning,"* or *"The majority of teachers report that the professional development activities at their school address the needs of their students."*

18. When will reports be available?

Schools and districts will receive their 2012-13 Illinois 5Essentials Report in June 2013. The results of these surveys will also be included in the State report card that will be released in October 2013.

19. Are responses confidential?

All survey responses are strictly confidential. No student or teacher names or other unique identifiers will be connected with individual responses or used in any report.

20. My school/district already has a survey in place, do we need to participate?

Yes. 5Essential School Reports will be included in the new State report card. The Illinois State Board of Education is trying to compile state-wide data on school climate to not only target areas of improvement but also those areas where schools have realized success. It's important information to consider as the State sets policy and recognizes schools for performance that may not be reflected in test scores alone.

21. Is student and teacher participation mandatory?

Individual participation in the Illinois 5Essentials Survey is completely voluntary. However, at least 50% percent of your teaching/instructional staff must participate in order for your school to receive a report. Therefore, it is important to encourage complete participation from both teachers and students. Also,

- If a student does not wish to answer specific questions, he/she may skip them by clicking "Next" at the bottom of the survey screen.
- Teachers may also skip questions if they do not wish to answer.

22. Is there a minimum number of respondents necessary to generate a report?

Yes. A minimum of eight respondents is required, for both teachers and students, for a school to receive a 5Essentials report. Schools with fewer than eight teachers are exempt from administering the teacher portion of the survey. The student portion should still be administered, however. Teachers in these schools may still partake in the survey, if they choose, as their responses will be rolled into summary reports for the state.

23. Will the parent survey require 50% response rate as well?

No. The parent survey will, however, require a 30% response rate in order to generate a report for these measures. Results of the parent will be displayed as supplement measures on the 5Essentials School Report and will not be included in the State report card.

24. Will survey results be used in principal evaluations?

Districts may choose to use the Illinois 5Essentials Report as part of their administrator evaluation process. Districts electing to do this should follow the guidelines developed by the Performance Evaluation Advisory Committee (PEAC).

25. Is the State Board providing the funding for this survey? If so, how long will funding for this survey be available?

Legislation requires that schools implement a climate survey. ISBE is making a long-term commitment to implement the 5Essentials survey in every school across the state in order to provide schools with the information they need to position themselves for improvement. The State has secured funding through Race to the Top to implement the survey in the first three years.

26. Does the 5Essentials Survey align with the Rising Star Framework for school improvement?

Yes. Rising Star is a performance positioning system that provides a structure for teams to examine their practices so they can improve performance. Each of the eight Rising Star elements is represented through measures and questions on the 5Essentials Survey. Consequently, the results from the 5Essentials Report will serve as an important tool for districts to use towards their comprehensive planning initiatives.

27. Who is conducting this survey?

UChicago Impact, a division of the Urban Education Institute at the University of Chicago, on behalf of The Illinois State Board of Education.

28. Where can I find more information about the Illinois 5Essentials Survey?

Additional information, including survey questions, calendar of upcoming webinars, news, etc. can be found on the Illinois 5Essentials [website](#).

29. Who can I contact if I have questions?

Please contact 5Essentials Client Services at 5essentials@uchicago.edu or 1.866.440.1874.

STATE OF ILLINOIS
EXECUTIVE DEPARTMENT
Proclamation

WHEREAS, school principals play an important role in the education and growth of children in elementary, middle, and secondary schools across the State of Illinois; and,

WHEREAS, school principals are responsible for promoting education and working with parents and teachers to ensure that each child receives services that meet their needs to excel in the classroom; and,

WHEREAS, it is the responsibility of the State of Illinois to preserve and improve resources for schools so that all students have the opportunity to receive a quality education and foundation for a successful future; and,

WHEREAS, the Illinois Principals Association, which represents 4,400 educational leaders statewide, believes that learning is a lifelong process and that the education of our children is the highest priority; and,

WHEREAS, for that reason, the Illinois Principals Association is dedicated to advancing student learning through effective and innovative educational leadership development; and,

WHEREAS, educational leaders face many challenges in educating our young people and it is through their perseverance and passion that Illinois is able to continue to produce quality, career ready students; and,

WHEREAS, we must continue to encourage, support, and recognize those who have a positive impact on Illinois students' and the educational system in the Land of Lincoln; and,

THEREFORE, I, Pat Quinn, Governor of the State of Illinois, do hereby proclaim the week of October 20-26, 2013 as **PRINCIPALS WEEK** and October 25, 2013 as **PRINCIPALS DAY** in Illinois, to recognize principals and the Illinois Principals Association for all that they do to help our children learn and succeed.

In Witness Whereof, I have hereunto set my hand and caused the Great Seal of the State of Illinois to be affixed.



Deese White

SECRETARY OF STATE

Done at the Capitol, in the City of Springfield,
this THIRTIETH day of JULY,
in the Year of Our Lord two thousand and
THIRTEEN, and of the State of Illinois
the one hundred and NINETY-FIFTH

Pat Quinn

GOVERNOR